

**Board of Directors Meeting  
Bdote Learning Center  
3216 E 29th St.  
Minneapolis, MN 55406  
April 5, 2021  
4:30-6:00 p.m.**

**AGENDA**

- 1) Opening Items
  - a) Record Attendance and Guests: AD
  - b) Call Meeting to Order: AD
  - c) Approve April 5, 2021 Meeting Agenda: AD
  - d) Statement of Conflict of Interest
  - e) Approval: February 22, 2021 Minutes: AD
  - f) Final Selection of Board Committee assignments
- 2) Finance
  - a) Review and Approve February 2021 Financials and Check Register
- 3) Committee Reports:
  - a) Director of Administration Search Committee Report
  - b) Parent Committee Report
  - c) Other Committee Reports
- 4) Leadership Report: Iva Rasmuson, Operations Director (Bill Zimniewicz, Interim Director – on Medical Leave)
- 5) Policy Review
  - a) 102 – Equal Education Opportunity
  - b) 103 – Grievance-Students, Employees, Parents, Other Persons
  - c) 210 – Conflict of Interest Policy
- 6) New Business
  - a) Community Bridge Contract Ratification – Food Services
  - b) Capernaum Contract Ratification – Audiologists
  - c) CLA – Human Resources Discussion
  - d) Identified Official with Authority (IOWA) Appointment
  - e) 2021-22 Bdote Calendar Review
  - f) Other

- 7) Old Business:
  - a) Board Training Reminder
  
- 8) Public Comment:
  - a) Each speaker must sign up in the Zoom chat and will have 2 minutes to speak.
  
- 9) Next Regular Board Meeting: April 26, 2021. 4:30 pm.
  
- 10) Adjourn

**Board of Directors Meeting  
Bdote Learning Center  
3216 E 29<sup>th</sup> St. Minneapolis, MN 55406  
February 22, 2021 4:30-6:00 p.m.**

**DRAFT MEETING MINUTES DRAFT**

NOTE\* Due to the covid 19 pandemic, the February 2021 board meeting was conducted online via Zoom.

1. Opening Items

a. Record Attendance and Guests:

Board members present: Autumn Dillie; Odia Wood-Krueger; Robert Pilot; Arthur Lockwood; Michele Fluhr Fraser; Jewell Arcoren; Louise Matson; Tedi Grey Owl; Sisoka Duta

Board members absent: Mary Hemes

Guests present: Angela Christian Nelson; Barry Hand; Beth Brown; Carol Charging Thunder; Josh Doane; Kelsey Henry; Bill Zimneiwicz; Luli Axhijaj from IQS; Madison Hand Bdote Alumni; Maggie Lorenz; Mick Dudero- CLA.

b. Call Meeting to Order: 4:41pm

c. Approve February 22, 2021 Meeting Agenda: LM motion to approve; ow-k second; roll call all around- agenda is approved.

d. Statement of Conflict of Interest – none reported

e. Approval: January 25, 2021 Minutes: LM motion OW-K second; roll call all around, minutes are approved.

f. Final Selection of Board Committee assignments- Jewell wants to be on ED committee; Odia on the ED search Advisory; make sure Kostman and Perez are listed as parents on the ED committee. LM encouraged sign ups.

2. Finance

a. Review and Approve January, 2021 Financials and Check Register Mick Dudero- CLA

Much discussion about the revenue/expense and review of checks, vendors, special attention to the check paying process and how Bill, then CLA, then finance committee review the AP list and that at the monthly board meeting, members give the final approval on the checks that have already been sent. LM notes that \*all\* AP are paid!!

Next month will show rent paid up to date.

Motion to approve OW-K; second MFF; roll call votes- all around- motion passes.

3. Committee Reports:

a. Director of Administration Search Committee Report

- i. Approval: Job Posting LM summarizes the posting revision process- some discussion on years experience should be hard 5- add language about applications accepted deadline  
Motion to approve the ED description SD; second RP: roll call vote all around- motion passes (SD left meeting at 5:51 pm)

b. Parent Committee Report

- i. Approval- Wilder Foundation Contract

Maggie Lorenz, chair, discusses updated structure and bylaws- two co-chairs by language; next month's reporting will be from the two new language based chair persons; we've added treasurer and secretary positions; bringing in NON parent members that would

also be VOTING members- an elder, a community rep, student reps from each lang (phased in next year) and a teacher; at the next Parent committee meeting, MDE is scheduled to do training regarding state aid, and Title VI, Bill will present, and someone from Wilder will present;

Motion to approve use of State Indian Ed funds to enter contract with Wilder Foundation: JA; second: Arthur; – roll call vote motion approved.

(Robert Pilot left meeting at 6 pm.)

4. Leadership report: Bill Zimniewicz, Interim Director (starts report at 6:11.)
  - a. Interim Executive Director Contract Addendum
  - b. Covid Response Team Update
  - c. Recruitment Committee Report
  
5. New business
  - a. Approval: CKC Contract (no contract rec'd yet- item tabled.)
  - b. Strategic Planning Review
  - c. National Coalition of Native American Schools and Programs
  
6. Old business:
  - a. Board Training Reminder

(MFF left meeting; OW-K took minutes for the remainder of the meeting)

Bdote Board Meeting notes (Michele Fluhr Fraser leaves meeting notes continued by Odia Wood-Krueger)

LM – community-based organizations are willing to assist as possible to partner during out of school times

Motion to put out the hybrid learning model onto social media: LM makes the motion and JA seconds.

Vote – LM, JA, TGO, OWK, and AL

#### New Business:

-Bill took the CKC contract off the agenda

-Strategic plan: Sisoka Duta is the chair. Bill will reach out to him on 2/23/21. This group should meet “real soon” according to Bill

#### National Coalition:

-Barry Hand sent this to Bill last week and Bill would like us to consider this

-Barry Hand – “this is the who’s who of language immersion programs.” This would be a chance for Bdote to compare themselves with other language immersion programs. It’s a great place to share job postings, learn about funding opportunities, and discuss philosophies. It’s also a good way to get Bdote’s name out.

-Bill will find out if there is a fee involved

#### Old Business:

Bill gave his usual board training reminder – in the first six months newly elected members must do at least one module

#### Public comment:

-Barry Hand – “there are some beautiful things on paper – best practices – re: 90% immersion. At the start of Bdote, English was only spoken in the office. Barry wonders what the board has done to support the policies that the school was started with

-lots of conversation about whether we can implement policy changes before we come back to in-person from COVID?

-Beth Brown: could staff create the policy?

LM: agreed

AD: what if there are signs?

Barry Hand: immersion schools have been referred to as a “church for the language”

LM: we can work on this before the kids are back

Maggie Lorenz: can we set parameters about when English can be used. She believes this is more of an admin and operations level, not necessarily at the board level. That said, we do need to impress this upon the new executive director

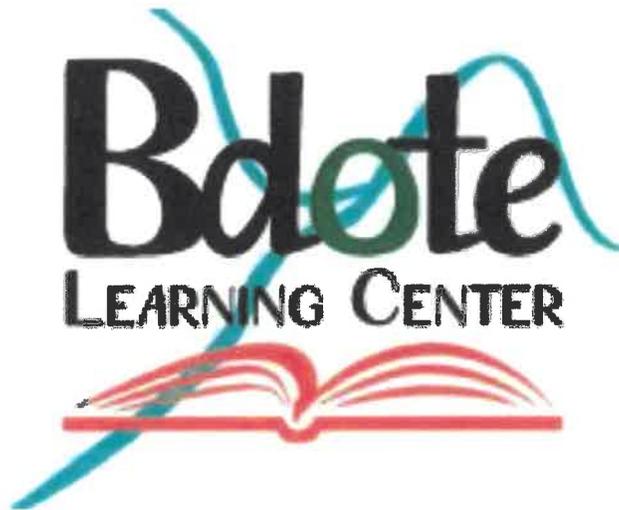
-We need to establish what happens when staff and students fail to comply

-We need the board to be supportive of these policies, but it is operational

-AL: agrees that board should be on-board, but needs to be put in place so that everyone understands protocols/language re: routines and procedures

Next meeting: March 22<sup>nd</sup>, 2021

Meeting adjourned at 6:58pm



**-February 2021-**  
**Financial Statements**

**Prepared By:**  
Nichole Schmidt



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## **Bdote Learning Center Executive Summary**

**To accompany the February 2021 financial statements, as presented to the School Board**

\*\* As of month-end, 67% of the year was complete.

### **Enrollment**

- Current Approved Budget – 115 ADM
- Current School Enrollment – 101 ADM

### **Statement of Activities**

Cash at the end of February was \$52k. The prior year state receivable that is owed to the School through month end was \$81k. The current year state receivable that is owed to the School through month end was \$201k. For a grand total of approx. \$282k being held back from Bdote.

Line of Credit Summary:

- Propel NonProfits has now been combined all Bdote loans into **one revolving loan** for a total amount of \$400,000
- Through the end of February, there is a balance of \$200,000 outstanding

The beginning fund balance for this fiscal year is \$164,366.

### **Schedule of Budget and Actual Revenue and Expenses**

The % of Budget column is where the School was for the month of February compared to the Original Budget:

- Total Revenues were 59% through month end
  - Two IDEAS payments – the 15<sup>th</sup> & 28<sup>th</sup>
  - ANA and SERVS deposits were also received
  - PY Holdback payment
  - Donations
- Total Expenditures were 62% through month end
  - Normal monthly payments as well as 2 payrolls and coinciding benefits also went out
  - Payments to bring Bdote current with Vendors

Total Net **deficit** through month end was \$50,244 bringing the ending fund balance to a positive \$114,122.

### **Items of Importance:**

- The Original Budget for FY21 is included within these financial statements
- Management and CLA are working on the FY21 Revised Budget and will be relected in the March Financial Statements

**No assurance is provided on these financial statements and supplementary information. See selected information.**

## Bdote Learning Center

### Balance Sheet - February 2021

	ALL FUNDS 06/30/2020	ALL FUNDS 2/28/2021	General Fund	Food Service
	Total	Total	FD 01	FD 02
<b>ASSETS:</b>				
Current Assets:				
Cash	6,513	52,241	63,273	(11,032)
Accounts Receivable	0	-	-	-
Due from Prior Year	575,673	81,122	81,122	-
<i>Estimated CY State Aid Receivable</i>	0	201,773	201,773	-
Due from Federal	61,647	8,191	8,191	-
Due from State Issued Grants	0	-	-	-
Prepays	18,780	14,617	14,617	-
<b>Total Current Assets</b>	<b>662,613</b>	<b>357,945</b>	<b>368,976</b>	<b>(11,032)</b>
<b>TOTAL ASSETS</b>	<b>662,613</b>	<b>357,945</b>	<b>368,976</b>	<b>(11,032)</b>
<b>LIABILITIES:</b>				
Current Liabilities:				
Salaries and Wages Payable	-	-	-	-
Accounts Payable	85,465	34,789	34,789	-
Payroll Liabilities	12,783	9,033	9,033	-
Unearned Revenue	0	-	-	-
Line of Credit	400,000	200,000	200,000	-
<b>Total Current Liabilities</b>	<b>498,247</b>	<b>243,822</b>	<b>243,822</b>	<b>-</b>
<b>FUND BALANCE</b>				
Beginning Fund Balance	(43,866)	164,366	163,676.75	689
Net Income	208,231	(50,244)	(38,523)	(11,721)
<b>Ending Fund Balance</b>	<b>164,366</b>	<b>114,122</b>	<b>125,154</b>	<b>(11,032)</b>
<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<b>662,613</b>	<b>357,945</b>	<b>368,976</b>	<b>(11,032)</b>

No assurance is provided on these financial statements and supplementary information. See selected information.

**Bdote Learning Center**  
February 2021 Income Statement

67% of Fiscal Year 2020-2021 Complete

Board  
Approved -  
Mar 2020

	YTD Actual	Original FY21 Budget	% of Budget
<b>FUND 01</b>			
<b>DISTRICT REVENUE - GENERAL FUND</b>			
Local & Other	103,030	252,500	41%
State - Gen. Ed. Aid	844,241	1,148,328	74%
State - Special Education	543,249	1,007,662	54%
State - ADSIS	-	115,440	0%
State - HHM Transportation (Receivable)	-	245,000	0%
State - Lease Aid	72,029	150,503	48%
State - Indian Ed	25,202	50,000	50%
State - Other	17,935	23,294	77%
State - Qcomp	25,539	28,322	90%
State - MIAC	-	81,667	0%
Estimated State Holdback Recognized (Receivable)	201,773	-	NA
Federal - CARES/CRF	53,516	-	NA
Federal - Title	28,540	54,420	52%
Federal - Title VI	4,000	22,400	18%
Federal - Special Education	16,359	25,500	64%
Federal - ANA Grant (2 years of Grant Awards)	151,158	355,604	43%
<b>TOTAL DISTRICT REVENUE - GENERAL FUND</b>	<b>2,086,570</b>	<b>3,560,640</b>	<b>59%</b>
<b>DISTRICT EXPENDITURES - GENERAL FUND</b>			
<b>Administration/District Support</b>			
Salary & Benefits	230,028	320,306	72%
Purchased Services	90,759	89,100	102%
Supplies & Equipment	17,381	54,100	32%
Other Fees	1,084	-	0%
<b>Total Administration/District Support Expenditures</b>	<b>339,251</b>	<b>463,506</b>	<b>73%</b>
<b>Elementary Education</b>			
Salary & Benefits	460,139	600,822	77%
Purchased Services	7,421	26,600	28%
Supplies & Equipment	40,402	11,900	340%
Other Fees	-	-	0%
<b>Total Elementary Expenditures</b>	<b>507,962</b>	<b>639,322</b>	<b>79%</b>
<b>Federal Title</b>			
Salary & Benefits	22,280	33,420	67%
Purchased Services	6,260	11,000	57%
Supplies & Equipment	-	10,000	0%
Other Fees	-	-	0%
<b>Total Federal Title Expenditures</b>	<b>28,540</b>	<b>54,420</b>	<b>52%</b>
<b>State Special Education</b>			
Salaries/Wages and Benefits	661,175	985,502	67%
Purchased Services	16,080	50,000	32%
Supplies & Equipment	-	-	0%
HHM Transportation	-	255,000	0%
Transportation	-	60,000	0%
Other Fees	-	-	0%
<b>Total State Special Education Expenditures</b>	<b>677,255</b>	<b>1,350,502</b>	<b>50%</b>

No assurance is provided on these financial statements and supplementary information. See selected information.

	YTD Actual	Original FY21 Budget	% of Budget
<b>Federal Special Education</b>			
Salaries/Wages and Benefits	2,537	-	0%
Purchased Services	13,537	23,500	58%
Supplies & Equipment	285	2,000	14%
Other Fees	-	-	0%
<b>Total Federal Special Education Expenditures</b>	<b>16,359</b>	<b>25,500</b>	<b>64%</b>
<b>Instructional/Pupil Support</b>			
Salary & Benefits	50,580	75,870	67%
Purchased Services (Includes Transportation)	9,446	181,600	5%
Intercession	-	20,000	0%
Supplies & Equipment (Includes Van Purchase)	44,247	1,030	4296%
Other Fees	-	-	0%
<b>Total Instructional Support Expenditures</b>	<b>104,272</b>	<b>278,500</b>	<b>37%</b>
<b>Building &amp; Operations</b>			
Salaries/Wages and Benefits	16,307	24,461	67%
Purchased Services	24,768	80,000	31%
Facilities Lease	111,483	167,225	67%
Supplies & Equipment	-	4,120	0%
Other Fees (Includes Building Insurance)	15,054	15,000	100%
<b>Total Building &amp; Operations Expenditures</b>	<b>167,613</b>	<b>290,806</b>	<b>58%</b>
<b>Q-Comp</b>			
Salaries/Wages and Benefits	7,751	6,000	129%
Purchased Services	-	-	0%
Supplies & Equipment	-	-	0%
Other Fees	-	-	0%
<b>Total Q-Comp Expenditures</b>	<b>7,751</b>	<b>6,000</b>	<b>129%</b>
<b>ADSSIS</b>			
Salaries/Wages and Benefits	124,933	187,400	67%
Purchased Services	-	5,000	0%
Supplies & Equipment	-	-	0%
Other Fees	-	-	0%
<b>Total ADSSIS Expenditures</b>	<b>124,933</b>	<b>192,400</b>	<b>65%</b>
<b>ANA Grant</b>			
Salaries/Wages and Benefits	146,964	159,906	92%
Purchased Services	4,193	4,450	94%
Supplies & Equipment	-	-	0%
Other Fees	-	-	0%
<b>Total ANA Expenditures</b>	<b>151,158</b>	<b>164,356</b>	<b>92%</b>
<b>Fiscal and Other Fixed Cost Programs</b>			
Purchased Services	-	-	0%
First Nations Expenses (Non Salaries/Benefits)	-	-	0%
MIAC Expenses (Non Salaries/Benefits)	-	-	0%
Transfers to Other Funds	-	4,000	0%
<b>Total Fiscal and Other Fixed Cost Programs Expenditures</b>	<b>-</b>	<b>4,000</b>	<b>0%</b>
<b>TOTAL DISTRICT EXPENDITURES - GENERAL FUND</b>	<b>2,125,093</b>	<b>3,469,312</b>	<b>61%</b>
<b>GENERAL FUND (01) - NET INCOME</b>	<b>(38,523)</b>	<b>91,328</b>	

No assurance is provided on these financial statements and supplementary information. See selected information.

	YTD Actual	Original FY21 Budget	% of Budget
<b>FUND 02</b>			
<b>DISTRICT REVENUE - FOOD SERVICE FUND</b>			
Local & Other	-	-	0%
State	311	2,000	16%
Federal	61,082	82,400	74%
<i>Transfer from General Fund</i>	-	4,000	
<b>TOTAL DISTRICT REVENUE - FOOD SERVICE FUND</b>	<b>61,394</b>	<b>88,400</b>	<b>69%</b>
<b>DISTRICT EXPENDITURES - FOOD SERVICE FUND</b>			
Salaries/Wages and Benefits	10,000	15,000	67%
Purchased Services	63,115	73,400	86%
Supplies & Equipment	-	-	0%
<b>TOTAL DISTRICT EXPENDITURES - FOOD SERVICE FUND</b>	<b>73,115</b>	<b>88,400</b>	<b>83%</b>
<b>FOOD SERVICE FUND (02) - NET INCOME</b>	<b>(11,721)</b>	<b>-</b>	
<b>TOTAL REVENUES - ALL FUNDS</b>	<b>2,147,964</b>	<b>3,649,040</b>	<b>59%</b>
<b>TOTAL EXPENDITURES - ALL FUNDS</b>	<b>2,198,208</b>	<b>3,557,712</b>	<b>62%</b>
<b>NET INCOME (LOSS) - ALL FUNDS</b>	<b>(50,244)</b>	<b>91,328</b>	
<i>Beginning Fund Balance 7/1/2020</i>	164,366	83,158	
<b>Ending Fund Balance</b>	<b>114,122</b>	<b>174,486</b>	

No assurance is provided on these financial statements and supplementary information. See selected information.

# BDOTE LEARNING CENTER Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
WNB		5179		Wire	1	1005	Public Employees Retirement Association		No	Yes	No	02/15/2021	5,107.91
WNB		5180		Wire	1	1007	Minnesota Department of Revenue		No	Yes	No	02/15/2021	3,184.01
WNB		5181		Wire	1	1028	Internal Revenue Service		No	Yes	No	02/15/2021	18,132.58
WNB		5182		Wire	1	1041	Minnesota TRA		No	Yes	No	02/15/2021	7,077.63
WNB		5183		Wire	1	1181	AXA Equitable		No	Yes	No	02/15/2021	367.00
WNB		5184		Wire	1	2232	CliftonLarsonAllen		No	Yes	No	02/15/2021	11,490.20
WNB		5185		Wire	1	1005	Public Employees Retirement Association		No	No	No	02/28/2021	5,093.91
WNB		5186		Wire	1	1007	Minnesota Department of Revenue		No	No	No	02/28/2021	3,178.78
WNB		5187		Wire	1	1028	Internal Revenue Service		No	Yes	No	02/28/2021	18,090.40
WNB		5188		Wire	1	1041	Minnesota TRA		No	No	No	02/28/2021	6,219.80
WNB		5189		Wire	1	1181	AXA Equitable		No	No	No	02/28/2021	367.00
WNB		5190		Wire	1	2232	CliftonLarsonAllen		No	Yes	No	02/28/2021	5,420.00
WNB		5191		Wire	1	1001	Woodlands National Bank		No	Yes	No	02/28/2021	20.00
WNB		5192		Wire	1	1018	Minnesota UI Fund		No	Yes	No	02/28/2021	2,314.00
WNB		5193		Wire	1	1026	State of Minnesota		No	Yes	No	02/28/2021	195.00
WNB		5194		Wire	1	1026	State of Minnesota		No	Yes	No	02/28/2021	195.00
WNB		5195		Wire	1	1069	HealthPartners		No	Yes	No	02/28/2021	26,982.36
WNB		5196		Wire	1	1110	Nonprofits Assistance Fund		No	Yes	No	02/28/2021	2,101.37
WNB		5197		Wire	1	1319	Alerus		No	Yes	No	02/28/2021	281.77
WNB		5198		Wire	1	1319	Alerus		No	Yes	No	02/28/2021	330.50
WNB		5199		Wire	1	1319	Alerus		No	Yes	No	02/28/2021	281.77
WNB		5200		Wire	1	1319	Alerus		No	Yes	No	02/28/2021	330.50
WNB		5201		Wire	1	1319	Alerus		No	Yes	No	02/28/2021	24.50
WNB		5202		Wire	1	1701	Afiac		No	Yes	No	02/28/2021	972.70
WNB		5203		Wire	1	456	Boote Learning Center		No	Yes	No	02/28/2021	5,000.00
WNB		5204		Wire	1	3035	MN Association of Charter Schools		No	Yes	No	02/28/2021	2,018.50
WNB		5205		Wire	1	1101	Culligan Bottled Water		No	Yes	No	02/28/2021	39.16
WNB		5206		Wire	1	1368	Costco		No	Yes	No	02/28/2021	161.56
WNB		5207		Wire	1	1368	Costco		No	Yes	No	02/28/2021	20.41
WNB		5208		Wire	1	1368	Costco		No	Yes	No	02/28/2021	183.55
WNB		5209		Wire	1	1368	Costco		No	Yes	No	02/28/2021	30.69
WNB		5210		Wire	1	1368	Costco		No	Yes	No	02/28/2021	177.03
WNB		5211		Wire	1	1368	Costco		No	Yes	No	02/28/2021	246.66
WNB		5212		Wire	1	1369	Zoom.com		No	Yes	No	02/28/2021	1,938.18
WNB		5213		Wire	1	1374	American National Bank		No	Yes	No	02/28/2021	30.21
WNB		5214		Wire	1	1375	Apple.com		No	Yes	No	02/28/2021	8,490.00
WNB		5215		Wire	1	1379	USPS		No	Yes	No	02/28/2021	165.00
WNB		5216		Wire	1	1384	The Trailhead		No	Yes	No	02/28/2021	18.19
WNB		5217		Wire	1	1384	The Trailhead		No	Yes	No	02/28/2021	36.39

**BDO LEARNING CENTER**  
**Payment Reg by Bank and Check**

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
WNB		5218		Wire	1	1385	Mill Valley		No	Yes	No	02/28/2021	7.38
WNB		5219		Wire	1	1385	Mill Valley		No	Yes	No	02/28/2021	17.25
WNB		5220		Wire	1	1386	Frattallone's		No	Yes	No	02/28/2021	9.17
WNB		5221		Wire	1	1387	iFixit		No	Yes	No	02/28/2021	116.70
WNB		5103	9374	Check	1	1350	Access		Yes	Yes	No	02/01/2021	34.75
WNB		5106	9375	Check	1	2015	BerganKDV, Ltd		Yes	Yes	No	02/01/2021	9,900.00
WNB		5108	9376	Check	1	4454	Business Essentials		Yes	Yes	No	02/01/2021	202.95
WNB		5096	9377	Check	1	1237	By Word of Mouth, Ltd		Yes	Yes	No	02/01/2021	766.83
WNB		5095	9378	Check	1	1166	Capernaum Pediatric Therapy, Inc.		Yes	Yes	No	02/01/2021	475.41
WNB		5097	9379	Check	1	1250	Century Link		Yes	Yes	No	02/01/2021	283.96
WNB		5093	9380	Check	1	1068	Church of St Albert the Great		Yes	Yes	No	02/01/2021	30,433.14
WNB		5098	9381	Check	1	1270	Dakota Academic Consulting Inc.		Yes	Yes	No	02/01/2021	3,200.00
WNB		5094	9382	Check	1	1131	Delta Dental of Minnesota		Yes	Yes	No	02/01/2021	2,254.40
WNB		5105	9383	Check	1	1366	Haley Madison		Yes	Yes	No	02/01/2021	29.90
WNB		5091	9384	Check	1	1015	Innovative Quality Schools		Yes	Yes	No	02/01/2021	2,935.45
WNB		5104	9385	Check	1	1360	Jason Miliano		Yes	Yes	No	02/01/2021	360.00
WNB		5107	9386	Check	1	2234	Loffler		Yes	Yes	No	02/01/2021	450.42
WNB		5100	9387	Check	1	1310	METLIFE - GROUP BENEFITS		Yes	Yes	No	02/01/2021	1,853.27
WNB		5099	9388	Check	1	1302	Office of Child Support Enforcement		Yes	Yes	No	02/01/2021	150.00
WNB		5101	9389	Check	1	1325	Ratwik, Roszak, & Maloney, P.A.		Yes	Yes	No	02/01/2021	1,192.92
WNB		5092	9390	Check	1	1050	Region V Computer Services		Yes	Yes	No	02/01/2021	993.25
WNB		5102	9391	Check	1	1345	T-Mobile		Yes	Yes	No	02/01/2021	462.92
WNB		5161	9392	Check	1	1350	Access		Yes	Yes	No	02/17/2021	34.75
WNB		5165	9393	Check	1	1701	Aflac		Yes	Yes	No	02/17/2021	0.00
WNB		5152	9394	Check	1	1180	AWS Service Center		Yes	Yes	No	02/17/2021	202.40
WNB		5155	9395	Check	1	1237	By Word of Mouth, Ltd		Yes	Yes	No	02/17/2021	2,362.70
WNB		5157	9396	Check	1	1264	Canon Financial Services, Inc.		Yes	Yes	No	02/17/2021	408.46
WNB		5151	9397	Check	1	1166	Capernaum Pediatric Therapy, Inc.		Yes	No	No	02/17/2021	516.61
WNB		5150	9398	Check	1	1134	CDW Government		Yes	Yes	No	02/17/2021	6,334.38
WNB		5156	9399	Check	1	1250	Century Link		Yes	Yes	No	02/17/2021	0.00
WNB		5147	9400	Check	1	1068	Church of St Albert the Great		Yes	No	No	02/17/2021	13,935.42
WNB		5159	9401	Check	1	1320	Colonial Life		Yes	Yes	No	02/17/2021	1,162.04
WNB		5148	9402	Check	1	1090	CPI		Yes	Yes	No	02/17/2021	1,090.00
WNB		5149	9403	Check	1	1131	Delta Dental of Minnesota		Yes	Yes	No	02/17/2021	2,254.40
WNB		5153	9404	Check	1	1191	Elisa Waukazo		Yes	Yes	No	02/17/2021	163.07
WNB		5160	9405	Check	1	1339	GSSC Safety & Security Solutions		Yes	Yes	No	02/17/2021	89.00
WNB		5163	9406	Check	1	1366	Haley Madison		Yes	Yes	No	02/17/2021	45.20
WNB		5166	9407	Check	1	2234	Loffler		Yes	Yes	No	02/17/2021	443.76
WNB		5164	9408	Check	1	1383	Minneapolis Finance Department		Yes	Yes	No	02/17/2021	200.00

# BDOLE LEARNING CENTER

## Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
WNB		5146	9409		Check	1 1048		Neil MacKay		Yes	Yes	No	02/17/2021	500.00
WNB		5162	9410		Check	1 1351		Paige Psychological Consulting	Ind/Sole Proprietor	Yes	No	No	02/17/2021	950.00
WNB		5158	9411		Check	1 1290		Southside Pride		Yes	No	No	02/17/2021	1,214.33
WNB		5154	9412		Check	1 1227		The Hanover Insurance Group		Yes	No	No	02/17/2021	1,393.04

Bank Total: \$225,743.85

Report Total: \$225,743.85





# BDO TE LEARNING CENTER

## Receipt Listing Report with Detail by Deposit

CLA

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
1910	4226	WEST	CR0221	1918	Credit	A	02/25/21	Wire	1	M	Miscellaneous Customer			125.00		0.00
	02.10.21	MightyCause					4226 R 01 005 000 000 000 096			02.10.21	MightyCause				\$125.00	\$0.00
														Receipt Total:	\$125.00	\$0.00
														Deposit Total:	\$125.00	\$0.00
														Report Total:	\$304,163.48	\$0.00

**Bdote Learning Center  
Historical and Forecasted Financial Statements  
Selected Information**

**For the Eight Months Ended February 28th, 2021 and Year Ending June 30th, 2021**

The school presents governmental fund financial statements using the current financial resources measurement focus and the modified accrual basis of accounting. As required by state statute, the school operates as a nonprofit corporation under Minnesota Statutes §317A. However, state law also requires that the school comply with Uniform Financial Accounting and Reporting Standards for Minnesota School Districts (UFARS) which mandates the use of a governmental fund accounting structure.

The accompanying historical financial statements and forecasted financial statements include the following departures from accounting principles generally accepted in the United States of America and the guidelines for presentation of a forecast established by the AICPA:

- The historical and forecasted financial statements omit substantially all of the disclosures required by accounting principles generally accepted in the United States of America.
- The financial statements are not a complete presentation of governmental fund financial statements in accordance with the above standards.

The effects of these departures have not been determined.

**Summary of Significant Assumptions**

These financial forecasts present, to the best of management's knowledge and belief, the School's expected financial position and results of operations for the forecast periods. Accordingly, the forecasts reflect its judgment as of March 23rd, 2020 the date of these forecasts, of the expected conditions and its expected course of action. The assumptions disclosed herein are those that management believes are significant to the forecasts. There will usually be differences between the forecasted and actual results, because events and circumstances frequently do not occur as expected, and those differences may be material.

**Balance Sheet Assumptions**

1 Estimated State Aids Receivable	90 Days
2 Due from Federal	30 Days
3 Due from State Issued Grants	30 Days
4 Payables are expected to be paid at net	60 Days
5 Payroll Payables are expected to be paid at net	30 Days

**Statement of Operations Assumptions**

1 Revenue is expect to grow at a rate of	9%
2 Salaries, benefits, and taxes are expected to increase by	9%
3 All other expenses are expected to increase	7%

No assurance is provided.

## BDOLE LEARNING CENTER

Effective Date: 2/19/14	102 EQUAL EDUCATION OPPORTUNITY
Date: 12/17/13 Revisions: 2/19/14	Approved by: Bdote Board of Directors 2.19.14

**I. Purpose of Policy:**

The purpose of this policy is to ensure that equal educational opportunity is provided for all students of **Bdote Learning Center (BLC)**.

**II. General Statement:**

A. It is the **BLC's** policy to provide equal educational opportunity for all students. **BLC** does not unlawfully discriminate on the basis of race, color, creed, religion, national origin, sex, marital status, and parental status, status with regard to public assistance, disability, sexual orientation or age. **BLC** also makes reasonable accommodations for disabled students.

B. **BLC** prohibits the harassment of any individual for any of the categories listed above. For information about the types of conduct that constitute violation of **BLC's** policy on harassment and violence and **BLC's** procedures for addressing such complaints, refer to **BLC's** policy on harassment and violence.

C. This policy applies to all areas of education including academics, coursework, co-curricular and extracurricular activities, or other rights or privileges of enrollment.

D. It is the responsibility of every **BLC** employee to comply with this policy conscientiously.

E. Any student, parent or guardian having any questions regarding this policy should discuss it with the designated **BLC** official. In the absence of a specific designee, an inquiry or a complaint should be referred to the school director. If the subject of the complaint is the director, the complaint should be referred to the **BLC** Board of Directors.

***Legal References (the following are included for reference purposes only, may not reflect the most current relevant statutory citation, and should not be read to contravene or limit the school's obligations under any federal, state, or local law):***

- Minn. Stat. Ch. 363 (Minnesota Human Rights Act)
- Minn. Stat. § 121A.03, Subd. 2 (Sexual, Religious, and Racial Harassment and Violence Policy)
- 42 U.S.C. § 12101 *et seq.* (Americans with Disabilities Act)
- 20 U.S.C. § 1681 *et seq.* (Title IX of the Education Amendments of 1972)

## **BDOLE LEARNING CENTER**

Effective Date: 6/25/2014	<b>103 GRIEVANCE – STUDENTS, EMPLOYEES, PARENTS, OTHER PERSONS</b>
Date: 6/10/14	Approved by:
Revisions: 6 /12/14	Bdote Board of Directors 6.25.14

**I. Purpose of Policy:**

**Bdote Learning Center (BLC)** takes seriously all concerns or complaints by students, employees, parents, or other persons. If a specific complaint procedure is provided within any other policy of the **BLC Policy Manual**, the specific procedure shall be followed in reference to such a complaint. If a specific complaint procedure is not provided, the purpose of this policy is to provide a procedure that may be used.

**II. General Statement:**

- A. Students, parents, employees or other persons, may report concerns or complaints to **BLC**. While written reports are encouraged, a complaint may be made orally. Any employee receiving a complaint shall advise the Director of the complaint. The Director shall make an initial determination as to the seriousness of the complaint and whether the matter should be referred to the Personnel Committee of the Board of Directors. Persons are encouraged to file a complaint at the lowest level when appropriate, and then proceed up the levels of responsibility. For example, a grievance should always start with the person to whom the grievance is directed, if unresolved, next the direct supervisor, school administration, and finally the Board of Directors.
- B. Depending upon the nature and seriousness of the complaint, the Director or other administrator receiving the complaint shall determine the nature and scope of the investigation or follow-up procedures. If the complaint involves serious allegations, the Director shall promptly refer the complaint to the Personnel Committee who shall determine whether an internal or external investigation should be conducted. In either case, the Director shall determine the nature and scope of the investigation and designate the person responsible for the investigation or follow-up relating to the complaint. The designated investigator shall ascertain details concerning the complaint and respond promptly to the appropriate administrator concerning the status or outcome of the matter.
- C. For a complaint that has been referred to the Director under paragraph (B), the appropriate administrator shall respond in writing to the complaining party concerning the outcome of the investigation or follow-up, including any appropriate action or corrective measure that was taken. The Personnel Committee of the Board of Directors shall be copied on the correspondence and consulted in advance of the written response when appropriate. The response to the complaining party shall be consistent with the rights of others pursuant to the applicable provisions of Minnesota Government Data Practices Act or other law.
- D. If the complaint is against the Director the complaint should be referred to the Chair of the Board of Directors. The Chair will refer the complaint to the Personnel Committee of the Board of Directors.

## BDOE LEARNING CENTER

Effective Date: 6/25/2014	<b>210 CONFLICT OF INTEREST POLICY</b>
Date: 6/10/14 Revisions: 6 /12/14	Approved by: Bdote Board of Directors 6.25.14

**I. Purpose of Policy:**

The purpose of this policy is to observe state statutes regarding conflicts of interest for charter school board members and to engage in charter school business activities in a fashion designed to avoid any conflict of interest or the appearance of impropriety.

**II. General Statement:**

The policy of the charter school board is to conform to statutory conflict of interest laws and act in a manner that will avoid any conflict of interest or the appearance thereof.

**III. Conflicting Business Relationships:**

- A. An individual is prohibited from serving as a member of the charter school board of directors if the individual, an immediate family member, or the individual's partner is a full or part owner or principal with a for-profit or nonprofit entity or independent contractor with whom the charter school contracts, directly or indirectly, for professional services, goods, or facilities. An individual is prohibited from serving as a board member if an immediate family member is an employee of the school. A violation of this prohibition renders a contract voidable at the option of the commissioner or the charter school board of directors. A member of a charter school board of directors who violates this prohibition is individually liable to the charter school for any damage caused by the violation.
  
- B. No member of the board of directors, employee, officer, or agent of a charter school shall participate in selecting, awarding, or administering a contract if a conflict of interest exists. A conflict exists when:
  - 1. the board member, employee, officer, or agent;
  - 2. the immediate family of the board member, employee, officer, or agent;
  - 3. the partner of the board member, employee, officer, or agent; or
  - 4. an organization that employs, or is about to employ any individual in clauses (1) to (3), has a financial or other interest in the entity with which the charter school is contracting. A violation of this prohibition renders the contract void.
  
- C. Any employee, agent, or board member of the authorizer who participates in the initial review, approval, ongoing oversight, evaluation, or the charter renewal or nonrenewal process or decision is ineligible to serve on the board of directors of a school chartered by that authorizer.
  
- D. An individual may serve as a member of the board of directors if no conflict of interest under paragraph (a) exists.

## **BDOE LEARNING CENTER**

- E. The conflict of interest provisions under this subdivision do not apply to compensation paid to a teacher employed as a teacher by the charter school or a teacher who provides instructional services to the charter school through a cooperative formed under chapter 308A when the teacher also serves on the charter school board of directors.

***Legal References*** (the following are included for reference purposes only, may not reflect the most current relevant statutory citation, and should not be read to contravene or limit the school's obligations under any federal, state, or local law):

Minn. Stat. § 124D.10, Subd. 4a (Charter Schools; Conflict of Interest)

**Bdote Learning Center  
School Board and Committees:  
Annual Statement Concerning Possible Conflict of Interest**

*Directions: Please print, complete this form, sign and date it, and return it to the Chairperson of your committee. This form is to be completed in November of each school year (or as soon as newly elected members have been installed). If a person is a member of multiple committees, a separate form should be completed for each committee. Forms are to be kept on file by the committee chairperson.*

The undersigned person acknowledges receipt of a copy of both the Bdote Learning Center Charter School "Conflict of Interest Policy" (dated 6/25/2014).

By my signature below I acknowledge my agreement with the spirit and intent of these documents, and I agree to report to the School Board or Committee Chairperson (whichever is most appropriate) any possible conflicts (other than those stated below) that may develop before completion of the next annual statement.

Please check one:

\_\_\_\_\_ I am not aware of any Conflict of Interest

\_\_\_\_\_ I have a Conflict of Interest in the following area(s):

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\_\_\_\_\_  
Signed

\_\_\_\_\_  
Date

\_\_\_\_\_  
*Print first and last name*

*This Annual Statement shall apply to all members of the BLC School Board and to all elected and appointed committee members and officers, and administration of BLC Charter School, beginning with the start of their membership or employment.*

**Notes:**

July 5<sup>th</sup>-9<sup>th</sup>: Holiday-School CLOSED  
 July 21<sup>st</sup>: Annual Open House  
 July 28<sup>th</sup>: First day of school

August 4<sup>th</sup>: First Day of School!

September 3<sup>rd</sup>: No School-Conferences  
 September 6<sup>th</sup>: Holiday-School CLOSED  
 September 23<sup>rd</sup>-Early Release-Last day of quarter

October 1<sup>st</sup>: No school, staff work day  
 October 4<sup>th</sup>-8<sup>th</sup>: Intersession Activities  
 October 11<sup>th</sup>: Holiday-School CLOSED  
 October 12<sup>th</sup> &

November 24<sup>th</sup>-26<sup>th</sup>: Holiday-School CLOSED

December 15<sup>th</sup>: Early Release-Last day of quarter  
 December 16<sup>th</sup> & 17<sup>th</sup>: No School, staff work day  
 December 24<sup>th</sup>-31<sup>st</sup>: Holiday-School CLOSED

January 17<sup>th</sup>: Holiday-School CLOSED

February 19<sup>th</sup>: No School-Conferences  
 February 21<sup>st</sup>: Holiday-School CLOSED

March 9<sup>th</sup>: Early Release-end of quarter  
 March 10<sup>th</sup> & 11<sup>th</sup>: No School, staff work day  
 March 14<sup>th</sup>-25<sup>th</sup>: Intersession Activities

April 15<sup>th</sup> & 18<sup>th</sup>:Holiday Weekend-School CLOSED

May 27<sup>th</sup>: Early Release-Annual Pow Wow  
 May 30<sup>th</sup>: Holiday-School CLOSED

**BLC SCHOOL CALENDAR**

July 2021							August 2021							September 2021							October 2021						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
							1	2	3	4	5	6	7	5	6	7	8	9	10	11	3	4	5	6	7	8	9
4	5	6	7	8	9	10	8	9	10	11	12	13	14	12	13	14	15	16	17	18	10	11	12	13	14	15	16
11	12	13	14	15	16	17	15	16	17	18	19	20	21	19	20	21	22	23	24	25	17	18	19	20	21	22	23
18	19	20	21	22	23	24	22	23	24	25	26	27	28	26	27	28	29	30			14	15	16	17	18	19	20
25	26	27	28	29	30	31	29	30	31												24	25	26	27	28	29	30

3 Instructional days

22 Instructional days

15 Instructional days

10 Instructional days

November 2021							December 2021							January 2022							February 2022						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6		1	2	3	4				2	3	4	5	6	7	8	1	2	3	4	5		
7	8	9	10	11	12	13	5	6	7	8	9	10	11	9	10	11	12	13	14	15	6	7	8	9	10	11	12
14	15	16	17	18	19	20	12	13	14	15	16	17	18	16	17	18	19	20	21	22	13	14	15	16	17	18	19
21	22	23	24	25	26	27	19	20	21	22	23	24	25	23	24	25	26	27	28	29	20	21	22	23	24	25	26
28	29	30					26	27	28	29	30	31		30	31						27	28					

19 Instructional days

11 Instructional days

20 Instructional days

18 Instructional days

March 2022							April 2022							May 2022							June 2022						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5			1	2	3	4	5	1	2	3	4	5	6	7			1	2	3	4	5
6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11
13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18
20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25
27	28	29	30	31			24	25	26	27	28	29	30	29	30	31					26	27	28	29	30		

11 Instructional days

19 Instructional days

21 Instructional Days

3 Instructional days

Regular School Day	EARLY RELEASE DAY	HOLIDAY/SCHOOL CLOSED
STUDENTS NOT IN SCHOOL Office Open	STUDENTS NOT IN SCHOOL Office Open All Staff Work Day	INTERSESSION ACTIVITIES