



## Agenda of the Langdon Community Association

### Board of Directors Meeting

September 24, 2024 – 7:30 pm

Qualico Resource Center

2024-2025 Directors *Names of those present at the meeting are highlighted.*

#### Voting Members

Chair: **Nicole Porquet-Seitz**  
Vice Chair: **Shawna Weir-Murphy**  
Treasurer: **Brian Ferguson / Tony Baker**  
Secretary: **Lise Poirier**  
Communications: vacant  
Events: vacant  
AGLC: **Jolene Fieber**  
Capital Projects: **Tony Baker**  
Directors of the Board: **Christy Poirier**  
**Jauna Anstett**  
**Brandi Lee Moucks - regrets**

#### Non-Voting Members

Past Chair; Vacant  
Executive Director: **Kristein Johnson**  
Library Representative: **Cori Nicholls**  
Maintenance Staff: **Lindsay Grindle – regrets**

Approval of Agenda- motion for approval by Nicole seconded by Tony

Approval of Minutes from June 23, 2024, motion for approval by Tony, seconded by Nicole.

Approval of minutes from August 18, 2024, motion for approval by Nicole seconded by Lise

#### **Old Business**

1. **Succession Planning**- list in SharePoint update as necessary. Need more board members -actively looking.
2. **Task list**: - review of task list and updated
3. **Main sign – in process Indus graphics.**
4. **Langdon Days** – update on final meetings – meeting with the ball group pros and cons reviewed. Both groups made a profit. Meetings to start in November.
5. **Equipment Inventory** - ongoing
6. **Review rental contracts and Utilities** – Kristein has sent all contracts to board for review. Send a copy to Nicole of the scout's documents on Land agreement. **Action:** Nicole to contract Patrick to discuss.
7. **Use of BAND app** – disband for LCA and replace with Microsoft teams. Use of chat – when we need a response quickly otherwise use Outlook emails. Do not use BAND
8. **Complaint/Problem Phone Line – completed, remove from agenda completed.**
9. **Recreation Center/LCC**– update - Rec center RVC unable to have public engagement at this time. Rec center committee – Tony will head this as project lead LCA. Small fundraising will continue without a business plan. Joint use agreements between Rocky View Schools and RVC and LCC representative to be involved with meetings to be a community advocate. Next meeting October 27 6:00 to 7:30pm QRC and Zoom.
10. **Acoustic Panels** – update Wall panels on walls have been installed. Ceiling panels still need to be installed. **ACTION:** Jolene to update next meeting.
11. **Banking – Credit Card Payment Method** – Brian working on this currently.
12. **Parking Lot** – update RVC still stating it is LCA's responsibility. Capital Project for parking lot refurbish. Kristein is working on this.

## **New Business**

1. **ED Report** – in Share Point.
2. **Volunteer Handbook** – review of binder **Action: Let Nicole know if you want a Hard copy.**
3. **Events Committee** – teams' group, virtual meetings etc. Need someone in this role.
4. **Use of Rec Grants** - \$14000 spending vote from Aug meeting is not sufficient for playground repairs. Discussion of other projects. 1. \$4000 on front door swipe access 2. \$500 for storage. 3. Closing in the red utility shed and lock \$840 3. Security Cameras \$3150 and 4. remove dead trees \$6000k  
**Motion** introduced to spend remaining REC grant funds on the 4 above items by Nicole seconded by Tony. Vote all in favour – motion approved.
5. **Playground repair** - \$50 k quote. Must be dug down 10", then new gravel/mulch laid down. **Capital Project** – RVC said we could put it into a capital grant.
6. **Hockey Rink replacement – Capital Project**
7. **Strategic Plan Review** – handout of draft strategic plan 2024-2029 review done in August. Change to 2025-2030. Group to think of ideas for new items for strategic plan
8. **Budget approval for Halloween Event - Motion** introduced for Halloween event budget made by Nicole for \$325 Lise seconded the motion. Unanimous vote by show of hands.
9. **Storage Fees for Laugh N Learn** - \$200 per month for larger storage cage. **Motion** introduced to increase the storage cost for Laugh N Learn for larger storage cage by Nicole seconded by Tony. Unanimous vote by show of hands.
10. **Lindsay's hourly rate:** After discussion **Motion** introduced by Nicole to increase Lindsay hourly rate by \$2/hour seconded by Jolene. Unanimous vote by show of hands.

**Meeting adjourned at 9:15 pm**

**Next Meeting: Tuesday October 29, 2024, 7:15 pm (note time change)**