



LCA Board of Directors Meeting Minutes

November 25, 2025, at 6:30 pm

Attendees

Nicole Porquet-Seitz - Chair
Lise Poirier – Secretary
Leanne Murray – Communication Lead
Tony Baker – Treasurer
Lindsay Grindle – Employee/Community Member
Jeanette Messer- Director
Evan Dyson – Capital Projects
Kristein Johnson – Executive Director
Jolene Fieber – AGLC Lead

Regrets

Jauna Anstett – Director
Shawna Weir-Murphy -Vice-Chair
Christy Poirier – Director
Brandi Lee Mouck - Director

Previous minutes – Nicole motioned to accept October 2025 minutes as distributed seconded by Tony

Agenda motion to approve – Nicole motioned to approve agenda as distributed seconded by Jolene

Old Business

1. **Succession planning** – events lead remains vacant board position. AGM Meeting date picked. Nicole will be contacting us individually in Dec to discuss previous year. Please respond to her email.

2. Task list review

- a. Equipment Life cycle planning – Kristein is getting more information.
- b. Bingo license renewal in Feb - Jolene
- c. Fire extinguishers annual recertification – Dec – Jolene to do this task.
- d. Power upgrade - completed

3. **Langdon Community Collaborative** - Sunday Nov 23 meeting - education on volunteer recruitment and potential to have community volunteer list once LCC website is running. Website being built by Todd as a part of the LCA website.

4. Update on projects

Capital Projects

- **Rec center** – no update, RVC council meeting in Dec to review project
- **Outdoor rink** – delayed replacement until Spring 2026. Repairs to be completed Nov 29th and flooding to commence.
- **Parking Lot** – Pump still not completed. Zamboni lane and dumpster both paved.



- Nicole asked Stephanie (RVC) about ongoing maintenance for parking lot.

5. **Strategic plan review** – every 3 months – Jan review

6. **Policy Review** – Reviewed updated video surveillance policy. Motion to approve changes to the video surveillance policy as presented. Motion by Nicole, seconded by Tony. Unanimously passed. Record Retention and Management Policy are both new. Reviewed and motion to approve both new policies by Nicole seconded by Lise. Motion passed

7. **ED Report** – reviewed November report. Suggestion for a walk-through video and dimensions of the fieldhouse for renters as it is getting hard to have them view the space prior to rental as it is almost always rented– Lindsay and Kristein to complete.

8. **LCA School representative** – Lise sent copies of all posters to Council for Langdon School. Lindsay attended Sarah Thompson School council meeting. No update from High School meetings.

9. **Security in Park** – Jolene and Nicole met with community member Gerry – he is happy to offer advice on security and safety in the park with any new capital projects or park upgrades. Suggested lights on playground and skatepark to point downwards or apply shaders to better direct the light to the ground. – Nicole to complete

New Business

1. **Food trucks in FH parking lot** – Local business has requested. Discussion –liability exposure to LCA, safe food handling, RVC restrictions, fees for land use, damage, insurance, membership to Chamber of Commerce. Kristein to review above and report back at next Board Meeting.
2. **AGM date - February 24, 2026, at 6:00 pm**
3. **Events –**
 - a. Christmas event Nov 28 and 29 – list of volunteers reviewed.
 - b. 2026 event dates – reviewed 20 events plus monthly movies if we get a license. FH has been booked off until October 2026 for planned events other than movies.
4. **2026 Budget** – reviewed and discussed. Motion to approve 2026 budget by Nicole and seconded by Jolene. Unanimously approved. [LCA 2026 Budget.pdf](#)
5. **Langdon Days** - Meeting occurred Nov 23, 2025 - Next meeting scheduled for January 25, 2026, at 7:30 – 8:30.
6. **Parking Lot** – Kristein to request to snow removal vendor – no salt or sand use in parking lot or this will be brought onto the ice by the Zamboni.
7. **Universe** – discussion about Universe booking software and its cost. Discussion – user friendly with multiple venues. Will continue to use Universe platform.

Meeting adjourned at 8:25 pm