**NEW ENROLLMENT CHECK LIST:**

\_\_\_\_\_ CHILD CARE APPLICATION FOR ENROLLMENT (2 PAGES)

(Please fill out a separate enrollment form for each child)

\_\_\_\_\_ POLICIES/PERMISSION FORM

\_\_\_\_\_ FOOD ALLERGIES FORM

\_\_\_\_\_ INFLUENZA VIRUS CDC PAMPLET (COMPLETED AND SIGNED)

\_\_\_\_\_ VPK ATTENDANCE/SCHOOL READINESS POLICY (IF APPLICABLE)

\_\_\_\_\_ REQUIRED HEALTH CARE FORMS (CURRENT PHYSICAL AND SHOT RECORDS)

\_\_\_\_\_ SAFETY CHECK FROM THE OFFICE OF FAMILY AND COMMUNITY SERVICES FORM

\_\_\_\_\_ A COLOR COPY OF DRIVER’S LICENSE OF ALL FINANCIALLY RESPONSIBLE PARTIES WITH SOCIAL SECURITY NUMBER WRITTEN ON COPY

Please return all documents completed and signed to Hogan Lane to complete your enrollment process.