

2023 DAY OF COORDINATION PACKAGES

SILVER

\$499.99 + tax

Up to 4 Hrs

GOLD

\$799.99 + tax

Up to 6 Hrs



- Includes 1-2 meetings prior to wedding day to go over all of the details of the event.
- Help with setup/confirmation of timelines for entire wedding day and rehearsal.
- Develop and distribute day of itinerary.
- Observe the rehearsal*
- Point of Contact for entire wedding day.
- Supervise setup of locations per instructions
- Ensure payment of vendor tips and balances on the day, if needed.
- Equipped with emergency Bridal Kit
- Supervise take down and gathering of gifts, etc. at the end of the event.

8 Reasons to Hire

1. We've done it before! It's as simple as that.
2. We will ensure that your day goes off without a hitch. Anything that comes up, we will address it.
3. We can make all the awkward decisions you don't want to! You don't want to hurt any feelings, for us it's not personal.
4. We are the go-to person(s) at your wedding. You are no longer in charge of fixing problems that may arise!
5. We worry about scheduling and maintaining the schedule of everything, from vendors to when the groomsmen arrive, etc.
6. We aren't the huge commitment of a full time wedding planner. You plan your wedding, and with a coordinator you can then just enjoy your day.
7. We handle what no one else can! Being professionals we've done this time and time again and will know just what to do.
8. You'll be able to enjoy your own wedding! And your mother, maid of honor and everyone else will thank you for it!!

2023 - Q4

FINE PRINT

ADDITIONAL DEPOSIT RETAINER

Additional deposit retainer is required to book day-of coordination services. Deposit amount is 25%-30% depending on package tier and amounts will added to your primary photography total and recalculated for the higher gross amount. All other deposit terms apply.

MINIMUM BOOKING ADVANCE

In order for us to book and retain manpower to execute these packages, add-on booking must occur no later than 3 months in advance for coordination.

CARRY OVER POLICIES

The following policies from your primary wedding contract would apply in duplicate to this add-on: Coverage Extension, Travel Fees and Holiday Rates.

COORDINATION SEPERATION

A Day of Coordinator is not a full wedding planner and cannot be used in place of one nor is it intended to substitute or replace a venue coordinator. Please check with your venue to determine their coordinator's role on the day of your wedding.

LOGISTICAL MEETINGS

The Client agrees to meet with the Coordinator at least once prior to the date of the wedding for planning and scheduling to ensure an optimum wedding experience. The meeting(s) are to formulate an executable wedding timeline based on the Client's needs and venue restrictions.

"CURVE BALL" PREVENTION POLICY

The Coordinator is absolved of any and all responsibility for events, vendors, individuals or items that the Client does not divulge during pre-planning, including but not limited to; unexpected wedding guests, last minute changes in venue, sequence of events, food, beverage, attire, dietary restrictions, and/ or music. It shall be the Client's sole responsibility to maintain effective communication with the Coordinator at all times.

ASSISTANTS

Should your wedding require it, the Coordinator will provide assistants in order to fulfill this contract. These assistants will abide by all terms of this contract. The decision to use assistants is at the sole discretion of Coordinator, and is not an additional cost to the Clients.

