



**Minutes of the Langdon Community Association
Board of Directors Meeting
November 19, 2023 – 7:30 pm
Qualico Resource Centre**

2023-2024 Board Members *Names of those present at the meeting are highlighted.*

Voting Members

Chair:	Nicole Porquet-Seitz
Vice Chair:	Georga Fisk
Treasurer:	Brian Ferguson
Secretary:	Lise Poirier
Communications Lead:	Nicole Porquet-Seitz
Events Director:	Shawna Weir-Murphy
Alberta Gaming & Casino Lead:	Georga Fisk
Capital Projects Lead:	Tony Baker
Directors of the Board:	Jolene Fieber
	Crystal Upstone
	Vacant Position

Non-Voting Members

Past Chair;	Vacant
Executive Director:	Chrissy Craig
Library Representative:	Cori Nicholls - regrets
Maintenance Staff:	Lindsay Grindle

Quorum was met (quorum = 5+1)

1. Approval of Agenda- motion for approval Nicole and 2nd by Georga
2. Approval of Minutes from October 15,2023 Meeting – motion for approval Nicole and 2nd by Georga
3. **Reports: No individual reports presented.**
 - a. **Chair:** Nicole Porquet-Seitz
 - b. **Vice Chair:** Georga Fisk
 - c. **Treasurer:** Brian Ferguson
 - d. **Secretary:** Lise Poirier
 - e. **Events:** Shawna Weir-Murphy
 - f. **AGLC Lead:** Georga Fisk
 - g. **Executive Director:** Chrissy Craig
 - h. **Capital Projects:** Tony Baker

4. Old Business

1. **Succession Planning** – review document in SharePoint and add your activities– **Action:** All to review and update accordingly – Monthly Item for Agenda
2. **Education – Update was provided from Chrissy and Georga** – attend education for our current booking system which was great, met with other communities. The new Program Module -was discussed regarding registering for programs such as synergy, library, hobby days \$600 each per year per group or a total of \$1800 per year. This would be an Extension of our current registering software. Online payment and registration. Could be used for – Langdon Days and different things added to it. All other scheduling stays the same. **Recommendation for Next Year attend only 2nd day** Next year it will be in Vancouver.
 - a. **ACTION** build in cost for Program module for next year budget – Budget submission - **Brian**
3. **Fieldhouse Door** – New door is installed and working. **COMPLETED**
4. **Skate Shack** –Update on sign and completion date from AarKann – Chrissy Aarkann have ordered the supplies and new mats and benches. Jolene spoke regarding Aarkann and Remuda partnering together to complete this project. Each skate shack will have a sponsor sign from the sponsoring company. The reason for partnering was the cost of the Puck board as it is very expensive.
5. **Bobcat repairs** –at repair shop, waiting to hear from the company. They are doing full maintenance. Will be around \$3000. Doing a complete drain and replacement of all floods, oil change, filter change and clean out.
6. **Skate Park** – **Action** - this is a spring project. So, nothing has been done to date.
7. **Zamboni** – Zamboni maintenance **COMPLETED**.
8. **Main sign** – **Action:** Cover. Lock and installation - This needs to be done in the spring.
9. **LCA Board Roles and Roles and Responsibilities** – **Action** – Members to review.
 - a. Job description (roles and responsibilities of Executive Director – **Action:** to be included in the document and then review by Board –**Board**
10. **Sound Panels for Fieldhouse:** **Action:** quotes for cost applied for in the Langdon Rec Grant. Will know in the **spring** if possible, and then the board will have to decide which quote to go for.
11. **2nd Quad for LCA** – **Action:** Quad quotes given to Tony who submitted the grant.
12. **Repair of fencing around rink:** **Action:** – **Chrissy** reported one quote has been obtained. Two more quotes will need to be obtained. Quotes were too late for the grant.
13. **Recreation Centre Update** from Oct 22 Meeting **Action: Update by attendees**
14. **Overseeding/Fertilizing** – **Action** - status of obtaining quotes – **Tony**
15. **Grants** – **Action:** Update from LCC Meeting on grants/funding
 - a. **Action:** RVC extension of \$21K – **Tony -no report**
 - b. Spring grant for mulch and flowers – **postponed til Spring 2024.**
16. **Update on meetings to be held with LSA/LLL/LCA** – **Action:** send pictures of pockets for mounds to Nicole to be presented to LLL/LSA

5. New Business

1. **Executive Director Role** - Chrissy Craig has resigned from this role.
2. **Current and Draft Budget** – **ACTION:** to be reviewed for Dec meeting - Brian to reconcile these – to the end of Sept. **Action:** need to review and approve at Dec meeting
3. **Request for fundraiser** -letter from martial arts – would like to host a crib tournament in field house would LCA partner together to send kids to worlds. LCA would waive the cost. Flexible on dates. Georga – motion and Shawna seconded – **approved.**
4. **Scout table for Christmas Carnival** - Tony They want to do a raffle – yes this is ok.
5. **RVC Grants LCA applied for**
 - a. **OPERATIONAL \$39,675.07**
 - b. **CAPITAL - \$54,710**

Sound panels – Tony spoke to this. LCA should apply for this grant

6. **Communication** – who does all this – emails etc **Action:** next month agenda

Meeting Adjourned 9:15 pm
Next Meeting: December 17,2023
Time: 7:30 pm
Location: Qualico Resource Centre