

BDOTE LEARNING CENTER JOB DESCRIPTION

3216 EAST 29TH ST • MINNEAPOLIS, MN • 55406 • (612)729-9266

SPECIAL EDUCATION TEACHER

Bdote Learning Center (BLC) is an authorized Innovative Quality Schools, grade K-8 Dakota and Ojibwe language immersion public charter school.

BLC VISION:

All students will develop a love of life-long learning, language and cultural fluency, the skills and education to determine their own future, and commitment to give back to family, community and nation.

BLC MISSION:

To develop culturally aware, successful, high performing students by providing them with an academically rigorous education that is placed-based and rooted in the languages and cultures of indigenous peoples.

JOB DESCRIPTION:

The Special Education Teacher will provide direct instruction to children identified with special education needs and strategically support the general education staff and special education paraprofessionals with implementation of Individualized Education Plans (IEPs) as outlined in Minnesota State rules and regulations. The Special Education Teacher will work under the direction of the Special Education Director and BLC Director to ensure BLC service compliance.

SPECIAL EDUCATION TEACHER WILL:

- Special Education Management:
 - Assume responsibility for case compliance and management of special education file compliance
 - Keep IEP's updated by scheduling annual IEP meetings, by writing and implementing IEP's, and by tracking the achievement goals and objectives for students with IEP's
 - Formulate and compile components of the initial and 3-year re-evaluation of children to determine qualification for special education services. This includes conducting achievement testing, data collection; observations, interviews, and completing functional behavioral assessments as well as ensuring all evaluation recommendations are followed up on and completed.
 - Consult with the general education teachers, clinicians, and other workers to ensure related services are delivered.
 - Issue progress reports four times per year to coincide with conferences and the end of the school year
- Special Education Services:
 - Implement engaging (academic, behavioral, social/emotional) instruction based on IEP goals and objectives
 - Maintain positive communication with families regarding their child's progress with IEP
 - Work with school staff to provide and support appropriate student accommodations and modifications across school settings as well as during formal and informal assessments.
- Serve as the primary contact for contracted services providers
- Work closely with other members of the special education team
- Collaborate with and direct special education paraprofessionals by providing them with student IEP's and potential student schedules to meet the service needs of students.
- Perform other duties as required and assigned – Teachers must demonstrate knowledge and support of BLC's vision and mission, standards, policies and procedures, operating instructions, confidentiality and code of ethical behavior.

MINDSET REQUIRED:

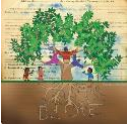
- Believe that ALL children can learn regardless of their background and circumstances – no excuses
- Believe that working as a part of a team is more effective than working alone
- Possess a strong work ethic, self-awareness, resilience, humility
- Steward a strong culture based on our core values and mission
- Be optimistic about the future in the face of big challenges

QUALIFICATIONS:

- Minnesota teaching license in at least one area of special education
- Knowledge of Special Education laws and Due Process compliance
- Experience working with elementary aged children
- Knowledge of writing and implementing IEP's
- Excellent oral and written communication and interpersonal skills and ability to build trust with colleagues and families
- Willingness to work extended day and extended year hours
- Proficiency in Dakota or Ojibwe language

HIGHLY PREFERRED:

- A minimum of 4 years teaching in a high-need school with demonstrated student results



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- Excellent communication and interpersonal skills and ability to build trust with colleagues
- Growth mindset

COMPENSATION:

A competitive compensation package including health benefits, paid leave, and retirement contribution

APPLY:

To be considered for a position every applicant must submit a cover letter, resume, references, application, background check and reference authorization. See BLC's website www.bdote.org for forms and submit all forms to info@bdote.org