



## **BOARD AGENDA**

**Meeting Date: Wednesday, February 12, 2025**

**Lake Egypt Fire Protection District**

**12228 Lake of Egypt Road**

**Marion, IL 62959**

**"Posted" Monday, February 10, 2025**

**7:00 p.m.**

- 1. Call to Order**
- 2. Roll Call.**
- 3. Public Comment**
- 4. Introduction and Recognition of Visitors**
- 5. Public Hearings & Petitions (a reasonable amount of time will be permitted).**
- 6. Consent Agenda**
  - A. Secretary's Report – Minutes of Previous Month's Meeting**
  - B. Treasurer's report**
  - C. District Bills**
  - D. Payroll Report**
- 7. Old Business**
  - A. January incident report.**
  - B. Review and approve travel requests.**
  - C. Review Board Action Annual Checklist.**
  - D. Discuss and approve budget line-item revisions.**
  - E. Reorganization of the Board Officers**
  - F. Discuss new storage building.**
- 8. New Business**
  - A. New Applicants**
  - B. 2<sup>nd</sup> reading for Amendment to Policy Manual for Insurance Offset to Employees not on Department Health Plan**
  - C. Discuss and approve bids to replace Rooftop Unit at Station 1.**
  - D. Discuss and approve bids for new Rescue Boat.**
  - E. Discuss and approve the sale of the vending machine and purchase of Refrigerators using 2% funds**
  - F. Discuss and approve repairs to station 5**
- 9. President Comments**
- 10. Other Trustee comments**
- 11. Next month regular meeting – March 12, 2025, at 7:00 p.m. at Station 1**
- 12. Discussion of agenda items for next month's meeting**
- 13. Adjournment**

**Lake Egypt Fire Protection District  
12228 Lake of Egypt Rd.  
Marion, IL 62959**

Regular Board Meeting Minutes from 12 February 2025

Board President Richard George called the meeting to order at 7:00 p.m. Roll call showed the following members present: Richard George, Mark Dillon, Paul Melvin, Don Glays. Members absent: Richard Marose

Visitors signed the attendance sheet and included Chief Jerry Odum, District Treasurer Jalayne Luckett.

No Public Comments were made. A reasonable amount of time was allowed for presentation of petitions. None were presented.

**Action Items:**

The Consent Agenda was reviewed. No changes were made. A motion was made by Mark Dillon and seconded by Paul Melvin. Roll Call Vote followed:

<b>Member</b>	<b>Ayes</b>	<b>Nay</b>	<b>Absent</b>	<b>Abstain</b>
Rick George	X			
Mark Dillon	X			
Paul Melvin	X			
Rich Marose			X	
Don Glays	X			

Motion Passed

**Old Business Items:**

LEFPD Incident Reports for January 2025 and January 2024 were presented by Chief Odum.

Travel Requests: FF/PM Robert Musolino, to Illinois State Fire Institute (ISFI), Champaign, IL, 17 – 21 March 2025 for a Structural Collapse class. President Richard George, to Illinois Association of Fire Protection Districts (IAFPD), Winter Conference in O’Fallon, IL, 14 – 15 February. A motion to accept the Travel Requests was made by Don Glays and a second by Mark Dillon. A roll call vote:

<b>Member</b>	<b>Ayes</b>	<b>Nay</b>	<b>Absent</b>	<b>Abstain</b>
Rick George	X			
Mark Dillon	X			
Paul Melvin	X			
Rich Marose			X	
Don Glays	X			

Motion Carried.

Discussion to allow Don Glays to fill the vacant Secretary Board position after the accepted resignation from Mark Dillon effective after this meeting. A motion made by Mark Dillon and second by Paul Melvin. A voice vote: Yeas unanimous, Nays None, Absent Richard Marose. Abstain None

Board Action Checklist: Up to date. OSHA Fm 300 is completed by Chief Odum and to be posted at Station 1.

Budget Line Item Review and Action Taken: Move \$550.00 from Line Item 5205, Equipment Greater Than \$2,500.00 to Line Item 5026, Audit Expense. A motion made by Mark Dillon, second by Don Glays. Roll call vote:

<b>Member</b>	<b>Ayes</b>	<b>Nay</b>	<b>Absent</b>	<b>Abstain</b>
Rick George	X			
Mark Dillon	X			
Paul Melvin	X			
Rich Marose			X	
Don Glays	X			

Motion Carried.

Discussion of New Storage Building adjacent to Station #1: The Request for Architectural Proposals will be published in a newspaper of general distribution to be opened as a sealed bid at the next Board Meeting. Proposals are due 7 March 2025 at LEFPD Station 1.

Reorganization of the Board Positions is Tabled until the March 2025 Regular Board Meeting.

**New Business Items:**

New Department Applicants: An application for volunteer membership was accepted from Colton Griffey, a full time Fire Fighter/EMT from the Marion Fire Department. A motion to accept the application was made by Don Glays and seconded by Paul Melvin. A voice vote was unanimous for acceptance. Absent: Rich Marose, Abstained: None.

Discuss and Approve as a second reading of an amendment to the Employee Manual to allow fulltime Firefighters to elect to resign from Department provided Health Insurance if they acknowledge they have equivalent Health Insurance provided by a spouse or other policy. In acknowledgement of this, those Members will receive \$400.00/month to offset their private insurance policy costs. Members electing to accept this offset shall sign a statement of acceptance. Members in jeopardy of losing their private health insurance will immediately notify the LEFPD of impending loss of coverage to allow sufficient time for enrollment in LEFPD provided coverage. After discussion, a motion was made by Mark Dillon and seconded by Don Glays. A roll call vote:

<b>Member</b>	<b>Ayes</b>	<b>Nay</b>	<b>Absent</b>	<b>Abstain</b>
Rick George	X			
Mark Dillon	X			
Paul Melvin	X			
Rich Marose			X	
Don Glays	X			

Motion Carried.

Discussion and approve the purchase and installation of a replacement rooftop HVAC unit on the roof of Station #1 by D&C Heating and Cooling. The D&C quote was for \$11,783.00. A motion was made by Paul Melvin, seconded by Don Glays. A roll call vote:

<b>Member</b>	<b>Ayes</b>	<b>Nay</b>	<b>Absent</b>	<b>Abstain</b>
Rick George	X			
Mark Dillon	X			
Paul Melvin	X			
Rich Marose			X	
Don Glays	X			

Motioned Carried.

Discussion and approval of purchase of a replacement Rescue Boat. The boat was equipped for dive rescue and will have emergency lights and siren factory installed. The bid includes a marine motor and boat trailer. The Request for sealed Quote was published in the Southern Illinoisan. A single bid was received from Harrison Sport Shop, Hurst, IL. The

bid was for \$51,844.97. The boat manufacturer is SeaArk. The boat, motor and triailer will be delivered in approximately 12 weeks. A motion was made by Mark Dillon and seconded by Paul Melvin. A roll call vote:

<b>Member</b>	<b>Ayes</b>	<b>Nay</b>	<b>Absent</b>	<b>Abstain</b>
Rick George	X			
Mark Dillon	X			
Paul Melvin	X			
Rich Marose			X	
Don Glays	X			

Motion Carried.

Discussion and approval of the sale of the Station #1 snack vending machine and with the proceeds, purchase two additional kitchen refrigerator/freezer units for crew use. Any cost for the refrigerators in excess of the vending machine sale proceeds, will be paid for out of 2% funds. It is estimated the sale of the vending machine will generate approximately \$1,000.00. It is estimated that the two refrigerators will require spending an additional \$200 - \$300. The residual "snack / soda fund" of approximately \$800 will be used for purchase of condiments for crew meals. A motion was made by Don Glays and seconded by Paul Melvin. A roll call vote:

<b>Member</b>	<b>Ayes</b>	<b>Nay</b>	<b>Absent</b>	<b>Abstain</b>
Rick George	X			
Mark Dillon	X			
Paul Melvin	X			
Rich Marose			X	
Don Glays	X			

Motion Carried.

Discussion and approval of repairs to Station #5. Recently, a bay door opener pulled off the front inside wall when the door was opened. Door Doctor of Southern Illinois, West City, IL inspected the failed door opener. It was determined that the overhead door header was constructed as a box beam rather than laminate beam. Door Doctor advised that the beam had evidence of water intrusion that compromised the integrity of the door opener mounting area allowing the mounting lag screws to pull out. A-1 Buildings, Marion, IL staff inspected the building and advised it would cost approximately \$4,500.00 to rebuild the door headers for all three bays in Station #5. Additionally, Door Doctor will have to repair and reattach the failed door opener. It is estimated the total cost for the project would not exceed \$6,000.00. A motion was made by Paul Melvin and seconded by Don Glays to

repair the overhead door structure (A-1 Buildings) and reattach the three overhead door openers (Door Doctor) for a combined total cost not to exceed \$6,000.00. A roll call vote:

<b>Member</b>	<b>Ayes</b>	<b>Nay</b>	<b>Absent</b>	<b>Abstain</b>
Rick George	X			
Mark Dillon	X			
Paul Melvin	X			
Rich Marose			X	
Don Glays	X			

Motion Carried.

Chief Odum Comments: None

President George Comments: A plaque and card were given to Mark Dillon for his years of service to the Board. He will be missed.

Trustee Comments: None

Next month Regular Meeting: 12 March 2025, 7:00 p.m.at Station 1.

Discussion of Agenda Items for the next Regular Board Meeting.

Regular Board Meeting Adjournment: Motion made by Paul Melvin and seconded by Mark Dillon. All members voted in favor, Meeting adjourned at 8:34 p.m.

  
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President Richard George

  
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Secretary Don Glays