

Board of Directors Meeting
Bdote Learning Center
3216 E 29th St. Minneapolis, MN 55406
May 30, 2023 • 4:30-5:30 p.m.
Zoom link is at the TOP of the BOARD webpage at:
<https://bdote.org/board-of-directors>

AGENDA




1. Opening Items

- a. Meeting called to order at: 4:39PM
- b. Record Attendance and Guests
 - i. Present: Angela Two Stars, Fawn YoungBear-Tibbetts, Carol Charging Thunder, Tedi Grey Owl, Jewell Arcoren, Shiela Zephier (4:43PM)
 - ii. Guest(s): Luli Axhijaj from IQS, Nicole Schmidt from CLA, Laurie Schroeder from IQS, Korissa Howes the BLC Director of Operations, & Veronica Peterson-Briggs the BLC Director of Administration
- c. Statement of Conflict of Interest.
 - i. No conflicts of interest at this time.
- d. Agenda
 - i. *Angela Two Stars motions to approve the May 30, 2023. Fawn YoungBear-Tibbetts seconds the motion. 6 Yay, 0 Nay. Motion carries.*

2. Public Comment

- a. Each speaker must sign up to speak in the chat, speakers will be given two minutes to speak.
 - i. No one signed up for public comment.

3. Board Meeting Minutes

- a. Approve March 6, 2023 Special Board Meeting
 March 6, 2023 Special Board Mtg. Minutes
 - i. *Shiela Zephier motions to accept the March 6 2023 Special Board Mtg. Minutes with the change to Shiela Zephier's name. Angela Two Stars seconds the motion. 6 Yay, 0 Nay. Motion carries.*
- b. Approve April 3, 2023 Board Minutes  April 3, 2023 Board Minutes
 - i. *Carol Charging Thunder motions to accept the April 3 2023 Board Minutes. Fawn YoungBear-Tibbetts seconds the motion. 6 Yay, 0 Nay. Motion carries.*
- c. Approve April 24, 2023 Board Minutes  April 24, 2023 Board Minutes
 - i. *Angela Two Stars motions to accept the April 24 2023 Board Minutes. Jewell Arcoren seconds the motion. 6 Yay, 0 Nay. Motion carries.*

4. Finance

- a. April 2023 Financials and Check Register Nichole Schmidt.
 - i. [April 2023 Management Report](#)
 - ii. [April 2023 Financial Records](#)
 - iii. Questions - if the enrollment stays at 91 ADM then the school is expected to be out of SOD. The auditor chose to disengage in February 2023 and there was no breaking of the contract.
 - iv. *Shiela Zephier motions to accept the April 2023 Financials and Check Register. Fawn YoungBear-Tibbetts seconds the motion. 6 Yay, 0 Nay. Motion carries.*

5. Leadership Reports

- a. [Operations Report, Korissa Howes](#)
 - i. No questions.
 - ii. *Jewell Arcoren motion to accept the May Operations Report. Carol Charging Thunder seconds the motion. 6 Yay, 0 Nay. Motion carries.*
- b. [Administrative Report, Veronica Peterson-Briggs](#)
 - i. Question - Are you still planning to be in the same building? Lease expires June 30th and we are planning to renew the lease for 5 years. Need more time for a capital campaign for a building.
 - ii. Question - Is there a deadline for the intent to return? We want them back before June 13th, 2023.
 - iii. *Jewell Arcoren makes a motion to accept the May 2023 Administrative Report. Shiela Zephier seconds the motion. 6 Yay, 0 Nay. Motion carries.*

6. Old Business

- a. [Bylaws revision status update](#) (Tabled from Feb. 27, 2023 Meeting)
 - i. *Tabled - Christian Shafer is looking to get a bylaw amendment until the end of this year. We need to bring this up and vote at the June 26, 2023 Board Meeting.*
- b. [Board Training Video](#) - Free [online training](#) provided by NEO Authorizer. (Update of completion from Feb. 27, 2023 Meeting)
- c. Approval of Volunteer Policy. (Tabled from Jan. 30, 2023 Meeting)
 - i. This has already been approved, Tedi Grey Owl will verify.
- d. Approval of paid time off language for Staff Handbook in regards to Paid Time off language. (Tabled from Jan. 30, 2023 Meeting)
 - i. *Tabled - awaiting Board review and notes*
 - ii. Example PTO from Liza Hill - it makes the distinction between exempt and non exempt which is missing from our current handbook.
 - iii. Potentially consider discussing and surveying staff about cultural leave which was discussed in previous years but not formally approved by the Board of Directors.

- iv. Sending documents to the Board of Directors and the Board will come prepared with questions and adjustments for the next Board meeting on June 26, 2023.
- v. Recommendation for a more robust handbook for the PTO information.

7. New Business

- a. IQS -school authorization renewal
 - i. IQS has been our authorizer since the inception of Bdote Learning Center.
 - ii. This renewal is a 2 year renewal.
 - iii. Laurie Schroeder (Innovative Quality Schools) shares a brief overview of contracts - every Charter School in Minnesota needs to have an authorizer to operate as a school. We come and meet with Directors about finances, student numbers, and operations. You have contracts with MDE, Non-Profit, and IQS, meaning there are ALOT of reports leaders have to submit. The contract is 16 pages, pretty standard, talks about school, the school responsibilities, and there is a performance framework or scorecard that is a rubric related to governance, finance, mission and program model, and student performance which is important for the Board. Our contract expires June 30th, 2023 and IQS has been working on creating new goals for the contract with BLC Directors. If we are meeting goals we can extend the contract or we renew a new contract. IQS is here to help us make goals and amplify mission and vision.
 - iv. Contract will be sent out to the Board of Directors.
 - v. *Fawn YoungBear-Tibbetts makes a motion to renew the 2 year authorization with IQS. Carol Charging Thunder seconds the motion. 6 Yay, 0 Nay. Motion carries.*
- b. Bdote Learning Center 2023-2024 Budget
 - i. *Tabled - CLA waiting on MN Legislation and will need to approve at June 26, 2023 Board Meeting.*
 - ii. *_____ makes a motion to accept the Bdote Learning Center 2023-2024 Budget. _____ seconds the motion. __ Yay, __ Nay. Motion _____.*
- c. Bdote Learning Center 2023-2024 Calendar
 - i. Changes - moving to trimesters, a potential earlier start time in the school day, and we accommodated days off for Ramadan March 11 and Eide on April 10 (these things usually affect transportation).
 - ii. Seat Day Requirement: 165 instructional days , we have 171 instructional days, so we are over by 6 instructional days. 6 hours a day of instructional time x's 171 days is 1026 hours. 935 hours required for elementary and 1025 for 7th grade - 12th grade. You cannot include lunch or recess.
 - iii. Luli recommends plugging in the hours on the calendar and the assessment days. Board can approve, you can then revise and reapprove.

- iv. Half day hours are in question, we did this based on Jennings High School which is able to count it as a full day because they serve lunch. Laurie will check with MDE about these half day hours. Korissa and Veronica will tally numbers.
- v. *Angela Two Stars makes a motion to accept the Bdote Learning Center 2023-2024 Calendar. Shiela Zephier seconds the motion. 6 Yay, 0 Nay. Motion carries.*

8. Next Board Meeting: scheduled June 26, 2023 @ 4:30 PM via Zoom.

9. Adjourn

- a. *Angela Two Stars makes a motion to adjourn at 6:00PM. Shiela Zephier seconds the motion.*