

BYLAWS
of the
IZAAK WALTON LEAGUE OF AMERICA
JEFFERSON COUNTY CHAPTER

As amended on the 17th day of June 2025

ARTICLE I – MEMBERSHIP AND DUES

Section 1.

Membership in the Chapter shall be open to any person over the age of 18 who supports the goals and policies of the Chapter. No person shall be excluded from participating in or be subject to discrimination in any program or activity of the Chapter on the grounds of race, color, gender, religion, national origin, age, sexual orientation, or handicap. Anyone making application for membership must be present at a regular monthly membership meeting from January to July to be voted in and must be accepted by a majority vote of those in attendance at said meeting.

Section 2.

All members whose dues are paid and are otherwise members in good standing with the Chapter shall be deemed active members. Only active members shall be eligible to hold office, vote at meetings or otherwise enjoy the privileges of the Chapter. An active member is any individual who has met the following criteria: paid dues, completed their mandatory first year work hours (or paid a fee not to work the hours), has no conduct violations and shows commitment in helping the Chapter with volunteer projects.

Section 3.

Immediate family members of active members in good standing may use the Chapter's facilities, as long as they are accompanied by the active Chapter member. Family members are bound by the same rules and regulations that apply to the active members.

Section 4.

Membership dues will be set by the Executive Board and amended as necessary. Anyone making an application for membership must be present at a regular monthly Chapter meeting and be voted in by a majority of the members in attendance at said meeting. New members will only be admitted to the Chapter during regular monthly membership meetings between January and July. There is no prorating of membership dues based on join date. Dues may be amended as needed by a majority vote of the Executive Board.

Section 5.

New members will be required to participate in eight hours of Chapter work projects or pay a substitution fee in lieu of working the hours within one year from the date of their acceptance to the Chapter. Individual work activities of less than eight hours will be tallied until the full eight hours have been completed. Work hours are only required for the first year of membership.

Section 6.

Membership renewal forms will be mailed out by the Membership Dues Recipient once they are

received from the National IWLA Office (usually in September).

Section 7.

Renewal membership must be paid by December 31st for the following year's dues. Members who do not make the December 31st deadline for membership renewal will be allowed to renew in January and February of the active year but will incur a late penalty in addition to the annual dues. Anyone who has not paid their dues by the February membership meeting date of the active year will be removed from membership in the Chapter. Readmission will require applying as a new member and paying the associated dues of a new member unless modified by the Executive Board.

Section 8.

Any member, who by his/her conduct violates any of the posted rules of this Chapter or of the National Organization, may be expelled from membership by a two-thirds vote of the Executive Board at a regular board meeting, provided the accused has been given at least twenty-four-hour notice of the proposed action, and is given an opportunity to be heard before the board.

Section 9.

Any member whose connection with this Chapter shall be severed by resignation, death, expulsion or otherwise, shall forfeit all interest in any funds or property belonging to this Chapter.

Section 10.

Improper member actions or behavior that **will not be tolerated** by the club:

- *Any member or visitor being verbally disrespectful or abused in any fashion
- *An member being coerced into doing something against their will that is outside club policy
- *Any Executive Board member unilaterally making up a policy or denying a member in good standing access to the club facilities if no explicit violation of club rules has been committed and properly reviewed by the Executive Board
- *Any club committee granting or withdrawing exclusive access to general club facilities/storage/physical resources, without the explicit consent of a majority of the Executive Board

ARTICLE II – MEETINGS

Section 1.

Regular meetings of the Chapter shall be held on the third Tuesday of every month at a time established by the Executive Board.

Section 2.

Special meetings of the Chapter may be called at any time by the President, a majority of the Executive Board, or not less than one-fifth of the active members, by electronic notice and a notice on the Chapter's website stating the time and place, at least five (5) days before the time of such meeting.

Section 3.

Ten active members shall constitute a quorum for the transaction of Chapter business at regular monthly meetings.

Section 4.

Elections will be held for the Executive Board during the regular July Chapter meeting. A nominating committee shall present a slate of nominees at the regular Chapter June meeting. Additional nominations will be accepted from the floor during the regular Chapter June meeting. The Executive Board will take office on September 1 following the election.

Section 5.

Regular meetings of the Chapter Executive Board shall be held on the third Tuesday of every month, just prior to the regular monthly Chapter meeting. The time will be set by the Executive Board.

Section 6.

A majority of the Executive Board shall constitute a quorum for the transaction of business.

Section 7.

Special meetings of the Executive Board shall be held at the call of the Chapter president or at the request of a majority of the board. Special meetings shall be held not less than 24 hours before oral or written notice.

Section 8.

In emergency or special circumstances, the board may vote on exigent matters via email.

Section 9.

If there is inclement weather on the regular membership meeting day, Chapter members should check with Jefferson County schools for closures. If Jefferson County school are closed, the Chapter meeting for that month will be cancelled.

ARTICLE III – EXECUTIVE BOARD

Section 1.

The oversight and management of the Chapter shall be vested in an Executive Board. The Executive Board shall consist of four officers and three board of director members all of whom are voting members of the Executive Board.

Section 2.

The Board of Directors shall be elected by the members of the Chapter and will hold office for one year. The Officers will consist of a President, Vice President, Secretary and Treasurer.

Section 3.

In the event there is a vacancy among the Executive Board for any reason, the remaining directors, by a majority, may elect a successor to hold office for the unexpired term.

Section 4.

The Officers of this Chapter shall be elected to hold office for the term of one year or until their respective successors are elected and qualified by the Executive Board at its first meeting after the annual election each year.

Section 5.

Only active members in good standing shall be eligible to hold office.

Section 6.

The President shall be the chief executive officer of this Chapter. It shall be the duty of the President to preside at all meetings of the Chapter and of the Executive Board and to perform such other duties as ordinarily pertain to the office or as may be specified from time to time by the Executive Board.

Section 7.

The Vice President shall, in the absence of the President, perform the duties of the President and such further duties as shall be assigned by the Executive Board or the President.

Section 8.

The Secretary shall be responsible for taking minutes of all regular monthly membership meetings, regular Executive Board meetings and any special Chapter meetings, ensuring that an accurate record is kept in permanent form and shall perform such other duties as may be prescribed from time to time by the Executive Board.

Section 9.

The Treasurer shall be responsible for the receipt of all money owed to the Chapter and the deposit of such money in the manner hereinafter prescribed. In addition, the Treasurer shall be responsible for payment and monthly accounting of all Chapter expenses except those associated with the Trap account and the Skeet account. The Treasurer shall annually account for all receipts and expenses, including the Trap and Skeet funds, to the Chapter members and at such further times as requested by the Executive Board. The Treasurer will be responsible for personally filing the Chapter's annual tax returns or overseeing a professional tax preparer's filings of the Chapter's tax returns. At the end of his or her term, the Treasurer shall turn over control to his or her successor of all funds and records belonging to the Chapter. The Treasurer and other officers of the Chapter handling money shall furnish satisfactory bond, the cost of which shall be paid by the Chapter.

- A. Chairpersons for the trap and skeet funds will be responsible for the receipt of monies, payments (with supporting receipts) and recordkeeping for their respective funds. Both chairpersons will provide all financial information to the Chapter Treasurer at the end of the year so the Chapter's taxes can be completed.

Section 10.

The duties of all other officers and agents shall be determined by the Board.

Section 11.

The Board may, at any time by a majority vote, ask for, demand, receive and accept the resignation of any officer or chairperson of this Chapter, and upon such individual's refusal to tender a resignation or resign, the majority of said Board may dismiss the individual from that position, declare said position vacant and select a successor.

Section 12.

If any vacancy occurs during the year, in any one or more of the above offices for any reason, the Executive Board, at any regular or special meeting, may elect a successor or successors who shall hold office for the unexpired term in respect of which such vacancy occurred.

ARTICLE IV – COMMITTEES

Section 1.

The President, with the consent and approval of the Executive Board, shall appoint such standing and special committees as the Executive Board shall direct. The President shall be an ex-officio member, without vote, of all committees.

Section 2.

The Chapter currently has the following standing committees: Trap, Skeet, Pond, Pistol Range, 100/200 yard Rifle Range, 50 yard Rifle Range, Steel Plate Ranges, Cast Bullet, Membership and Black Powder. Other committees may be formed or disbanded as required with approval of the Executive Board.

ARTICLE V - FINANCES

Section 1.

The fiscal year of the Chapter shall begin on the first day of January and end on the thirty-first day of December in each year.

Section 2.

All monies of the Chapter's General Fund shall be deposited by the Treasurer, or upon his/her order, in the name of the Chapter, in such bank or banks as may be designated by the Board. In addition, the Trap and Skeet committees will maintain separate funds for activities related solely to their respective functions. Those chairpersons will abide by the same procedures as the Chapter's Treasurer and will coordinate with the Treasurer to provide the necessary accounting of funds for the Chapter's financial reports. Planned disbursements other than routine expenditures must be approved by the Board prior to the disbursement. Non-routine disbursements amounting to less than \$500.00 may be approved by the respective committee chairpersons.

Section 3.

All disbursements shall be made by check, signed and countersigned by such people as the Executive Board may designate.

Section 4.

A thorough audit shall be made at the request of the Executive Board and an appropriate report submitted as requested.

ARTICLE VII – AMENDMENTS

The Bylaws may be amended, repealed or altered in whole or in part at any regular monthly membership meeting or at a special meeting of the membership called for that purpose, by two-thirds affirmative vote of the members present, provided that written notice setting forth the proposed amendment(s) has been emailed to each member not less than ten and not more than 60 days prior to said meeting or has been posted on the Chapter's website for those members who do not have email.

ARTICLE VIII – OTHER

Section 1.

The objects of the Chapter and the powers granted to the Chapter by applicable law and the Articles of Incorporation are substantially similar to the objects and powers of the Izaak Walton League of America, and the Chapter shall exercise its powers to pursue the objectives of the Izaak Walton League of America and shall comply with the Bylaws and Articles of Incorporation of the Izaak Walton League of America. In the event of inconsistencies between the Articles of Incorporation or Bylaws of this Chapter and those of the Izaak Walton League of America, the latter shall control.

Section 2.

No transfer of the assets of the Chapter to any other entity, in excess of ten-percent of the Chapter's total assets, shall be effective or valid unless approved in advance of such transfer by a two-thirds vote of the Executive Board of the Izaak Walton League of America and by a two-thirds vote of the Chapters' membership present at a meeting, provided that all members of the Chapter were notified of the meeting twice in writing, once at least 30 days but no more than 60 days in advance, and again at least 10 days but not more than 30 days in advance of the meeting.

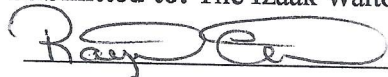
Section 3.

In the event the Chapter becomes inactive, dissolves, withdraws, has its charter revoked, or otherwise ceases to operate or function as a chapter of the Izaak Walton League of America, all assets of the Chapter shall be disposed of in accordance with the Bylaws of the Izaak Walton League of America.

Section 4.

These Bylaws may be amended as provided in the Articles of Incorporation of the Chapter. No amendment to the Chapter's Articles of Incorporation or Bylaws that would violate the Articles of Incorporation or Bylaws of the Izaak Walton League of America shall be effective unless the Izaak Walton League of America amends its bylaws as necessary to incorporate or permit such amendment by the Chapter.

Submitted to: The Izaak Walton League of America Executive Board via the National Office.



Signature of Chapter President

6-18-2025

Date



Signature of Chapter Secretary

6-19-2025

Date