**MISSION HOMES OF MONTCLAIR HOA**

**ARCHITECTURAL REQUEST/ HOME IMPROVEMENT FORM**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Daytime contact #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Property Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mailing Address if different: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PROJECT(S) SUBMITTED FOR APPROVAL *(check all that apply)*

ARCHITECTURAL LANDSCAPE/HARDSCAPE INSTALLATIONS/EQUIPMENT

\_\_\_\_\_ Awning \_\_\_\_\_ Fencing/ Walls \_\_\_\_\_ Air Conditioner

\_\_\_\_\_ Decks (wood) \_\_\_\_\_ Front \_\_\_\_\_ Garage Door

\_\_\_\_\_ Gazebo \_\_\_\_\_ Side \_\_\_\_\_ Built in BBQ

\_\_\_\_\_ Doors \_\_\_\_\_ Rear \_\_\_\_\_ Lighting (exterior)

\_\_\_\_\_ Patio Cover \_\_\_\_\_ Retaining \_\_\_\_\_ Satellite Dish

\_\_\_\_\_ Rain Gutters \_\_\_\_\_ Drains

\_\_\_\_\_ Screen Door

\_\_\_\_\_ Security Screen Door

\_\_\_\_\_ Windows

\_\_\_\_\_ Tinted Windows

Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PLEASE INCLUDE 1 SET OF DRAWINGS THAT SHOW DETAILS OF SIZE, DESIGN, COLOR, MATERIALS, AND LOCATION OF IMPROVEMENT. (NO DRAWING NEEDED FOR SATELLITE DISHES)**

***DO NOT WRITE BELOW THIS LINE (For Committee Use Only)***

The Architectural Committee/ Board of Directors has determined that the above submittal is:

Approved  Approved with Conditions  Disapproved as Submitted

( ) See notes on submitted plans

( ) Please see additional comments

( ) Maintain existing drainage pattern or provide alternative correction

( ) Resubmit plans with additional dimensions and elevation

( ) Do not pour concrete against existing fence

( ) No raised planters against existing wall/fence (12” maximum soil retained)

( ) Submit originally reviewed plans with revised drawings

( ) All lighting must be low wattage

( ) \_\_\_\_\_\_\_\_\_\_\_ must be painted to match existing

( ) Resubmit with additional details regarding \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

COMMENTS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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MISSION HOMES OF MONTCLAIR HOA BOARD OF DIRECTORS/ARCHITECTURAL REVIEW COMMITTEE

DATE: \_\_\_\_\_\_\_ INITIAL: \_\_\_\_\_\_\_ DATE: \_\_\_\_\_\_\_ INITIAL: \_\_\_\_\_\_\_