



LCA Board Meeting Minutes - September 22, 2026, 6:30 pm

Qualico Resource Centre, Langdon, AB

Attendees:

Nicole Porquet-Seitz – Chair

Evan Dyson – Capital Projects

Erica Lukas – Communications

Jolene Fieber – AGLC Lead

Kat Milton - Director

Mark Moric– Director

Janette Messer - Secretary

Kristen Johnson – Executive Director

Gabrielle Brassard – Community Member

Regrets: Shawna Weir-Murphy, Tony Baker, Brandi-Lee Mouck, Jauna Anstett

Ongoing Business

1. Approval of the Agenda- Approved by Erica, Seconded by Jolene. Approved
2. Approve previous LCA Board of Directors August 23, 2026, Meeting Minutes
Minutes reviewed and approved by Nicole and seconded by Erica. Approved.
3. Policy Review 2.1 Governance Style: Confidentiality, Conflict of Interest, Code of Conduct. Discussion regarding the importance of following established governance processes regarding bylaws and policies.
4. Team Building – What is the best thing that happened to you this week?
5. Task list review - Ongoing work - Policies to be updated, Maintenance logs, Board signing on policies
6. Langdon Community Collaborative Update - Next meeting September 27, 2026 at QRC
7. Capital Projects Update
 - a. Rink repairs have been a challenge, but work is slowly progressing



- b. Disc golf course – discussion regarding 9-hole vs 18-hole course. An 18-hole course will not be approved by RVC. Evan will follow up with the Disc Golf planning group to discuss.

8. Financial Update

- a. No update - please reach out Tony if questions

9. Strategic plan review – Strategic Area #4: Organizational Development and Operations

4.2 Develop Volunteer Management and Leadership Capabilities -Develop a robust volunteer presence, Cross training and support across the board with mentors, Volunteer Coordinator needed for additional events in a growing community

- Volunteer Job Description for Events and Volunteer coordinator positions to be created - Kristein

10. Executive Director Report – [September Executive Director Report.docx](#)

11. LCA School representative Update – Nicole attended recent Sarah Thompson meeting, need to confirm who is attending the other 2 schools – Nicole to do

New Business

1. Solar Power - Eric Daniel of Flex Energy provided a presentation to review solar power options for LCA - Mark will review the proposal and bring comments back to the next meeting.
<https://www.fluxrenewables.com/my/solar/cmsnkvq9v000k01ntcq953je2?projectId=cmsnkvqb2000m01nt7z7g2426>
2. Langdon Community Garden - LCA has reached out to talk about how we can support them as we helped with weeding and maintenance this summer.
3. New benefits for LCA staff -Langdon Chamber has benefits for their members. Kristein has reviewed the 2 Chamber benefit options and feels they offer better benefits than current Blue Cross package. Board approved Kristein to change benefits to her choice as the cost is within budget.
4. Event Volunteers – dates for all of the events and activities for the remainder of the year to be added to Outlook calendar – Erica to do. Website includes call out for volunteers as they are needed for all events. <https://goodlucktown.ca/get-involved-with-lca> Future event suggested - a turkey bingo.

Discussion on payment options and square readers. Kristein will look at different options



Discussion about increasing fieldhouse rentals Jan 2027 for public one-time use. Need to compare rental cost of other buildings in the area and our bills for maintaining the fieldhouse. To be reviewed and further discussed at next meeting.

7. Snow Removal – reviewed 2 options – 2 companies quoted for full service or option for parking lot only and staff to clear sidewalks/pathways. Discussed and decided to try staff to manage snow removal except parking lot which we will have Black Dragon clear as needed.
8. Cleaning contract – reviewed current cleaning contract and tasks within. Reviewed increasing routine cleaning frequency or new contract with deep cleaning monthly. LCA has a total cleaning budget of \$1200/month including cleaning supplies. Discussed - Kristein will request a deep cleaning now from current contracted cleaner and send out request for quotes to include monthly deep cleaning with current 2x/week cleaning.
9. School Use Fees – LCA has paid to use school facilities in the past 2 years yet we provide most school use for free. This is the same for Langdon Little League. Joint Use Agreement is between RVC & RVS but is meant to benefit community users and school users which currently is only benefitting school users. Nicole to bring this discuss to joint use agreement meeting.
10. Employee Evaluation Review - discussion on the evaluation on the new maintenance staff which is due by the end of October.

Meeting Ended at 9:00pm