



**Meeting of the Langdon Community Association
Board of Directors
May 26, 2024 – 7:30 pm
Qualico Resource Center**

2024-2025 Directors *Names of those present at the meeting are highlighted.*

Voting Members

Chair: Nicole Porquet-Seitz
Vice Chair: Shawna Weir-Murphy
Treasurer: Brian Ferguson / Tony Baker
Secretary: Lise Poirier
Communications Lead: vacant
Events Director: vacant
AGLC: Jolene Fieber
Capital Projects Lead: Tony Baker
Directors of the Board: Christy Poirier

Non-Voting Members

Past Chair; Vacant
Executive Director: Kristein Johnson
Library Representative: Cori Nicholls
Maintenance Staff: Lindsay Grindle
Yoanna - volunteer

Approval of Agenda- motion for approval with additions by Shawna seconded by Christy.

Approval of Minutes from– April 21, 2024, motion for approval by Nicole, seconded by Shawna.

Old Business

1. **Succession Planning** – review document in SharePoint LCA Board Roles and Responsibilities
-**Action:** All to review and update accordingly – Monthly Item for Agenda.
2. **Task list:** our task list is located on sharepoint - Review of items: Jubilee will look at trimming of the trees, irrigation start up May 29, grant write up – Kristein to complete. Kristein to ask Lindsey to put the sign back up for Langdon Dental on ball fence that has fallen off.

3. **Main sign** – no update

4. **Langdon Days** July 19-21, 2024. Update

5. **Equipment Inventory** – **Action** Kristein ongoing. Maintenance list/life cycle planning list to post in garage.

6. **Garage Clean up**

Action: Lindsay and Caleb

- a. remove the large items behind the shelves, move the shelves tight to wall and then we can organize the shelves.
- b. flatten picnic table and stack them
- c. sell 2 old hockey nets and adding machines– Shawna will post on bidding site.
- d. Frank to put in pegs for shovels and tools.
- e. Keep Grill for rental use.

August we will clean out the garage at our LCA meeting/potluck dinner.

Move our cage out to one of Laugh and Learn smaller cages and give them our large cage.

Change garage code– Frank will change.

7. **Court keys** – need to make copy – Action: Kristein to ask Lindsay.
8. **Strategic plan** – need to do at subsequent board meetings.
9. **Financials**
 - a. **Moneris** –Vendor needs previous account authorizer to be involved with cancelling - Nicole to contact Brian. Trying to cancel this contract.
 - b. **Account reconciliation** – completed.
10. **Planters** – Christy provided update. Only 2 planters without sponsor. Kristein will post the list of businesses that are sponsoring planters this year. Date for planting June 6 - 8.
11. **Outdoor toilet** –caulking to floor base to seal off from cage if floods. –OK Club will help us with this.
12. **FH rental Checks** – Kristein to send out a sign-up list.
13. **New cleaner** – need to move the cleaning equipment to garage. Kaitlin is doing a great job.
14. **Utility bill and Insurance review** – Tony will review and update next meeting to discuss in conjunction with rental fees for upcoming Sept contract renewals.

New Business

1. **Security System – Action** update Jolene. New codes available. Instructions on SharePoint instructions for renters. Live June 1, 2024, Jolene will give us our individual codes.
2. **ED Update** – Lise to send out to LCA as an email after Kristein sends it to her it is also on SharePoint. Membership 498 members.
3. **Bouncy castles** – insurance – inspection required?? \$175 / yr \$150 certification. We have 2 bouncy castles. Nicole proposes to get this inspection and certification of our 2 bouncy castles. Motion by Shawna and seconded by Tony. Jolene will speak with AArkann. Action: Kristein will arrange for the certification etc.
4. **Recreation Center** – LCA Committee member required for new non-profit executive board to be voted at next meeting on June 9th at QRC.
5. **Parking Lot** - Met with Al Sheilds – hoping to propose a grant for paving in the fall. Kristein met with Dari about parking lot. Meeting with Matt, Al, Nicole and Kristein to discuss with RVC. If we are approached as board members, we should just say LCA is working with RVC. If we see social media comments, we should report to Nicole.
6. **Bike racks** - they keep moving – Solution – buy screw anchors 5 bike racks \$80 a piece or cement base for all of the racks. Nicole motioned to pay for the screw anchors to be installed seconded by Shawna to pay for costs from park maintenance budget. All approved.
7. **Dog Park** spoke to Al about this and there were complaints from all groups as to location this is the responsibility of RVC not LCA It has nothing to do with LCA.
8. **Basketball courts damage** – Lindsay to look at repair and painting afterwards.
9. **Tennis court nets** – Lindsay looking at quotes.

Meeting adjourned at 9:11pm
Next Meeting June 21, 2024