



APPLICATION FOR SPECIAL EVENT VENDING PERMIT
(Please print)

Name _____ of
Applicant: _____ Organization _____

Address _____ City _____ State _____
Zip _____

E-Mail _____ Address: _____ Special _____ Event _____
Type _____

Home _____ Phone: _____ Work _____ Phone: _____
Cell/Fax: _____

Park(s) _____ Requested _____ Date(s) _____
_____ Times _____

Vending _____ Description: _____

This application is used to vend Food, Ice Cream or Novelties in an individual park for a special event (i.e. Sports Tournament, Walk-a-thons, etc.) The following is a list of categories to choose from:

FOOD PERMITS: Pizza, hot dogs, sandwiches, burgers, steaks, etc. along with snack items such as soft pretzels, chips, candy, drinks, etc.

- **Contracted vendor or Permittee must submit copy of vendor insurance policy (\$1 million) naming NEW CASTLE COUNTY as Certificate Holder and Additional Insured, vendor business license and vendor board of health inspection before a permit will be issued.**

ICE CREAM PERMITS: Ice Cream, popsicles, water ice, frozen novelties along with drinks and snack items such as chips, pretzels, drinks, candy. NO HOT ITEM MAY BE SOLD

- **Contracted vendor or Permittee must submit copy of vendor insurance policy (\$1 million) naming NEW CASTLE COUNTY as Certificate Holder and Additional Insured, vendor business license and vendor board of health inspection before a permit will be issued.**

NOVELTY PERMITS: Hats, t-shirts, sporting goods, toys, kites, posters, patches, pins, etc.

- **Contracted vendor or Permittee must submit copy of vendor insurance policy (\$1 million) naming NEW CASTLE COUNTY as Certificate Holder before a permit will be issued.**

**Annual vendors may have exclusive rights for Food and Ice Cream at certain County parks.
A Special Event Vending Permit will not be issued in these situations unless vendor allows it.**



Permit holder/park users must adhere to all rules and regulations contained within New Castle County, Delaware, Code of Ordinances Chapter 24-PARKS AND RECREATION (visit <http://www.nccde.org/417/Parks> for complete copy).

Attached HOLD HARMLESS AGREEMENT must be signed and returned along with this application and payment.

SIGNATURE: _____ DATE: _____

NEW CASTLE COUNTY DEPARTMENT OF SPECIAL SERVICES PERMITS SECTION

Mail in: Gilliam Building, 77 Reads Way, New Castle, DE 19720

Walk in: Gilliam Building, 67 Reads Way, New Castle, DE 19720 Phone: (302) 395-5606 Fax: (302) 395-5650



<input type="checkbox"/> American Express	<input type="checkbox"/> MasterCard	<input type="checkbox"/> Visa	CCV#
Amount to Charge	Name on Card	Card Number	Exp. Date (mo/yr)

**NEW CASTLE COUNTY
DEPARTMENT OF SPECIAL SERVICES**

HOLD HARMLESS AGREEMENT

In consideration of the receipt of this permit from New Castle County, the Permittee hereby releases New Castle County and agrees to indemnify and HOLD HARMLESS New Castle County, its agents, or servants from all damages, including, but not limited to, attorney fees and other costs resultant from any injury to Permittee or any agent or employee of Permittee, or to any person coming upon the premises in connection with the Permittee's use and occupancy of the premises.

In no event shall New Castle County be liable for any damage or injury to Permittee or any agent or employee or Permittee or to any person coming upon the premises in connection with the Permittee's use and occupancy of the premises.

Permittee acknowledges that it shall reimburse New Castle County for any and all damage to New Castle County property, its agents, and/or its servants, as a result of the use and occupancy of the premises (ordinary wear and tear excepted) by Permittee, its agents, or servants, or by any person coming upon the premises during the Permittee's use as an invitee or licensee of the Permittee.

Permittee agrees that the rights and obligations under the permit and this agreement shall inure to and be binding on its successors and assigns.

This HOLD HARMLESS agreement **MUST** be signed by Permittee in his or her individual or representative capacity as an authorized representative of the organization named below, which representative represents by so signing that he or she has the authority to bind such organization, and received and accepted by New Castle County before any permit will be issued.

Permittee Organization or Individual's Full Name: _____

Type of Organization [corporation, partnership, etc.] _____

Signature of Permittee: _____

Print Name: _____

Date: _____