

Board of Directors Meeting
Bdote Learning Center
3216 E 29th St. Minneapolis, MN 55406
June 26, 2023 • 4:30-5:30 p.m.
Zoom link is at the TOP of the BOARD webpage at:
<https://bdote.org/board-of-directors>

AGENDA

1. Opening Items


- a. Meeting called to order
- b. Record Attendance and Guests
 - i. Present:
 - ii. Guest(s):
- c. Statement of Conflict of Interest.
 - i.
- d. Agenda (review and approval)
 - i.

2. Ready Set Smile and Smile Network presentation

3. Public Comment

- a. Each speaker must sign up to speak in the chat, speakers will be given two minutes to speak.


4. Board Meeting Minutes

- a. Approve May 30, 2023 Board Meeting Minutes  **May 30, 2023 Board Agenda**
 - i. ___ motion to accept the May 30, 2023 Board Meeting Minutes. ___ seconds the motion.
___ Yay, ___ Nay. Motion _____.

5. Finance

- a. May 2023 Financials and Check Register Nichole Schmidt.
 - i. ___ motion to accept the May 2023 Financial Reports and Check Register. ___ seconds the motion. ___ Yay, ___ Nay. Motion _____.
 - ii. **2024 Budget**
 - 1. ___ motion to accept the Bdote Learning Center 2024 Budget. ___ seconds the motion. ___ Yay, ___ Nay. Motion _____.

6. Leadership Reports

- a. Operations Report, Korissa Howes  **June 2023 Operations Report**
- b. Administrative Report, Veronica Peterson-Briggs

7. Old Business

- a. [Bylaws revision status update](#) (Tabled from Feb. 27, 2023 Meeting)
 - i. Tabled - Christian Shafer is looking to get a bylaw amendment until the end of this year.
- b. [Board Training Video](#) - Free [online training](#) provided by NEO Authorizer. (Update of completion from Feb. 27, 2023 Meeting)

- c. Approval of paid time off language for Staff Handbook in regards to Paid Time off language.

(Tabled from Jan. 30, 2023 Meeting)

- i. *Tabled - awaiting Board review and notes*
- ii. Example PTO from Liza Hill - it makes the distinction between exempt and non exempt which is missing from our current handbook.
- iii. Potentially consider discussing and surveying staff about cultural leave which was discussed in previous years but not formally approved by the Board of Directors.
- iv. Sending documents to the Board of Directors and the Board will come prepared with questions and adjustments for the next Board meeting on June 26, 2023.
- v. Recommendation for a more robust handbook for the PTO information.

8. New Business

- a.
- b. Policy regarding background checks.
 - i. Language in the policy changes.
 - ii. Change the Policy number from 413 to 415.

9. Next Board Meeting: scheduled July 24, 2023 @ 4:30 PM via Zoom.

10. Adjourn

- a. ___ makes a motion to adjourn at ___ PM. ___ seconds.