

**Welcome**

Welcome to the Stearns-Benton Child Care Association, also

known as SBCCA. The Stearns-Benton Child Care Association was

established in November 1988. We continue to grow in membership

each year. This association is made up of Licensed Child Care

Providers, County Licensors, Food Program Representatives, and

other people who care about quality childcare. We also welcome

providers from Sherburne County.

The Stearns-Benton Child Care Association offers many

opportunities of learning, training, input, guidance, sharing,

friendship, fun events and an enjoyable atmosphere.

Our meetings are scheduled on the second Monday of each

month. Doors are opened at 6:00 pm for socializing, and signing in. This is followed by a business meeting and a two-hour training that is DHS approved. We are glad to have you as part of our providers’ network.

**Facts about Membership**

**Welcome Table:** As you enter our meetings you will see a welcome table. You will find the attendance sheet, your name tag and the think tank. Please stop by the welcome table before entering the meeting.

**Sign-in Sheet:** The sign-in sheet is located on the welcome table prior to entering the

meeting room. Please mark the sheet; this is used as a record of attendance for trainings

taken so that you receive credit on your develop account. If your contact information has changed please make the changes on the attendance sheet.

**Membership:** Annual Membership is $60.00 per year from January 1 to December 31.

Your membership dues will entitle you to receive various trainings at the regular Monday night meetings without any additional charge. Membership dues can be paid to the treasurer at any

meeting or can be mailed to our PO Box (address located at the bottom of this page). If

your membership is not paid by February meeting, your name will be taken off the mailing

list until dues are paid.

**Guest:** The first visit is free. If the meeting you attend is also a training course and you

want to receive a credited training certificate, training fees will apply.

**Training:** The training fee for non-members is $20.00 for the two hour training.

**Name Tags:** Preprinted nametags are located on the welcome table upon entering the

meeting room.

**Think Tank:** A suggestion box is available at the Welcome table for any comments or

suggestions you may have to better our Association. All suggestions and comments are

discussed at the Executive Board meeting and answered at the next meeting to the best of

our ability.

**Board:** The Executive Board consists of a President, Vice President, Secretary, Treasurer, Resource Coordinator, Historian, Liaison and Past President. Each position is explained in the by-Laws. The officers are elected November of each year and take office in January and hold the office through December.

Board meetings for SBCCA are held quarterly. Board meetings are open to all members

with advance notification. This notification is needed to make sure there is enough space

and in case scheduling conflicts arise, and where the meeting will be held. Additional board meetings may be called as needed.

The planned board meetings will be on a day that will be announced, the month at the

beginning of each quarter.

**Additional activities:** Throughout the year other additional classes and activities may

be planned by the SBCCA board for both recreational and educational purposes.

Recreational activities such as picnics, dinners, field trips and parties may be planned in

addition to the ones on the training schedule.

**2023 Board Members:**

President: Kelly Martini Historian: Charla Attarsaheli

Email: [martini@clearwire.net](mailto:martini@clearwire.net) Email: [cmattar484@msn.com](mailto:cmattar484@msn.com)

Phone #: 493-9987 Phone#: 493-6890

Vice President: Katie Schwagel Resource Coordinator: JoAnne Disrud

Email: [katieschwegel@hotmail.com](mailto:katieschwegel@hotmail.com) Email: disrudj1@yahoo.com Phone#: 248-4741 Phone#: 266-7738

Secretary: Jennifer Johnson Liaison: Sandie Trossen

Email: jenniferlee215@gmail.com Email: strossen101@q.com

Phone#: 292-0790 Phone#: 224-4229

Treasurer: Karen Budde

Email: [mybuddy.kk@msn.com](mailto:mybuddy.kk@msn.com)

Phone#: 290-4439

**INVOLVEMENT OPPORTUNITIES:**

In August will start preparing for the Christmas Party, there will be discussion of involvement. If interested contact a board member.

**Association members are encouraged to participate in one of the following Committees**:

**Provider Appreciation Dinner:** We have a special dinner for providers to let them know they’re appreciated in the community. Friday night of Mother’s Day Weekend.

**Christmas Party:** Plan an evening where members can celebrate the joyful season.

Share time: We welcome you to bring a few project ideas to share with all members.

This could include a circle time activity, craft or curriculum enhancement.

**Fundraising:** There are several opportunities to participate in fundraising for the

SBCCA. (Fundraising is done if funds run low in the account.)

**Membership Committee**: Welcoming new members and giving them Welcome packets, or other information.

**Child Care Training**

(Taken off the DHS website)

**Pre-Service Training**

Pre-service training requirements must be met prior to initial licensure and include several new

training topics in addition to training on Sudden Unexpected Infant Death, Abusive Head

Trauma, and other previously required topics.

This new approved **pre-service** supervision training, as well as child development and behavior

guidance training, will be developed by December 2013 and available by January 2014 in both

classroom and online formats. The date which the new training requirements will take effect is

July 1, 2014. Any new provider licensed on and after July 1, 2014, will have to meet the new

pre-service training requirements before a license is issued. Training completed between

January 1 and June 30, 2014 will meet the new pre-service training requirements.

The new requirements include:

• Six hours of approved training on supervising for safety that includes: supervision basics,

outdoor supervision, safety precautions related to equipment and materials, illness,

injuries, and disaster preparedness.

• Four hours of approved child development and behavior guidance training that includes

specific content information on understanding the functions of children’s behavior and

developmentally appropriate strategies for managing behaviorally challenging situations.

MNCPD-approved trainings in the primary core competency areas of “Child Growth and

Development” as well as “Interactions with Children” will meet the child development

and behavior guidance training requirement.

Child Care Aware training will be offered throughout the state so that individuals interested in

becoming licensed will only need to travel a reasonable distance for classroom training. To

promote accessibility, some training is available online through Eager to Learn.

A variety of pre-service training courses – both classroom and online - are available at the low

rate of $5 per training hour. Classes include:

• Sudden Unexpected Infant Death (SUID)

• Abusive Head Trauma (AHT)

• Supervising for Safety

• Child Development/Behavior Guidance

**Annual In-Service Training**

For currently licensed providers, the 2013 legislation increases annual training requirements for

license holders and each primary caregiver from 8 hours annually to 16 hours annually; requires

annual training on supervising for safety, as well as child growth and development and behavior

guidance; and increases the frequency of SUID, AHT, CPR, and First Aid training.

The date which the new training requirements will take effect is July 1, 2014. Licensed providers

and caregivers will have the following year to complete the increased annual in-service training

requirements. On July 1, 2015, county licensors will begin monitoring provider compliance with

the increased training requirements.

The required frequency of specific training topics, which will count toward the annual 16 hour

annual training requirement, is as follows:

• Supervising for safety –required annually

• First aid – required every two years

• CPR (cardiopulmonary resuscitation) – required every two years

• SUID (Sudden Unexplained Infant Death) – required annually with a video option

allowed in the alternate year

• Abusive Head Trauma (AHT) – required annually

• Child passenger restraint systems – required every five years for those who transport

children

• Child growth and development and behavior guidance – required annually

Additional ongoing training subjects to meet the annual 16 hour training requirement must be

selected from the following options:

• Learning environment and curriculum

• Assessment and planning for children’s individual needs

• Interactions with children

• Families and communities

• Health, safety and nutrition

• Program planning and evaluation

• Cultural dynamics and /or disabilities training

Similar to pre-service training, a variety of classroom and online courses are available for $5 per

training hour for annual in-service training. Classes include:

• Sudden Unexpected Infant Death (SUID)

• Abusive Head Trauma (AHT)

• Supervising for Safety

Other approved sources:

American Red Cross (1 year certification)

[www.childcarechoices.net](http://www.childcarechoices.net)

Technical Colleges

[www.midwestchildcare.com](http://www.midwestchildcare.com)

Community Education

[www.door15.com](http://www.door15.com) (St Cloud Technical College)

[www.mnchildcare.org](http://www.mnchildcare.org)

Food Program Conferences

[www.mnstreams.org](http://www.mnstreams.org)

Early Childhood Education

[www.redleafinstitute.org](http://www.redleafinstitute.org)

[www.mneaeyc.org](http://www.mneaeyc.org)

[www.mccpin.org](http://www.mlfcca.org)



**STEARNS-BENTON CHILD CARE ASSOCIATION MEMBERSHIP FORM**

**WELCOME** to the Stearns-Benton Child Care Association!!

**Membership Information**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Business Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Phone # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_City:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Zip: \_\_\_\_\_\_\_\_\_\_\_\_

County: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Year Licensed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Birthday: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Photo Permission**  **DEVELOP# \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, herby give permission for Stearns-Benton Child Care Association to take pictures of myself and to use these pictures for marketing and on their website. I agree to hold Stearns-Benton Child Care Association harmless from any liability that may arise from the use of these phots.

**Committee**

As a member of the SBCCA, I would like to become involved by volunteering for the following committees:

\_\_\_\_\_ Fundraising Committee (organizing fundraisers for SBCCA)

\_\_\_\_\_ Holiday/Provider of the Year Committee (planning the annual holiday party)

\_\_\_\_\_ Membership Committee (help with welcoming the new members and giving them information papers about the association)

**Membership Dues**

Membership dues are $60.00 per year (January 1 – December 31)

Please mail payment to “SBCCA” or contact Treasurer: Karen Budde

Thank you for your membership!

If you have questions or comments please contact:

SBCCA President: Kelly Martini 320-493-9987

SBCCA Vice President: Katie Schwagel 320-248-4741

Website [www.sbccaofmn.net](http://www.sbccaofmn.net) Email: sbccaofmn@gmail.com

Address: PO Box 302 Richmond, MN 56368-8190