

Board of Directors Meeting **FINAL APPROVED 04/27/20**

Bdote Learning Center

March 23, 2020

3216 E. 29th St.

Board Meeting MINUTES

Minneapolis, MN 55406

1. Opening Items - *JH, Vice Chair will be leading the meeting. Prior to calling the meeting to order, JH confirmed that everyone 'present' has the five (5) documents needed to conduct the meeting: 3/23 mtg agenda; 02/25 mtg minutes; Distance Learning Plan; Feb Financials; and Social Media Use Policy 583.*

- A. Record Attendance – *Prior to recording attendance, JH explains the digital format of the meeting; declares that despite not having a policy regarding virtual board meetings, and due to the current Coronavirus (COVID 19) pandemic, and Governor Walz's executive order 20-01 declaring a peacetime state of emergency and executive order 20-02 authorizing the Commissioner of Education to order schools closed from Minnesota, we are conducting the March Board of directors meeting using a digital meeting platform (Zoom); and to ensure that the meeting is conducted as an OPEN meeting as required by state Charter Law, Cindy Ward-Thompson, Director of Administration in physically in the school building in the main office and will admit into the building any member of the community should they wish to attend the meeting; and that all votes will be conducted by individual board member roll call.*

Board Members Present: *Michele Fluhr Fraser, Kat Anthony-Wigle, Graham Hartley, Jenn Hall, Louise Matson, Mary Fong Hermes, Pam Gokey*

Guests: *Nichole Schmidt, CLA; Cindy Ward- Thompson, BLC Director*

Board Members Absent: *Autumn Dillie, Joe Rice*

- B. Call the Meeting to Order: *JH 4:38pm*
- C. Approve March Meeting Agenda: *JH presents for review:
Motion to approve agenda: GH Second: LM
Vote by individual roll call: KA-W, yea; GH, yea; MFH, yea; MFF, yea; PG, yea, LM, yea;
JH: motion carries.*
- D. Approve minutes from February board meeting: *JH presents for review:
Changes include correcting/additions of missing motions and seconds.
Motion to approve Feb meetings w/changes: LM Second: PG
Vote by individual roll call: GH, yea; KA-W, yea; MFH, yea; MFF, yea; PG, yea; LM, yea;
JH: motion carries.*

2. Finance Report - February Financials Review - Nichole Schmidt

Motion to approve February financials & checks: GH Second: LM

Vote by individual roll call: KA-W, yea; GH, yea; MFH, yea; MFF, yea; PG, yea; LM, yea; JH: motion carries.

3. Leadership Report

Presented by Cindy Ward-Thompson -

Apologies; No written document due to incredible amount of work recently; primary issue, preparing to "take Bdote online"; it may last to end of year; so many questions- how to do sped, how to do food service, how to do tech, who has devices and internet etc.; just tons of things to figure out; we will distribute devices to every student; make a way for every family to have wifi; some difficulties with MDE mandates, then they change; I have a Distance Learning Plan for review later in meeting which may need to be revised at next month's meeting depending on how things are going; other things I'm working on are Title 6 grants for next year; helping the ANA grant interns get their hours in; intersession was completely canceled; food from intersession was distributed to school families;

Kudos and thankyou's from LM, MFH, and JH

4. Committee Reports

A. Governance Committee:

JH presented Distance Learning Plan and Policy 583- Social Media Use for review.

Requests CW-T to go over the DL plan:

Was written based on the requirements of our authorizer IQS and using the plans of school currently operating as online programs; we are providing the tech, web access and supplies, etc.; we are using Google classroom; we will make deliveries once a week; ADSIS services will continue; sped will continue as written; HHM services will continue; MIWRC will continue teletherapy. ISSUES: Bdote is required to provide childcare to any families that have workers that are deemed essential; trying to figure out how to do that. Office hours: every teacher has to set up times when they are accessible for open time for the kids to reach them either by zoom meeting, google hang out, phone, or email; attendance will be taken according to state guideline- if the kiddos check in with their teacher online, they are marked present.

PG asks who is handling deliveries? CWT- They will be done by our regular transportation company- we have to pay for their services anyway- they will do the food and supplies as needed.

JH: any other questions- -- is there a motion to approve the DL plan?

Motion to approve the Distance Learning Plan: LM second: PG;

Vote by individual roll call: KA-W, yea; GH, yea; MFF, yea; PG, yea; LM, yea; MFH, yea; JH: motion is approved.

JH presents Policy 583, Use of Social Media in School for review.

Do we have a motion to approve the Social Media policy 583?

Motion to approve Policy 583: PG, second: GH;

Vote by individual roll call: KA-W, yea; GH, yea; MFF, yea; PG, yea; MFH, yea; LM, yea.

JH: motion is approved.

B. District Advisory Committee: Presented by GH. There is a handout w/ notes from the March 13 meeting. The DAC is the World's Best Workforce committee mandated by the MDE to be a place for sharing data and allow for staff, parents, and community input on student progress. We discussed attendance and student testing data; the facilities in response to what staff and student feedback we rec'd regarding what they want in our new space. The info is just for our information and review; there is no action needed at this time. However, if there is a specific request that the board has for the committee, he'd be happy to bring it to them at the next meeting.

(At this point in the meeting, we reached the ZOOM time limit of 60 minutes; GH created a new ZOOM meeting and the board reconvened within less than a minute in order to address remaining agenda items.)

5. New Business: Finance Committee presents Final Revised Budget FY 19-20;

GH asks Nichole to take us through and explain the four columns.

NS: First column is the budget that was approved in Dec 2018; this one has been mostly thrown to the side; Second column is the revised budget that was approved in Oct 2019; third column is the final revised column and I'm going to walk you through the changes. The fourth column is the proposed budget for next year that has to be approved by June of 2020.

Biggest thing is the final has NO change in enrollment- state and fed aids didn't change; One change is local rev went up by 20k. First Nations money got shifted a bit into next year. Bush grant was not in first budget, is in now, for 70k, all grant award letters state that we can apply money to over two years; final revised is an increase of 25k in revenue. Expenditures- added staff in office w/ increase in benefits; and supplies went up (explain later); line items listed many stayed the same, purchased services line- 35 increased to 112 to cover the one-time costs of security system, came through as reimbursement from safety and security grant; we may end "better" than this but finance com agrees that this is a conservative portrait and here we think the ear is going to end. Final revised ending numbers which we will vote on: Revenues of 3,719,346; Expenses of 3,576,155; Profit of 143,191.

Questions: MH clarified NS is our accountant.

GH explained those Final #s are in the tan/sage green column- and should we move to next year's budget or should we take the vote now on the FINAL REVISED VERSION before moving onto the next columns?

NS- yes do these votes separately.

Motion to approve the FINAL REVISED FY 20 budget – GH, Second LM;

JH, roll call vote: GH, yea; LM, yea; PG, yea; KAW, yea; MFF, yea; MFH, yea.

JH, final fy budget '20 is approved.

GH: Let's move on to the '21 budget.

NS- goes over column 3, Original Budget FY '21, best guestimate road map for Fall, '20; Revenues based on: enrollment increase to 115; is a healthy conservative enrollment estimate- building can't hold many more kids; may need to be revised when we do the Oct child count; state aid auto calculates on 115; sped is at 92%; Indian Ed; Fed aid has slight increases; other changes include new Title 3 money we haven't had before; other revenues continue MIAC, Bush, ANA sed grant (one drops off) First Nations, NOVO- these are conservative estimates on the actual revenue dollars;

Expenditures- nothing really new; account for 3% inflation increase for most line items; but transportation is usually higher than 3%; no new hires; lease approved for next year; fund balance is almost at 5%.

Revenue \$3,649,040; Expenditures \$3,557,712; net income \$91,328

Questions/comments

JH and LM give kudos to CWT and team-

JH is there a motion to approve the Original FY '21 Budget?

Motion, MF; second, PG.

JH roll call vote: LM, yea; GH, yea; PG, yea; MFH, yea; MFF, yea; KAW, yea.

JH budget is approved unanimously.

6. Public Comment: JH- any public comment?

GH asks if there is anyone at the school?

CWT- Leroy is here but hasn't been in the meeting and he doesn't have anything to say.

7. Adjourn meeting:

JH moves to adjourn meeting; time is 6:08 pm