

### **Waiver to authorize communication by unencrypted email**

Due to the exceptional circumstances of the ongoing COVID-19 emergency, the Canada Revenue Agency (CRA) is releasing a temporary set of protocols to facilitate receipt of requests for a certificate of compliance under section 116 (T2062 series of forms).

Please note that **only** the **taxpayer** or **legal representative**<sup>1</sup> can authorize the CRA to communicate by unencrypted email.

Please read the following information carefully and respond as directed below. **Do not include any confidential information.**

I am aware of and fully understand and accept the risks associated with communicating tax information by way of unencrypted email. I understand and agree that the CRA does not provide assurance with respect to the protection, confidentiality, or security of unencrypted email transmissions. I accept the risks inherent in sending information by email and understand that all such email messages sent over the Internet may be considered as being accessed and disclosed to unknown third parties somewhere in the world. I agree not to hold the CRA or its employees liable for any damage or loss, however caused, arising out of the communication of my tax information by unencrypted email for the purpose set out above. I acknowledge that I have been informed about the availability of the CRA online portals (My Account and My Business Account) as a means of securely communicating with the CRA.

**I agree that if I send personal or tax information to the CRA in response to this email I will be deemed to have authorized correspondence by unencrypted email.**

As the taxpayer/legal representative, please select one of the following responses:

I have read the above information and would like to proceed with the CRA communicating my tax information by way of unencrypted email;

OR

I have read the above information and DO NOT wish to have the CRA communicate my tax information by way of unencrypted email. I would prefer to communicate in an alternative manner.

#### **Authorized representative**

As the taxpayer/legal representative, I authorize the Canada Revenue Agency to communicate my tax information by way of unencrypted email to my authorized representative:

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<sup>1</sup> Legal representative as defined by the Canada Revenue Agency: <https://www.canada.ca/en/revenue-agency/services/tax/individuals/life-events/what-when-someone-died/legal-representative.html>

Authorized representative name: CRYSTAL QIN LI

Authorized representative telephone: 4168781769

Authorized representative email: INFO@CQLCPA.COM

**Certification by the taxpayer or legal representative**

**Signature (electronic signature is not accepted):**

\_\_\_\_\_

Date: \_\_\_\_\_

**Name (Print):** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone number:** \_\_\_\_\_