



## Agenda of the Langdon Community Association

### Board of Directors Meeting

October 29, 2024 – 6:30 pm

Qualico Resource Center

2024-2025 Directors *Names of those present at the meeting are highlighted.*

#### Voting Members

Chair: **Nicole Porquet-Seitz**  
Vice Chair: **Shawna Weir-Murphy**  
Treasurer: **Brian Ferguson / Tony Baker**  
Secretary: **Lise Poirier**  
Communications: vacant  
Events: vacant  
AGLC: **Jolene Fieber**  
Capital Projects: **Tony Baker**  
Directors of the Board: **Christy Poirier - regrets**  
**Jauna Anstett**  
**Brandi Lee Moucks - regrets**

#### Non-Voting Members

Past Chair; Vacant  
Executive Director: **Kristein Johnson**  
Library Representative: **Cori Nicholls**  
**Parker Bos**  
**Simon Vos**

Maintenance Staff: **Lindsay Grindle – regrets**

Approval of Agenda- motion for approval by Nicole seconded by Jolene

Approval of Minutes from Sept 24, 2024, motion for approval by Nicole seconded by Jolene

#### Old Business

1. **Succession Planning- need more volunteers**
2. **Task list:** - review of task list and updated Tony fixed the hockey rink issue
3. **Main sign – new sign up completed.**
4. **Langdon Days** – planning meeting Nov 24, 2024, 7:30 – 8:30pm QRC
5. **Recreation Center/LCC- update from meeting** October Oct 27 6:00 to 7:00 QRC and Zoom. No update about Rec Center.
6. **Acoustic Panels** –Jolene no update
7. **Storage Fees** – amended motion via email from last meeting. **\$100 per month for Laugh and Learn - remove**

#### New Business

1. **ED Report** –questions
  - a. Parking Lot – Kristein – 10 yards needed gravel to fill in the holes otherwise it would need to have extensive work. Rocky View still looking at the site no update. Lindsay – to do the pothole filling. Kristein to get a quote from Phil for gravel. To be placed on west side of Ice rink. Motion by Nicole to spend \$1000 to purchase road crush gravel for pothole seconded by Tony. All in Favor unanimous.

- b. Ice skating rink replacement - \$200000+ (Capital project for 2025)
- 2. **Internet** – Currently Telus - \$37/month plus cloud phone \$53/month
- 3. Eastlink provider \$99 per month plus \$40 for phone line. Improved internet speed is required for security cameras to be viewed remotely. Motion to change to Eastlink Jan 1, 2025, by Nicole and seconded by Lise All in favor motion passed.
- 4. **LCA School Representative** – Jolene High School. Nicole Sarah Thompson and Lise Langdon School. Attend the school parent council meetings. Add to agenda as an item for subsequent board meetings.
- 5. **Center Street Planters** – Kristein – to send leftover budget funds to Lise. Lise to contact Lindsay about helping get winter planters ready. Jolene has red dogwood sticks for us. Check batteries in solar panels check them in the dark to make sure they work. Ensure we have enough for all planters. We can bring the old flowers to dump.
- 6. **Fireworks** – RVC sent Nicole a request to approve Diwali fireworks in the park Oct 31. Nicole to write email to RVC and RockyView Fire Inspector that since we lease the lands, we do not feel it is our role to give this permission.
- 7. **QRC tenancy fees** – Nicole proposed to have the library society pay the same way Synergy pays tenancy fees based on hourly non-profit rate. Motion by Nicole for QRC tenancy fees are based on the non profit hourly rate for their long-term rental. Seconded by Jolene – all in favor unanimous. Storage fees are to be waived. Kristein to create the contract – contact Cori.
- 8. **Laugh and Learn and OK Club fees** – OK Club - \$15/hr till Dec 31/23 then \$18/hr starting Jan 1/24. Waiving nonprofit increase \$20/hr till January 1, 2025. Going forward send out contracts out in Sept for Jan of the following year. Laugh and learn – to change to the same contract dates.
- 9. **Volunteer Handbook** – Redone and available. Mentorship available – please request from Nicole

## 10. Events –

- a. **Pumpkin patch and the Halloween Family Bingo** – did well
  - b. **Easter event** profit \$800.
  - c. **Christmas event**
    - i. 50/50 for November 30, 2024. Draw will be at 5 pm at QRC
    - ii. Library/Synergy/LCA to coordinate event in QRC - Santa arranged by Nicole, kids shopping, concession, and coloring contest. Kristein -50/50 poster, social media posters, RVC, chamber etc. Tony – firewood for the scouts. Prizes for coloring contest Lise to organize. Gingerbread contest – displayed in FH in alcove at entrance. Prizes for this as well – Lise to organize. Wagon Rides – Nicole working on quotes – sponsorship?
  - d. **Family Bingos** – Christmas Bingo Dec 1, Valentine Feb 9, Easter Apr 19, End of year June 22. Bingo times (4:15-6:15pm). Jolene to submit signed letter to AGLC to request additional bingo dates
11. **Maintenance person** – in next years budget.
12. **Strategic Plan** – more fund raising - example Dolly Parton program, all year-round fund raising. Add volunteer base (volunteer connector), membership benefits. Increasing our events and services we need an events committee, Pump track, Education and awareness of who we are, hiring to manage our finances. Evaluate staffing needs.
- a. Task or action items – Nicole will put a spreadsheet together and we will put a time frame to them.
  - b. Sponsorship package – Overall and Langdon Days - Kristein
  - c. Should we change the time frame to 3 years versus 5 years. 2025–2028-time frame.

**Meeting adjourned at 8:19 pm**

**Next Meeting: Tuesday November 26, 2024, 6:30 pm**