

NEWBERRY TOWNSHIP BOARD OF SUPERVISORS

Monthly Meeting Minutes

February 25, 2025 @ 5:00 pm

Call to order by Chairman Kirkpatrick at 5:00 pm

An Executive Session was held to discuss Personnel matters.

Attendance

Chairman, Dave Kirkpatrick
Vice-Chairman, Diane Shellenhamer
Supervisor, Rob Harkins
Supervisor, Aaron Schwartz
Supervisor, Clair Wintermyer
Township Manager, Jamal Abodalo
Engineer, Bill Rudy
Public Works Director, Scott Getgen
Sewer, Brent Zeiders
Police Chief, Steve Lutz
Codes and Zoning, Jeremy Eutzy

PUBLIC PRESENTATION

A Conditional Use hearing for Fulkins, LLC, located at 2100 Potts Hill Road, was held. A stenographer was present to record the hearing minutes.

PUBLIC COMMENT

Pastor Matthew Castillo – Believers in Christ Church – Pastor Castillo gave an update on his son who did come home from the hospital. He expressed his gratitude for the prayers, concerns and for those that called and reached out to his family. He also included a reading from the Bible and led a prayer.

Tony Miller – Resident, 115 St. Andrews Way – Stated he and his wife will continue to pray for the family of Officer Duwhart and all the victims in the tragic shooting that happened. Officer Duwhart gave the ultimate sacrifice as a Police Officer and a first responder. Mr. Miller commended Supervisor Harkins for asking for clarity regarding the cost incurred in paying Storytelling Marketing and Supervisor Schwartz for recommending that the Board monitor the services for sixty (60) days. Mr. Miller also commended Supervisor Harkins for providing details on the RACP Grant process. Mr. Miller would like an update on the aforementioned.

Mr. Miller stated he requested that discussion of the 2025 budget be placed on the agenda to clarify the line items in question. The discussion was not placed on the agenda. Mr. Miller would like answers from the Board and the Solicitor to explain the legality of the budgetary manipulation. Mr. Miller stated from mid-November throughout the month of December he was not included in the meetings regarding the budget. Mr. Miller stated Manager Abodalo took over the responsibility of creating the budget.

Manager Abodalo responded to Mr. Miller's concerns as to why the budget was changed. Mr. Miller responded to Manager Abodalo's response.

Nevin Shenck – Resident, 575 Red Mill Road – Spoke about the Red Mill arch bridge. He informed the Board that PennDOT has completed their site review. PennDOT has posted on their public page for bridge replacement for the Red Mill arch bridge. Mr. Shenck spoke about the history of the bridge. He is interested in saving the bridge and will inform the Board at the next meeting of the steps he is taking towards preserving the bridge. Supervisor Schwartz asked Mr. Shenck to email the Board his information for review.

Steve Toomey – Resident, 160 Cragmoor Road – Thanked the Supervisors for the demolition of the property next to his. Mr. Toomey asked for the cost of the demolition. Manager Abodalo responded he can get the exact amount for him.

Connie Flasher – Resident, 395 Eden Road - Raised concerns regarding items in the budget as well as the use and occupancy of the MESB Building. Ms. Flasher also raised concerns regarding the hiring of Manager Abodalo.

Jane Harman – Resident, 205 Hemlock Lane – Asked questions regarding the sewer report. Ms. Harman raised questions regarding the Managers Report. She stated Manager Abodalo met with a developer interested in a site to place a large data processing center. Ms. Harman asked for the specifics on the property. Solicitor Sanders informed Ms. Harman there are no plans submitted, no identification of property within the township and it was a preliminary call.

Robert Cuthbertson- Resident, 95 Sam Snead Circle – Following up on speed limit signs in his neighborhood. Chairman Kirkpatrick responded it will be placed on the next agenda. Mr. Cuthbertson also stated he lives on a dangerous hill with no separation lines on the street. There are hidden driveways and Mr. Cuthbertson stated it is very dangerous. Vice Chairman Shellenhamer stated she would speak to the police regarding his concern.

Codie Culley spoke on behalf of the Newberry Township Events Committee. Mr. Culley gave an update on the Spring Festival's events.

Sandra Gonzalez – Resident, 140 Oak Road – Stated she was appalled at the last meeting regarding the way residents addressed the Chief of Police and the Board.

Tony Miller – Resident, 115 St. Andrews Way – Questioned the Manager's Report for the leased vehicles being changed from a four-year lease to a six-month lease. Mr. Miller asked for clarification on this matter.

APPROVAL OF MINUTES

MOTION By Supervisor Harkins to approve the minutes from January 28, 2025, seconded by Supervisor Schwartz, carried unanimously.

DISCUSSION None

REPORTS

Public Safety – Chief Lutz

Chief Lutz added that York Haven Fire Department received a Grant from Fire House Subs. With the Grant they received three flare devices which will be placed in each fire truck. Newberry Township Fire Department will be hosting Bingo on February 28th, and March 14th, 2025. They also have a Traeger Grill raffle. Tickets are currently being sold. The raffle is on April 17th.

Police Department – Chief Lutz

The Police Department handled 1,013 calls for the month of January. Chief Lutz thanked everyone for the moment of silence for Officer Duwhart along with the Police Department and his fellow brothers in blue.

Solicitor – James Sanders

James Sanders submitted a report to the board.

Engineering – Pennoni Associates

Bill Rudy submitted a report to the board.

Highway – Scott Getgen

Scott Getgen submitted a report to the board.

Zoning – Jeremy Eutzy

Jeremy Eutzy submitted a report to the board.

Sewer – Brent Zeiders

Brent Zeiders submitted a report to the board.

Township Manager – Jamal Abodalo

Jamal Abodalo submitted a report to the board.

Treasurer – Jane Deamer

Jane Deamer submitted a report to the board.

Supervisor's Report

Nothing to discuss.

OLD BUSINESS

Ratify the Board of Supervisors' decision to assign the roads assessment study to Pennoni Associates.

MOTION By Supervisor Harkins to ratify the Board of Supervisors' decision to assign the roads assessment study to Pennoni Associates, seconded by Vice Chairman Shellenhamer, carried unanimously.

DISCUSSION None

Authorization to Adopt Ordinance No. 432 for an Intergovernmental Agreement allowing the Township to participate in the Capital Region Council of Government's board of appeals

MOTION By Supervisor Schwartz to adopt Ordinance No. 432, seconded by Vice-Chairman Shellenhamer, carried unanimously.

DISCUSSION None

NEW BUSINESS

Authorization to hire nine (9) part-time Drivers/Operators supporting daily operations Monday to Friday at the three Fire Companies operating within the Township

MOTION By Vice-Chairman Shellenhamer to hire nine (9) part time Drivers/Operators at the three Fire Companies operating within the Township, seconded by Supervisor Wintermyer, carried unanimously.

DISCUSSION None

Approval of the annual agreements for the three (3) Fire Companies operating within Newberry Township's boundary

MOTION By Vice-Chairman Shellenhamer to approve the annual agreement for the three (3) Fire Companies operating within Newberry Township, seconded by Supervisor Schwartz, carried unanimously.

DISCUSSION None

Approve Emergency Medical Service Agreement with Community LifeTeam EMS to provide basic and advanced life support ("BLS" and "ALS") ambulance service twenty-four (24) hours a day, seven (7) days a week

DISCUSSION Tabled.

Authorize the Chairman of the Board of Supervisors and the Township Manager to approve and sign the second list of volunteering firefighters for refunding the 2024 real estate tax. The second list includes four volunteers from the Borough of Goldsboro and one from Newberry Township. The collective tax real estate refund is \$2,160.56.

MOTION By Supervisor Schwartz to authorize the Chairman of the Board of Supervisors and the Township Manager to approve and sign the second list of volunteering firefighters for refunding the 2024 real estate tax, seconded by Vice Chairman Shellenhamer, carried unanimously.

DISCUSSION None

Authorize to approve Resolution No. 2025-11 for the Board of Supervisors to officially support the Pennsylvania Commission and York County Commission to celebrate the United States Semi-Quincentennial anniversary and the work of AMERICA250PA.

MOTION By Supervisor Harkins to approve Resolution No. 2025-11, seconded by Supervisor Schwartz, carried unanimously.

DISCUSSION None

Authorize Pennoni Associates to conduct a traffic study on Grandview Drive to address the increase in truck traffic on this road. The study will provide recommendations to limit truck access unless they are rated under 30 ft.

MOTION By Supervisor Schwartz to authorize Pennoni Associates to conduct a traffic study on Grandview Drive, seconded by Supervisor Wintermyer, carried unanimously.

DISCUSSION None

Authorize the Township Manager to advertise and seek competitive bids to provide portable toilets serving Shelley Park and Dolan Memorial Park.

MOTION By Supervisor Schwartz to authorize the Township Manager to advertise and seek competitive bids to provide portable toilets serving Shelley Park and Dolan Memorial Park, seconded by Supervisor Harkins, carried unanimously.

DISCUSSION None

Authorize the Township Manager to prepare a request for a proposal (RFP) to receive competitive bids for revamping the Township's official website.

MOTION By Supervisor Schwartz to authorize the Township Manager to prepare a request for a proposal (RFP) to receive competitive bids for revamping the Township's official website, seconded by Vice Chairman Shellenhamer, carried unanimously.

DISCUSSION None

Authorization to award the contract for replacing Pleasant Drive Bridge, funded through a multimodal transportation fund (MTG) Grant, to CriLon Corporation

MOTION By Supervisor Harkins to award the contract for replacing Pleasant Drive Bridge to CriLon Corporation, seconded by Supervisor Schwartz, carried unanimously.

DISCUSSION None

Authorization to award the 2025 road repair/replacement program funded by liquid fuel to Pennsy Supply, Inc.

MOTION By Supervisor Schwartz to award the 2025 road repair/replacement program funded by liquid fuel to Pennsy Supply, Inc., seconded by Supervisor Harkins, carried unanimously.

DISCUSSION None

Authorization to Adopt Ordinance No. 433 the Newberry Township Code of Ordinances, Chapter 93 "Recreation Board" to reduce board members to five (5) instead of seven (7). In addition, the amendment allows residents and property taxpayers to serve as board members.

MOTION By Vice Chairman Shellenhamer to adopt Ordinance No. 433, seconded by Supervisor Schwartz, one nay, motion carries.

DISCUSSION None

Board Appointments

Appointment of Nevin Shenck to the Zoning Hearing Board

MOTION By Supervisor Harkins to amend the approval of appointment of Nevin Shenck to the Zoning Hearing Board pending a Resolution, seconded by Vice Chairman Shellenhamer, carried unanimously.

DISCUSSION Appointment of a Zoning Hearing Board member requires a Resolution. The Resolution will be on the next agenda.

Appointment of Edward Ostrander to the Planning Commission Board for an additional (4) four-year term starting January 2025 and ending December 2028.

MOTION By Vice Chairman Shellenhamer to appoint Edward Ostrander to the Planning Commission Board, seconded by Supervisor Harkins, carried unanimously.

DISCUSSION None

Reappointment of Jeffry Holland to the Planning Commission Board for an additional (4) four-year term starting January 2025 and ending December 2028.

MOTION By Vice Chairman Shellenhamer to reappoint Jeffry Holland to the Planning Commission Board, seconded by Supervisor Schwartz, carried unanimously.

DISCUSSION None

Appointment of Jane Harman to the Parks and Recreation Committee serving a (1) one-year term starting January 2025 and ending December 2025.

MOTION By Vice Chairman Shellenhamer to appoint Jane Harman to the Parks and Recreation Committee, seconded by Supervisor Schwartz, carried unanimously.

DISCUSSION None

Appointment of Norman Sietz to the Parks and Recreation Committee serving a (2) two-year term starting January 2025 and ending December 2026.

MOTION By Vice Chairman Shellenhamer to appoint Norman Sietz to the Parks and Recreation Committee, seconded by Supervisor Schwartz, carried unanimously.

DISCUSSION None

Appointment of Kolten Gouse to the Parks and Recreation Committee serving a (3) three-year term starting January 2025 and ending December 2027.

MOTION By Vice Chairman Shellenhamer to appoint Kolten Gouse to the Park and Recreation Committee, seconded by Supervisor Schwartz, carried unanimously.

DISCUSSION None

Appointment of Codie Culley to the Parks and Recreation Committee serving a (4) four-year term starting January 2025 and ending December 2028.

MOTION By Vice Chairman Shellenhamer to appoint Codie Culley to the Parks and Recreation Committee, seconded by Supervisor Schwartz, carried unanimously.

DISCUSSION None

Appointment of Coach Erick Rittle to the Parks and Recreation Committee serving a (5) five-year term starting January 2025 and ending December 2029.

MOTION By Vice Chairman Shellenhamer to appoint Coach Erick Rittle to the Parks and Recreation Committee, seconded by Supervisor Harkins, carried unanimously.

DISCUSSION Supervisor Schwartz stated there were two viable candidates for this position. Tony Miller was the other candidate for this position. Supervisor Schwartz thanked Mr. Miller for all he has done throughout the years. He stated the reason for his appointment to Coach Rittle being five new individuals that had never served prior.

PAYMENT OF BILLS

MOTION By Supervisor Schwartz to pay the bills, seconded by Supervisor Harkins, carried unanimously.

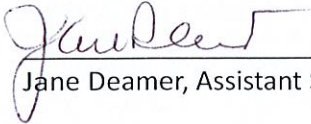
DISCUSSION None

ADJOURNMENT

MOTION By Vice Chairman Shellenhamer to adjourn, seconded by Supervisor Harkins, carried unanimously.

DISCUSSION None

Respectfully submitted,


Jane Deamer, Assistant Secretary

