



# The Safe Woman Workshop

## Terms & Conditions of Booking

### 1. Booking & Payment Terms

- Full payment is **required at the time of booking**.
- Bookings are not confirmed until payment is received in full.
- Once payment is made, an official confirmation will be issued.
- *The Safe Woman* reserves the right to release your slot if payment is not received, without further notice.

### 2. Cancellation & Rescheduling Policy

- We do **not offer refunds** for any reason once a booking has been confirmed.
- However, we understand that circumstances change.  
If you notify us in writing **at least 30 calendar days** before the workshop date, we are happy to offer a **one-time reschedule** to a future workshop, subject to availability.
- No rescheduling or credit will be available for cancellations made within 30 days of the event date.

### 3. Behaviour & Participation Standards

- We are committed to maintaining a respectful, inclusive, and psychologically safe environment for all participants.
- *The Safe Woman* reserves the right to **refuse entry or remove a participant** from any workshop, without refund, if their behaviour is:
  - Unsafe (physically, emotionally, or digitally),
  - Disruptive to the group process,
  - Offensive or discriminatory,
  - Not in alignment with *The Safe Woman Values* (which centre on safety, dignity, equity, and respect).
- This is in accordance with our duty of care under the **Health and Safety at Work etc. Act 1974**, the **Equality Act 2010**, and our right to protect the wellbeing of our participants and facilitators.

### 4. Limitation of Liability

- While every effort is made to ensure a safe and empowering environment, *The Safe Woman* and its facilitators will not be liable for any personal injury, loss, or damage arising from participation, except in cases of proven negligence.
- Participants are responsible for their own belongings, decisions, and actions during the session.



## 5. Intellectual Property

- All workshop content, materials, concepts, and methodologies remain the **intellectual property of The Safe Woman** and may not be copied, reproduced, recorded, or shared without prior written permission.

## 6. Privacy & Data Handling

- We are committed to handling your data in accordance with the **UK General Data Protection Regulation (UK GDPR)** and the **Data Protection Act 2018**.
- Your data will only be used for workshop administration and direct communications from *The Safe Woman*. You may unsubscribe at any time.

**By making payment, you confirm your agreement to these Terms & Conditions.**

If you have any questions or access requirements, please contact us before booking.