



## LCA Board of Directors Meeting Minutes

January 27, 2026, at 6:34 pm

### Attendees

Nicole Porquet-Seitz - Chair

Lise Poirier – Secretary

Leanne Murray – Communication Lead

Tony Baker – Treasurer

Lindsay Grindle – Employee/Community Member

Janette Messer- Director

Evan Dyson – Capital Projects

Kristein Johnson – Executive Director

Jolene Fieber – AGLC Lead

Erica Lukacs – Community member

Jauna Anstett – Director

Shawna Weir-Murphy -Vice-Chair by phone

### Regrets

Christy Poirier – Director

Brandi Lee Mouck - Director

Adoption of Previous minutes – motioned to accept November 2025 minutes as distributed by Nicole seconded by Jolene - approved

Approval of Agenda - motioned to approve agenda as distributed by Nicole seconded by Jolene - approved

### Old Business

1. **Succession planning** – events lead remains vacant board position.
2. **Task list review**
  - a. Equipment life cycle planning – Kristein to get info
  - b. Bingo license renewal in Feb – Jolene
  - c. Fire extinguishers annual recertification – Jolene completed
  - d. Bark Mulch - Spring

3. **Langdon Community Collaborative** – Nicole attended the Meeting on Jan 25, 2026 – LCC will incorporate their website onto LCA website
  - Meetings to collaborate with schools for rentals
  - Pickleball grant for wind screening – approved
4. **Update on projects**
  - Capital Projects**
    - **Rec center**- community meeting in Spring as per email from Sarah at RVC.
    - **Disc golf** – should hear about grant approval and RVC Feb potentially.
    - **Outdoor rink replacement** - Spring
5. **Strategic plan review** – #4 - organization and development and operation reviewed.
6. **Policy Review**
  - a. **Naming rights Policy** – new form on SharePoint. Permanent naming rights only not temporary or based on donor grants. - motion to approve Nicole and seconded by Jolene – passed unanimously
  - b. **Outdoor Rink Policy** – new on LCA SharePoint motion to approve Nicole and seconded by Jolene – passed unanimously
  - c. **Staffing Policy** – new on LCA SharePoint – reviewed, amendments to be made and then review in Feb Board Meeting.
7. **ED Report** – January report on LCA SharePoint.
  - a. Capital Grants to apply for RVC grant - electronic sign at Langdon Park entrance and Operational grants \$40k.
  - b. Enmax grant via Federation of Calgary - Rink Lights –like to add lights poles. \$10k available
  - c. Events Director – Kristein is taking on this role as an increase in her current position as ED.
8. **LCA School representative** – Lise sent and brought events posters for Jan and Feb to Langdon school.
9. **Financial report** – Tony & Bookkeeper – reconciling last year and we reviewed uncompleted year end profit/loss budget.

### New Business

1. **Pop up companies at Fieldhouse parking lot** – discussion on whether we want to allow this – consensus was to decline.
2. **Bingo Laptop** – give it to Todd to look at it.
3. **Bingo setup and job descriptions for new volunteers** - Look at the current and new how to document and combine – Lise
4. **Lights for Parking Lot** – need to look at possibly getting a grant for lights. (solar lights).
5. **Smile Cookie Campaign** – Tim Hortons has chosen another charity for the Spring smile cookie campaign. We were offered the Fall campaign.
6. **AGM Prep** – Feb 24, 2026 – Positions to be voted for the following: chair, secretary, capital projects, events lead, communications, and all Director positions. Lise to bring goodies for AGM. Lise to print off minutes and agenda.
7. **Letter of support request** – requested by The Neighborhood Alliance Church –letter of support for their future building project. All in agreement to sign this on behalf of LCA Board. – Kristein to complete
8. **Window coverings for Fieldhouse** – in budget do the entire kitchen and fieldhouse area. Kristein finalizing 3 quotes and will send out to the board to review

9. **Lamp replacement** – 2<sup>nd</sup> lamp post in landscaped area behind fieldhouse now needs to be replaced, or something else to replace this such as a fountain or bird bath. **Water fountain – Nicole to look at options.**
10. **Rink Signage** – new sign Quote – **metal** – 18” x 24” - \$385. Risk management for outdoor rinks. Kristein to make suggested wording adjustments and proceed with purchase.
11. **Change signing authority at bank** – include in Feb agenda
12. **Rental request – Alberta Sovereignty - discussion** – we should stay neutral - Nicole will let them know no rental
13. **Safety Net around Ice rink** – Capital projects will look at this ask.
14. **Square-** instruct to turn off and charge - Nicole to create

Meeting adjourned at 8:24 pm