



APPLICATION OF RESIDENTIAL TENANCY

Please note: This application will not be processed unless it is filled out completely with copies of all supporting documents attached.

Please read prior to completing your application.

- 1 Please note applications is processed within 2 Business days.
- 2 Once your application has been accepted and confirmed, 2 week rent and a bond equivalent to 4 weeks rent are required to secure the tenancy. This must be payable within 24 hours of notification. Only bank cheque or direct deposit payable to FLYHOMS TRUST ACCOUNT will be accepted as the initial payment.
- 3 You will be required to attend a sign-up appointment within 24 business hours of approval to sign lease documentation.
- 4 All information contained in the marketing material is considered correct at the time of advertising. Whilst every care is taken in the preparation of the marketing, Little Real Estate, will not be held liable for any error in typing or information. If you have any questions or concerns, please contact us prior to applying.
- 5 You will need to make your own enquires as to the availability of NBN or any other service you require.
- 6 PLEASE NOTE: SMOKING IS NOT PERMITTED INSIDE ANY OF OUR RENTAL PROPERTIES

Rent Payment

Direct Debit is our preferred rent payment method and is a free option for tenants. A Direct Debit form will be provided to you at the Tenancy sign up. Please speak to your property manager about other payment options if required.

Applicants Checklist

Before I submit this application, I/we have:

- Attached photocopies of supporting documents (see below)
- Inspected the property both internally and externally
- Completed all details in full on the application form
- Provided all contact details and documentation for confirmation of income source
- Read and signed all the Privacy Disclosure Statement and Privacy Consent

Supporting Documentation

When submitting an application every applicant must include the documents below to make 100 points.

ID (must have 2)

- Australian Drivers Licence (30)
- Passport(30)
- Birth certificate(20)
- Proof of Age Card(20)
- Medi care card(20)

Income proof (must have at least 1)

- Recent 3x Pay Slips (30) ;
- If new job - Letter of confirmation incl. salary(30) ; or
- Statement of Centrelink Entitlements(20) (if applied)
- Previous tenant ledger or rent receipt (10)
- Council Rates(10)
- Motor vehicle registration (10)
- Bank statement (10)
- Utilities (10)
- Phone account (10)

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| TENANCY REQUIREMENTS | | | |
| ADDRESS OF PROPERTY YOU ARE APPLYING: | | | |
| Length of tenancy: 12M / 6M / others: | | Rent: \$ | Lease start date : |
| All names of adult residents and their relationship to you (husband, wife, partner, friend) | | | |
| 1 | | 3 | |
| 2 | | 4 | |
| Names & ages of children (if any): | | | |
| 1 | | | |
| 2 | | | |
| No. of pets (including breed & age) | | | |
| 1 | WEIGHT: | TYPE : | BREED : NAME: |
| 2 | WEIGHT: | TYPE : | BREED : NAME: |

**Please send the completed forms and docs to:
residentals@flyhomes.com.au**

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|---|-----------------------------------|-------|
| APPLICANT'S DETAILS | | |
| FULL NAME OF APPLICANT: | | |
| D.O.B: | MALE or FEMALE | |
| CONTACT NUMBERS: Mobile: | Work: | Home: |
| EMAIL ADDRESS: | SMOKER (pls circle) : YES or NO | |
| NOTE: SMOKING IS NOT PERMITTED INSIDE ANY OF OUR RENTAL PROPERTIES | | |

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|-----------------------------|---------------------|
| TENANCY HISTORY | |
| CURRENT ADDRESS: | |
| PERIOD OF OCCUPANCY: | RENT PAID/WEEK: |
| REASON FOR LEAVING: | |
| NAME OF THE AGENT/OWNER: | BEST CONTACT NUMBER |
| EMAIL OF THE AGENT/OWNER: | |
| ADDRESS OF THE AGENT/OWNER: | |

| | |
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| IF STAY AT ABOVE ADDRESS LESS THAN 2 YEARS PLEASE FILL UP THE BELOW | |
| PREVIOUS ADDRESS: | |
| PERIOD OF OCCUPANCY: | RENT PAID/WEEK: |
| REASON FOR LEAVING: | |
| NAME OF THE AGENT/OWNER: | BEST CONTACT NUMBE: |
| EMAIL OF THE AGENT/OWNER: | |

| | | |
|---|---|-----------|
| APPLICANT EMPLOYMENT/FINANCE DETAILS | | |
| NAME OF EMPLOYER: | OR SELF EMPLOYED/BUSINESS OWNER(pls circle) | |
| ADDRESS OF EMPLOYER/SELF EMPLOYED/BUSINESS OWNER : | | |
| APPLICANT OCCUPATION/POSITION: | NET INCOME: | |
| FULL TIME/ PART TIME/CAUSAL (PLS CIRCLE) | RECENT 3 PAYSLEIPS ATTACHED: YES or NO | |
| PERIOD OF THIS EMPLOYMENT: | SUPERVIOR/PAYROLL/ACCOUNTANT: | |
| EMPLOYER PHONE: | EMAIL: | |
| IF THE EMPLOYMENT IS LESS THEN 2 YEARS PLEASE PROVIDE PREVIOUS EMPLYMENT DETAILS: | | |
| NAME OF EMPLOYER OR BUSINESS OWNER: | | |
| EMPLOYER ADDRESS: | | |
| OCCUPATION: | NET INCOME: | |
| FULL TIME/ PART TIME/CAUSAL (PLS CIRCLE) | RECENT 3 PAYSLEIPS ATTACHED: YES or NO | |
| PERIOD OF THIS EMPLOYMENT: | SUPERVIOR/PAYROLL OFFERICER: | |
| EMPLOYER BUSINESS PHONE: | EMAIL: | |
| OTHER INCOME PROOF(IF ANY): | | |
| 1 | | |
| 2 | | |
| IF YOU ARE PROPETY OWNER: YES OR NO | | |
| PROEPRTY ADDRESS: | | |
| IF YOU ARE A STUDENT : YES or NO | | |
| INSTITUTION: | COURSE: | DURATION: |
| YOUR FINANCE DETAILS: | | |
| PLEASE PROVIDE INCOME PRROOF: Bank statement or parental gurantee | | |

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| PERSONAL REFERENCES: (No relatives. Names given must be contactable during business hours) | |
| NAME 1: | Phone: |
| NAME 2: | Phone: |
| Name of person to contact in case Of EMEFGENCY: | Phone: |



**PRIVACY DISCLOSURE STATEMENT OF
FLYHOMES PTY LTD
SUITE 2, 1 CLUNIES ROSS COURT
EIGHT MILE PLAINS 4113**

We are an independently owned and operated business (FLYHOMES PTY LTD.) If you believe that your privacy has been breached, please contact us and provide details of the incident so that we can investigate it. Our procedure for investigating and dealing with privacy breaches is set out in our current complaints handling procedures.

We collect personal information in this form to assess for a residential tenancy. You also consent to us using your information for the purposes of direct marketing, business research and customer satisfaction enquiries. We may need to collect information about you from your previous landlords or letting agents, your current or previous employer and your referees. Your consent to us collecting this information is set out below. We may disclose personal information about you to the owner of the property to which this application relates. If this application is successful we may disclose your details to service providers relevant to the tenancy relationship including maintenance contractors and the owner's insurers. We may also send personal information about you to the owners of any other properties at your request.

You have the right to access personal information that we hold about you by contacting our office. If you do not complete this form or do not sign the consent below then your application for a residential tenancy may not be considered by the owner or, if considered, may be rejected.

CONSENT

I, the Applicant acknowledge that I have read the Privacy Statement above and the privacy policy of the Ray White Mount Gravatt. I authorise the Ray White Mount Gravatt and the Agent to collect information about me from:

- (a) My previous letting agents' landlords, current and previous employers;
- (b) My personal referees;
- (c) Any Tenancy default Database which may contain personal information about me.

I authorise the FLYHOMES and the Agent to disclose:

*details about any defaults by me under the tenancy to which this application relates, to any tenancy default database to which Ray White Mt Gravatt subscribes, including Tenancy Information Centre of Australia (TICA), National Tenancy Database (NTD) and/or Trading Reference Australia (TRA)

*personal information collected about me to the owner of the property even if the owner is resident outside Australia

*personal information collected about me to any third parties — valuers, contractors, sales people, insurance companies, bodies corporate, other agents and tenancy databases to which it is reasonably necessary to disclose in relation to the tenancy arrangement.

I authorise the FLYHOMES and the Agent to disclose the personal information collected about me to the owner of the property, even if the owner is resident outside Australia.

Applicant Signature :

Applicant Name :

Date:

As your information may be emailed or stored in the cloud, we cannot ensure the overseas recipients to whom your information is disclosed will not breach the Australian Privacy Principles in relation to your information. Acknowledging that this is so, you consent to your information being emailed and stored in the cloud. Where FLYHOMES is requested by me to arrange for the provision of connection and disconnection services, I consent to FLYHOMES disclosing personal information to utility service providers for that purpose and to obtain confirmation of the connection or disconnection. I consent to FLYHOMES disclosing confirmation details (including NMI, MIRN and telephone number) to FLYHOMES and the Agent. I acknowledge that FLYHOMES and the Agent do not accept any responsibility for any delay in, or failure to arrange or provide for, any connection or disconnection of a utility, or for any loss in connection with such delay or failure. I acknowledge that FLYHOMES and the Agent and its employees may receive a fee and/or benefit from a utility service provider in relation to the disconnection, reconnection or connection of a utility service. I also acknowledge, while there is no charge to me for the FLYHOMES service; normal service provider fees or bonds may apply for which I am responsible.