

Red Cedar Canyon Townhouse Association

Architectural, Landscape or Irrigation Modification Request

Please print and return completed application to:

Red Cedar Canyon Townhouse Association
c/o MJF & Associates
1940 S. Greeley St. 104
Stillwater, MN 55082
office@mjfandassociates.net

Agreement

Owner Name _____ Owner Phone: _____
Address _____

I, _____, the undersigned, being the owner of the above listed property located in the Red Cedar Canyon Townhouse Association, hereby apply to the association board of directors for approval of the proposal described below. I acknowledge that I have received and have read the documentation from the association regarding architectural/landscape changes to my property, and I hereby agree to all conditions and requirements stated in that document as well as the conditions and requirements referred to below.

Signature _____ Date _____

Brief description of proposed change or modification Note: Please include any changes to color.

Proposed start date _____ Proposed completion date _____

Note: All proper permits will need to be purchased. If trees/bushes are being planted, installation site must be approved by Diggers Hotline. Irrigation requests must be approved by the board prior to modifications.

Will a dumpster need to be placed on the _____ yes _____ no
Will any other homeowner be affected by the _____ yes _____ no (If yes, please explain.)

Contractor information

Name _____
Address _____
Telephone number _____
Is the above contractor licensed and insured if necessary? _____ yes _____ no

Attachments

Diagrams or drawings of the modifications or pictures of materials are useful in the approval process.
Drawings & plans _____ Specifications _____ Pictures _____ Other (Please list.)

Manufacturer _____

Note: Please refer to your association documents for the association-specific conditions and requirements for architectural, landscape and irrigation changes.

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General Conditions and Requirements

1. I hereby agree to obtain approval, in writing, from any of my immediate neighbors who might be affected by my proposed modification, if required by the Board of Directors (BOD) or the Architectural Control Committee (ACC).
2. In the event that the proposal is granted final approval, I agree to assume responsibility for any costs and liabilities for personal injury or property damage, regardless of the time of occurrence, which arises out of the project. Furthermore, I agree to indemnify and hold harmless to the association, its officers and directors, its management, and all other owners from any such costs or liabilities that might arise.
3. I hereby agree to obtain a certificate of insurance from any contractors (if any) hired to perform the proposed construction and provide copies to the BOD or ACC before the start of any construction. All contractors must have public liability coverage, with minimum limits of \$1,000,000 per occurrence, to protect homeowners and the Association from any personal injury or property damage resulting from the performance of their work.
4. I hereby agree to obtain a building permit (if required) prior to any construction. Furthermore, I agree to abide by all laws and regulations which might affect the proposed construction in any way.
5. I acknowledge and understand that the BOD or ACC must either approve or deny my proposal within thirty (30) days after my completed application with plans and specifications (including changes) has been submitted and received by the BOD or ACC.
6. I further agree that any waiver of any conditions which might apply to my proposal by the BOD shall not constitute a waiver for purposes of any future proposal which I or another owner might submit.
7. Any request for irrigation in the flower bed areas of the unit that are not part of the normal lawn irrigation system whether repair or installation will be charged to the individual unit owner requesting the irrigation.

Owner Signature

Date

NOTE: If this request is for installation of a RETRACTABLE AWNING or SOLAR TUBE, please fill out and return the appropriate waiver (attached) with your application.