



## **BOARD AGENDA**

**Meeting Date: Tuesday, 13 May 2025**

**Lake Egypt Fire Protection District**

**12228 Lake of Egypt Road**

**Marion, IL 62959**

**"Posted" Sunday, 11 May 2025**

**7:00 p.m.**

- 1. Call to Order**
- 2. Roll Call.**
- 3. Public Comment**
- 4. Introduction and Recognition of Visitors**
- 5. Public Hearings & Petitions (a reasonable amount of time will be permitted).**
- 6. Consent Agenda**
  - A. Secretary's Report – Minutes of Previous Month's Meeting**
  - B. Treasurer's report**
  - C. District Bills**
  - D. Payroll Report**
- 7. Old Business**
  - A. April 2024 / 2025 incident reports.**
  - B. Review and approve travel requests.**
  - C. Review Board Action Annual Checklist.**
  - D. Discuss and approve budget line-item revisions.**
  - G. Discuss, Review and Approve Personnel Roster**
  - H. Discuss Legal Update for John A. Logan Education Agreement for EMTs**
  - I. Discuss and approve disposal of Reserve Tanker 2**
  - J. Discuss and approve disposal of the 16-foot red trailer**
  - K. Discuss and approve the Fee Proposal for Services and next stage of the Station #1 Storage Building construction**
- 8. New Business**
  - A. New Applicants**
  - B. Discuss upcoming Insurance Services Office (ISO) Inspection of the LEFPD**
  - C. Review preliminary draft Budget for FY 2025/2026**
  - D. Discuss and Approve expenditure of 2% funds for duty boots**
  - E. Except the bids for Old Tanker 2 and 16' utility trailer**
  - F. Discuss and approve engagement letter from Hughes Cameron & Company for 2025 Audit**
- 9. Chief's Comments**
- 10. President's Comments**
- 11. Other Trustee comments**
- 11. Next month regular meeting 11 June 2025, at 7:00 p.m. at Station 1**
- 12. Discussion of agenda items for next month's meeting**
- 13. Adjournment**



# Regular Meeting

## Lake Egypt Fire Protection District Trustees

### 12228 Lake of Egypt Rd

### Marion, IL 62959

### 13 May 2025 at 7:00 p.m.

The regular Board Meeting was moved from 14 May 2025 due to lack of quorum anticipated for the regular scheduled meeting. Posting was on Sunday, 11 May 2025.

The rescheduled Board Meeting of the Lake Egypt Fire Protection District was held on 13 May 2025. The meeting was called to order by President Richard George at 7:00 p.m. The roll call was as follows:

<b>Member</b>	<b>Ayes</b>	<b>Nay</b>	<b>Absent</b>	<b>Abstain</b>
Rick George	X			
John Power	X			
Paul Melvin			X	
Rich Marose	X			
Don Glays	X			

Visitors Included: Chief Jerry Odum, Mark Dillon, CEO, Eggemeyer and Associates, Herrin, IL and Capt Brady Crane, LEFPD FF/EMTP

Public Comment: None Presented. Public Hearing and Petitions: None were presented.

A motion was made by Don Glays and seconded by Rich Marose to approve the Consent Agenda as proposed. Total Expenditures approved \$94,353.16. On a roll call vote, the members voted as follows:

<b>Member</b>	<b>Ayes</b>	<b>Nay</b>	<b>Absent</b>	<b>Abstain</b>
Rick George	X			
John Power	X			
Paul Melvin			X	
Rich Marose	X			
Don Glays	X			

Results: Yeas 4, Nays 0, Absent 1, The President declared the motion Carried.

Chief Jerry Odem presented the 2025 incident runs for April and March 2025.

No Travel Requests were presented. Board Members were reminded of the June 2025 Illinois Association of Fire Protection Districts (IAFPD) annual meeting to be held at the I Hotel in Champaign, IL, 19-21 June 2025.

The Board Action Checklist was reviewed: Additionally, recent election results will be reviewed and newly elected Board Members will be seated at the next Board Meeting. FOIA and OMA requirements were reviewed.

A discussion was held related to Budget Line Item Revision. Proposal to move \$15,000.00 from the Line Item 5205, Equipment greater than \$2,500.00 to Line Item 5200, New Equipment less than \$2,500.00 was made. A motion was made by Rich Marose and seconded by John Power to approve the transfer.

<b>Member</b>	<b>Ayes</b>	<b>Nay</b>	<b>Absent</b>	<b>Abstain</b>
Rick George	X			
John Power	X			
Paul Melvin			X	
Rich Marose	X			
Don Glays	X			

Results: Yeas 4, Nays 0, Absent 1, The President declared the motion Carried.

No new applicants for the Department were presented to the Board.

Discussion of an EMT training agreement with John A. Logan College. Legal review is underway and further discussions with the College are underway. Item is Tabled until June 2025 Board Meeting.

A discussion was held about Reserve Tanker 2 that was directed to be liquidated as excess property at the March 2025 Board meeting. No bids were submitted. The reserve was removed and a wider distribution was done. Sealed bids were opened and the highest bid was from the Sedgewickville Fire Protection District, MO for \$5,700.00 as is. A motion to accept the bid was made by John Power and seconded by Rich Marose.

On a roll call vote, the members voted as follows:

<b>Member</b>	<b>Ayes</b>	<b>Nay</b>	<b>Absent</b>	<b>Abstain</b>
Rick George	X			
John Power	X			

Paul Melvin			X	
Rich Marose	X			
Don Glays	X			

Results: Yeas 4, Nays 0, Absent 1. The President declared the motion Carried.

A discussion was held to liquidate the red 16 foot trailer. Sealed bids were received after advertisement. The high bid was to Hunter Odum, Marion, IL. The bid was \$755.00. A motion was made to accept by Don Glays and seconded by John Power.

On a roll call vote, the members voted as follows:

Member	Ayes	Nay	Absent	Abstain
Rick George	X			
John Power	X			
Paul Melvin			X	
Rich Marose	X			
Don Glays	X			

Results: Yeas 4, Nays 0, Absent 1. The President declared the motion Carried.

A discussion was held with Chief Jerry Odum related to the upcoming Insurance Services Office (ISO) inspection of the LEFPD. Chief Odum has received a list of information the ISO has requested in advance.

Chief Odum advised that the new ambulance is almost complete. The vendor is asking that the ambulance be diverted enroute to place it at a vehicle show in Lexington, KY. Chief Odum agreed to that.

A preliminary 2025 / 2026 tentative Budget was presented to the Board by Chief Odum. A discussion was held. Further revisions will likely be made.

A discussion was held to spend 2% Funds for each Member of the Department to buy a set of footwear. Each fulltime, part time and paid on call Member will have up to \$250.00 to spend. The Members will submit receipts for reimbursement. A motion was made by Rich Marose and seconded by John Power.

On a roll call vote, the members voted as follows:

Member	Ayes	Nay	Absent	Abstain
Rick George	X			
John Power	X			

Paul Melvin			X	
Rich Marose	X			
Don Glays	X			

Results: Yeas 4, Nays 0, Absent 1. The President declared the motion Carried.

A discussion was held to accept the contract for services from Hughes, Cameron and Company for the annual Audit and filing of the Statement of Receipts and Disbursements. The services will not exceed \$13,300.00 total. A motion was made by Don Glays and a second was made by Rich Marose.

On a roll call vote, the members voted as follows:

Member	Ayes	Nay	Absent	Abstain
Rick George	X			
John Power	X			
Paul Melvin			X	
Rich Marose	X			
Don Glays	X			

Results: Yeas 4, Nays 0, Absent 1. The President declared the motion Carried.

A discussion was held with Mark Dillon, President and CEO, Eggemeyer Associates Architect related to the construction of the new storage building adjacent to Station #1. Last month, the Board voted to accept Eggemeyer Associates for the design of the facility. At this meeting, Mr. Dillion submitted a Proposed Architectural / Engineering Fees document. The preliminary design phase which included Civil Engineering (\$4,500.00), Architectural (\$5,200.00), Structural Engineering (\$2,000.00) and MEP Engineering (\$1,400.00) for a total of \$13,100.00. Additionally, a Topographic Survey (\$2,750.00) and a Boundary Survey (\$4,000.00) were required for a total of \$6,750.00. A motion to accept the proposals was made by Rich Marose and seconded by Don Glays.

On a roll call vote, the members voted as follows:

Member	Ayes	Nay	Absent	Abstain
Rick George	X			
John Power	X			
Paul Melvin			X	
Rich Marose	X			
Don Glays	X			

Results: Yeas 4, Nays 0, Absent 1. The President declared the motion Carried.