**SBCCA January 8, 2018  
Meeting Minutes**

**Meeting was called to order** by Kelly Martini at 6:35 pm

**Members Present**: Angela Anderson, Charla Attarsaheli, Mike Attarsheli, Marge Blommel, Donna Blommer, Bonnie Budde, Karen Budde, Jodi Carr, Karen Davis, Sandy Dinndorf, Joanne Disrud, Lynn Dockendorf, Judy Gertken, Anne Gourde, Darlene Gunderson, Holly Halvorson, Ann Herold, Janel Honer, Robyn Johnson, Jodie Klein, Natalie Lee, Samantha Leite, Lisa Lewellyn, Jean Lyndeen, Kelly Martini, Amanda Martins, Kayla Maus, Tami McGee, Carol Mohs,Deanna Nathan, Jennifer Peterson, Erin Pluimer, Mary Pollreis, Deb Rentschler, Melissa Rieland, Laurie Risch, Janice Rothstein, Lisa Schroers, Michelle Schuer, Katie Schwagel, Cindy Stelten, Nadine Steit, Pamela Theis, Gerry Thielman, Sandy Trossen, Ann Truenow, Megan Truenow, Kimberly Walz, Becky Waytastek, Peggy Wesmann, Judy Winter, Amy LaBuda.

**Welcome New Members**:

**Approval of November 13 minutes**: Approved by Charla Attarsaheli, 2nd Natalie Lee.

**Vice President**, Karen Davis: watch your email for the upcoming trainings to sign up for.

**Treasurer Report**, Karen Budde: Balance as of January 1, 2018 $7,795.69. a check of $29.00 was spent on the Christmas Party.

**Recording Secretary**, Alyssa Hedlund: NA – Alyssa has class for the next three months, President is asking for help to write notes for the minutes until then.

**Corresponding Secretary & Historian Report**, Charla Attarsaheli:

* January Birthdays: Charla Attarsheli, Joe Brobst, Theresa Curtis, Jodie Klein, Tami McGee, Lisa Schroers, Jennifer Thielen

**Librarian Report**, Katie Schwagel: Couldn’t get to the books tonight, but if anyone needs anything please contact Katie.

**Liaison Report**, Sandy Trossen: Nothing to report.

Amanda Martins from Milestones passed out brochures (attached) on provider update. Providers need to update their information with Child Care Aware. If done by March 31st, your name will go in for a drawing of a $50 gift card. You can update online, phone or mail. This helps influence funding that is awarded towards Home Daycare.

Develop has updates on their website. If you have helpers or employees they need to sign up through develop with their own email.

United Way brochure (attached) was also passed out. It’s a reference to parents in need, so if you need some to give to parents please contact Milestones.

Registration is open for Caring for a Lifetime, a conference Milestones puts on. March 24, cost is $ 74.00. Sauk Rapids Rice High School: <https://www.milestonesmn.org/eventsconferences>

**Presidents Report**, Kelly Martini:

* MCCPIN is looking for Regional Reps and other board members. An email was sent out, if you’re interested please contact them: <http://www.mccpin.org/2018-mccpin-elections>
* Reminder: Fire & Storm Drills need to be recorded with date and TIME. Stearns County website has a great document. You can do your own document, just remember to have the time on it. All Drills are to be done monthly. (attached)
* Reminder: Emergency Preparedness needs to be filled out and shared with your parents. Doesn’t matter how you share it, I just made copies for all mine and handed it to them with an explanation, that I need to share the information with them. Also, it is recommended to have a kit. In that kit include the **Admissions and Arrangements form** that the parents fill out of each child. Also remember to have a kit of some kind that includes: **Battery-operated or hand-operated radio. 21 • Your emergency plan with parent/guardian contact numbers. • Flashlight or other light source. • Cell phone. • Extra batteries and a backup electricity source for cell phone charging. • Snack food and beverages. • Books or toys for the children.** Your licensor might ask to see it, but it is only recommended to have one.
* Food Program Rep had a great Nutrition Education Unit, attached is a copy to share with you all.

**Other/Old Business:**

**Reports/Announcements:**

**Next Meeting**: Next meeting: February 12 at 6:30pm with training to follow at 7:00pm

Active Supervision: Out of Home Safety Issues

Presented by: Sherry Tiegs

**Meeting Adjournment**: Approved by: JoAnn Disrud 2nd Charla Attaraheli. At 6:54pm