

<b>Newberry Township</b> <b>POSITION: Sewer Laborer</b>
<b>Non- Exempt      Reports to: Wastewater Sewer Coordinator</b> <b>Updated: November 2022</b>

**Nature and Scope**

The Sewer Laborer is responsible for the general maintenance work on the Township sewer department properties, manholes, and wastewater system. This position will require the use of hand & power tools, along with the operation of trucks, mowers, and snowplow equipment. Sewer Laborers are required to be on-call.

**Essential Job Functions & Responsibilities**

1. Operate Township vehicles and equipment to include dump trucks, backhoes, snowplow, camera truck, mowers, etc.
2. Perform routine maintenance on vehicles to include oil changes, lubrication, and cleaning.
3. Ability to recognize defective operation of equipment used in the wastewater treatment process and perform repairs as needed.
4. Perform routine maintenance on equipment used in the wastewater treatment process.
5. Performs general daily laboratory testing.
6. Maintains wastewater treatment plant grounds and sewer department right ways by mowing, cutting brush, trees, and branches.
7. Applies weed killers, snow & ice control materials, and other maintenances chemicals as directed.
8. Perform all other duties as assigned.
9. Regular and predictable attendance.

**Job Standards**

1. Maintain valid Class B PA driver's license.
2. Operate equipment and vehicles in accordance with Newberry Township Safety Standards.
3. Perform daily water & laboratory samples.
4. Maintain high degree of professionalism and confidentiality.

**Qualifications**

1. High school diploma
2. Valid PA CDL Class B PA driver's license
3. Knowledge of state laws pertaining to the operation of motor vehicles.
4. One year's experience in the operation of trucks and construction equipment or any equivalent combination of experience and training.
5. Ability to perform routine mechanical operations on equipment.
6. Ability to work flexible hours including evenings and weekends.
7. Ability to pass substance testing.

## Physical & Mental Requirements

This position requires mobility, the ability to work in confined spaces and the ability to work in all weather conditions. The Sewer Laborer (laborer) will be required at times to work long hours and in stressful situations. Laborer will work independently and must be able to recognize problems or errors. Laborer must be able to perform manual Labor, drive and operate equipment, and have courteous communication skills both in person and on the phone.

### Physical Requirements

Activity	Never	Rare 0-1% 0-5%	Occasional 6-33% 1-4 reps/hr	Frequently 34-66% 5-24 reps/hr	Continuously 67-100% >25 reps/hr	Comments
Lift 1-10 lbs.					X	
Lift 11-20 lbs					X	
Lift 21-25 lbs				X		
Lift 26-50 lbs				X		
Lift 51-100 lbs			X			
Lift 100-150 lbs			X			
Carry 1-10 lbs				X		
Carry 11-20 lbs				X		
Carry 21-25 lbs			X			
Carry 26-50 lbs			X			
Carry 51-100 lbs			X			
Carry 100-150 lbs			X			
Sit		X				
Stand					X	
Walk					X	
Stoop			X			
Squat			X			
Kneel			X			
Climb Stair/Ladder				X		
Crawl		X				
Pushing				X		
Pulling				X		
Bending				X		
Twisting/Pivoting				X		
Reaching (front)				X		

(overhead>20°)			X		
(back>20°)			X		
Left Hand/Arm: <b>(L)</b> x Right Hand/Arm: <b>(R)</b> x Both: <b>(B)</b> x					

	One Hand		Both Hands	
	YES	NO	YES	NO
Simple Grasping	x		x	
Fine Manipulation		X		X
Forearm Rotation Movements	x		x	
Power Grip (pressure applied with fingers or hand)	x		x	
Pushing/Pulling	x		x	
Repetitive Hand Action		X		X

Employee Required to Perform Activities Involving:

	YES	NO		YES	NO
Heights	X		Exposure to Dust, Fumes and Gases	X	
Being Near Moving Machinery	X		Color Vision	x	
Changes in Temperature or Humidity	X		Regular & Predictable Attendance	x	
Driving Automotive Equipment	x		Can this job be performed by alternating sitting and standing?		X

Mental Requirement:

Activity	Never	Rare 0-5%	Occasional 6-33% 1-4 reps/hr	Frequently 34-66% 5-24 reps/hr	Continuously 67-100% >25 reps/hr	Comments
Relate to Others					X	
Verbal Communications					X	
Written Communications			X			
Reasoning / Analytical Thinking					X	
Math Skills					X	
Reading Comprehension					X	
Memory Recollection					X	
Independent Judgment					X	