



Facilities & Parks Maintenance Worker

Position Overview

The Langdon Community Association (LCA) manages several community facilities and outdoor recreation amenities that support recreation, programming, and community events. These spaces include the Fieldhouse, Qualico Resource Centre, outdoor rink and skate shack, playground, tennis and pickleball courts, basketball court, skatepark, and surrounding park areas.

The Facilities & Parks Maintenance Worker plays a key role in ensuring these spaces remain safe, functional, and well-maintained for community use. The Maintenance Worker is responsible for the maintenance, repair, monitoring, and general upkeep of LCA buildings, park infrastructure, and outdoor amenities.

Working closely with the Executive Director, this role supports the daily operations of facilities and park spaces through inspections, maintenance, equipment operation, event preparation, and coordination with contractors and volunteers when larger repairs are required.

This position requires an individual who is comfortable working independently, performing maintenance and repair work, operating equipment, and supporting a wide range of operational needs within a community environment.

Key Areas of Responsibility

Facility Maintenance & Operations

The Facilities & Parks Maintenance Worker is responsible for maintaining LCA buildings and ensuring they remain safe, secure, and operational.

Responsibilities include conducting regular facility walkthroughs, identifying maintenance issues, and completing repairs as needed. This includes maintenance of doors, locks, fixtures, lighting, hardware, building systems, furniture, and storage areas. Collect, sort, and transport recyclable materials to local bottle depot and recycling facilities.

The role also includes monitoring building conditions, replacing furnace filters, and maintaining equipment and facility components, and identifying repair needs that may require contractor support. Facilities include the Fieldhouse and Qualico Resource Centre, along with supporting facility infrastructure.

Parks & Grounds Maintenance

Supporting the maintenance and care of park areas and surrounding grounds to ensure spaces remain safe, clean, and welcoming for residents.

Responsibilities include monitoring park infrastructure, maintaining landscaped areas, managing community planters, addressing weeds and debris, maintaining mulch beds, and supporting seasonal landscaping efforts where required.

Routine park walkthroughs are conducted to monitor pathways, benches, picnic tables, signage, and park structures. Any damage, vandalism, or safety concerns are identified and addressed or reported for repair.

Recreation Infrastructure Maintenance

Maintaining outdoor recreation amenities located within Langdon Park.



This includes the maintenance and inspection of tennis courts, pickleball courts, basketball courts, playground areas, and other park infrastructure. Responsibilities include ensuring recreation equipment remains secure and functional, monitoring fencing and gates, opening and closing of the courts, maintaining park signage, and addressing debris or infrastructure issues that may affect safe public use.

Outdoor Rink & Skate Shack Monitoring

During the winter season, the position assists with monitoring the outdoor rink and skate shack. Responsibilities include inspecting rink boards, gates, lighting, and structures, ensuring the skate shack is secure when required, and identifying any maintenance concerns that could affect rink operations. The role works in coordination with volunteers responsible for rink flooding and Zamboni operation and communicates any infrastructure concerns that arise.

Equipment Operation

The Facilities & Parks Maintenance Worker may operate equipment used for grounds maintenance and infrastructure work. Equipment may include a bobcat and attachments such as buckets or sweepers, along with other tools used for grounds care, debris removal, maintenance work, and park operations. The role includes safe operation of equipment, performing maintenance tasks using equipment when required, and reporting equipment concerns or repair needs.

Event & Community Program Support

The position assists with preparing facilities and outdoor spaces for community programming, rentals, and events. Responsibilities may include preparing event spaces, moving tables and chairs, installing signage, supporting logistics for community programs, and assisting with large events such as Langdon Days.

Contractor Coordination

The Maintenance Worker assists ensuring access for external contractors. Examples include playground inspection contractors, water system contractors, and other service providers. Responsibilities include reporting maintenance issues requiring contractor work to the Executive Director, ensuring contractors have access to work areas, and assisting with site coordination when contractors are onsite.

Security & Facility Monitoring

Responsibilities include monitoring locks, gates, storage areas, and facility access points, ensuring buildings are secured when necessary, and reporting security concerns.

Snow Removal (Seasonal)

During winter months, the position may assist with snow removal and winter maintenance activities where required. Individual must be able to clear snow early in the mornings. Equipment is provided.



Responsibilities may include clearing entrances, walkways, and facility access points, assisting with snow clearing around park infrastructure, ensuring parking lot is cleared and accessible early in the mornings. Snow removal may involve operating equipment where appropriate or completing manual clearing of priority areas to ensure facilities remain accessible and safe.

Seasonal Nature of the Role

This position experiences seasonal fluctuations in workload.

Spring, summer, and fall typically involve increased activity related to park maintenance, landscaping, infrastructure repairs, and community events.

Winter months generally involve fewer hours and focus on facility monitoring, rink oversight, maintenance work, and snow removal when required.

Skills & Qualifications

The ideal candidate will:

- Have experience performing maintenance and repair work
- Be comfortable working with tools, equipment, and infrastructure repairs
- Have experience with grounds care or facility operations
- Be able to operate maintenance equipment safely (experience with equipment such as a bobcat is considered an asset)
- Be comfortable working independently
- Have strong problem-solving and observation skills
- Be physically capable of performing maintenance work in outdoor environments

A valid driver's licence, proof of vehicle insurance, and a current Criminal Record Check with Vulnerable Sector Check are required.

Hours

This is a **part-time position** with hours that vary depending on seasonal operational needs.

Higher hours are typically required during spring, summer, and fall when park and facility operations are busiest. Winter hours are generally reduced.

How to Apply

Interested applicants are invited to submit a resume outlining their experience and interest in the position.

Applications can be sent to:

Kristein Johnson

Executive Director

Langdon Community Association

403-625-8988

kristein.johnson@goodlucktown.ca

Applications will be reviewed as they are received until the position is filled.