



## Pine Country Animal Clinic Boarding Agreement

This is an agreement between Pine Country Animal Clinic (PCAC) and the Owner \_\_\_\_\_ . Following are the terms of service for the stay of their pet(s): \_\_\_\_\_

1. **Payment for services:** You agree to pay us for the services we provide for your pet during each visit. Charges begin on the day your pet arrives. Check out time is by noon on the departure date and additional charges will be due for late check out. PCAC reserves the right to collect any unpaid balance.

We accept the following forms of payment:

- ▶ Cash
- ▶ Credit/Debit cards (Visa, MasterCard, Discover)
- ▶ We do not accept personal checks.

2. **Reservations/Cancellations:** If you need to cancel your reservation, please do so 24 hours prior to your arrival date. PCAC reserves the right to charge late cancellation fees. Any reservation lasting longer than 7 days or holiday stays will require a 50% deposit at the time of scheduling. We request 7 days notice for holiday cancellations, so that we may accommodate other guests. Holiday rates will apply for the following in 2020:

Memorial Day: 05/23 - 05/25

Independence Day: 07/04 – 07/05

Labor Day: 09/05 -09/07

Thanksgiving: 11/26 – 11/29

Christmas: 12/24 - 12/27

New Years: 12/31 - 01/03/2021

3. **Check In/Check Out:** The lobby is open for check in and check out as posted at PCAC. We may require government issued identification before releasing your pet(s) as we want to be sure we are only releasing the pet to you or an authorized agent designated by you in writing. For boarding guests that check-out after 12:00pm, a half-day charge per pet will be assessed. If not picked up before closing time on the departure date, an additional overnight stay charge will be assessed. Any daycare guests that are not picked up by closing time will be admitted for an over night stay for which the client will be charged. If your pet is deemed abandoned under local, state or federal laws, we will follow the Abandoned Pet Procedure. Under our Abandoned Pet Procedure, we will contact you, using the information you provided, for a reasonable amount of time as decided by PCAC. If your pet is deemed abandoned, you understand that you may lose ownership of your pet under these circumstances. Your pet will be taken to a third party adoption partner, Animal Control, or other similar government agency. If you fail to pick up your pet, you are releasing PCAC of any and all liability and responsibility of your pet. You shall remain liable for any and all unpaid charges, including court costs, and attorney's fees.

4. **Your Agent:** You must provide an adult, over the age of 18, as your agent. This should not be someone traveling with you. If we cannot reach you, you authorize us to contact your agent. You agree that your agent will have your full and complete authority to make any and all decisions, including those related to the health of your pet and the expenditure of funds, for or on the behalf of the pet.

5. **Pet Health/Requirements:** We reserve the right to refuse to accept a pet at check in for any reason, including if the pet appears to be sick, injured, and/or in pain. No pet can stay with us unless the pet is healthy. The following vaccinations are required before admittance and proof of vaccines must be provided:

Canine: ◇ Rabies - yearly or 3 years

◇ DHPP - yearly or 3 years

◇ Bordetella – yearly

Feline: ◇ Rabies- Yearly or 3 years

◇ FVRCP – Yearly or 3 years

A pet may not be admitted within 24 hours of the first administration of these vaccines, please plan accordingly.

◆ Owner understands that vaccines, although effective in most cases, may not completely protect every pet from contagious diseases. PCAC is not liable for any illness suffered by your pet during or after its stay, including Tracheobronchitis (Canine Kennel Cough).

◆ If your pet is found to have fleas or ticks, we may provide the appropriate treatment and you authorize us to provide such service at your additional expense.

- ◆ You represent that to the best of your knowledge, your pet has not been exposed to Rabies, Distemper or Parvovirus within 30 days prior to beginning its stay with us.
- ◆ If your pet has been treated for a contagious illness within the past 2 weeks, we cannot accept the pet as a guest without appropriate clearance from a licensed veterinarian.
- ◆ You acknowledge that we may contact appropriate authorities if your pet bites another pet or any person.
- ◆ You acknowledge that if your pet becomes ill or injured and requires professional attention, we will attempt to contact you or your agent at the telephone numbers provided. If contact isn't made within a reasonable amount of time, we will engage the services of our veterinarian and you authorize us to provide any such medical treatment at your additional expense.
- ◆ You acknowledge that in the unlikely event that your pet is injured by another pet, you release PCAC and its staff from any liability for such injuries.
- ◆ Owner agrees to be solely responsible for any and all acts of their pet while in the care of PCAC, including payment of costs of injury to staff, other animals or damage to facilities caused by their pet.
- ◆ PCAC reserves the right to deny admittance for any reason.

6. **Age and sex:** All pet may be admitted after they are 4 months old. We recommend all pets over the age of 6 months be spayed or neutered. Pets that are intact (over 6 months) will be able to enjoy our accommodations, but will not be entering our playgroups.

7. **Personal Belongings/Food/Medication:** Do not bring items with your pet that are irreplaceable or valuable. PCAC is not responsible for items or toys left with your pet. PCAC provides bedding, bowls, and toys for your pet. As most dogs are sensitive to dietary changes, we request that you bring your dogs own food. If you choose not to bring your pet's food, we will feed them Science Diet i/d. If your pet is taking any medications, please be sure that they are clearly labeled and instructions are provided.

8. **Media usage:** PCAC at times will take photographs or videos of your pet to share. You consent to the use of any and all photos and/or videos taken while at PCAC in any of our promotional materials and compensation is not provided. This includes, but is not limited to, our website, publications, advertisements, and Facebook.

Agreement: **By signing this document, I attest that I have read, understand, and agree to its terms.**

Owner's Name: \_\_\_\_\_ Co-Owner's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phones: Home: \_\_\_\_\_ Cell: \_\_\_\_\_ Work: \_\_\_\_\_

Preferred contact number:      Home     Cell     Work

Email address: \_\_\_\_\_ @ \_\_\_\_\_

Agent Info:

Other's who can act on your behalf for all purposes under this Agreement:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

How did you learn of our business?

Individual- Whom may we thank for your business? \_\_\_\_\_

Website/Search Engine: \_\_\_\_\_

Business Sign/Location: \_\_\_\_\_

Other: \_\_\_\_\_

Current Veterinarian: \_\_\_\_\_ Phone: \_\_\_\_\_

Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Staff initials: \_\_\_\_\_