

NEWBERRY TOWNSHIP
YORK COUNT, PENNSYLVANIA

RESOLUTION NO. 2025-26

A RESOLUTION OF THE NEWBERRY TOWNSHIP BOARD OF SUPERVISORS,
NEWBERRY TOWNSHIP, YORK COUNTY, PENNSYLVANIA,
ADOPTING A SCHEDULE OF FEES FOR THE PROCESSING OF
SUBDIVISION APPLICATIONS AND ZONING VARIANCE REQUESTS, VARIOUS
PERMITS AND FEES ETC.

WHEREAS, Section 503 (1) of the Pennsylvania Municipalities Planning Code,
as amended, allows for the recovery of costs incurred by the Township for the costs of
processing subdivision applications; and

WHEREAS, Section 617.2 (e) of the Pennsylvania Municipalities Planning Code,
as amended, allows for the recovery of costs incurred by the Township of the cost of
processing zoning variance requests.

WHEREAS, Newberry Township in order to maintain the public safety health and
welfare of the residents has established certain permits and licenses and imposes fees for
those permits and licenses; and

WHEREAS, Newberry Township in the conduct of normal business imposes fees
for various miscellaneous items.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the
Township of Newberry, York County, Pennsylvania, that the list of fees attached hereto
as "Exhibit A" and made part hereof, shall be charged by the Township for the processing
of preliminary and final subdivision applications and zoning variance requests, various
permits, licenses and fees.

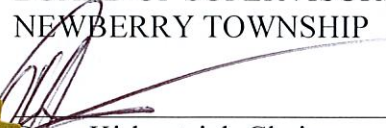
BE IT FURTHER RESOLVED that these fees become effective July 22, 2025.

RESOLVED this __ day of July 2025 by the Board of Supervisors of Newberry
Township, York County, Pennsylvania.

ATTEST:


Jane Deamer-Assistant Secretary

BOARD OF SUPERVISORS
NEWBERRY TOWNSHIP

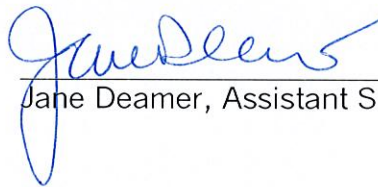

Dave Kirkpatrick Chairman



CERTIFICATE

I, the undersigned, Assistant Secretary of the Board of Supervisors of the Township of Newberry, York County, Pennsylvania (the "Township"), certify that the foregoing is a true and correct copy of a Resolution of the Board of Supervisors of the Township which was duly enacted by 4 to 0 affirmative vote majority of the members of the Board of Supervisors of the Township, at a regular meeting held on July 22, 2025, that said Resolution has been recorded in the Resolution Book of the Township; that said Resolution was duly published as required by law; and that said Resolution remains in effect, unaltered and unamended as of the date of this Certificate.

IN WITNESS WHEREOF, I set my hand and affix the official seal of the Township on this 22nd day of July 2025.



Jane Deamer, Assistant Secretary

2025 Fee Schedule

PLANNING AND ZONING FEES

Residential Sketch Plan Application	\$250
Residential Sketch Plan Engineering/legal Escrow	\$500
Non-Residential Sketch Plan Application	\$250
Non-Residential Sketch Plan Engineering/Legal Escrow	\$1000
Minor Sub-Division Plan Application	\$275
Minor Sub-Division Plan Engineering/Legal Escrow	\$750 4 lots or less
Residential and Non-Residential Subdivision/Land	\$750
Development Application Filing Fee	
Residential and Non-Residential Subdivision /Land	
Development Engineering/Legal Escrow	\$3,000 Replenish at 33%

Residential and Non-Residential Subdivision/Land Development Engineering inspection fee 10% of financial security (minimum \$500 maximum \$20,000 replenish at 20%)

Storm Water Management Application Fee	\$35
Minor Storm Water Mgt Engineer Escrow	\$300
Major Storm Water Mgt Engineer Escrow	\$1000
Storm Water Management Inspection Fees	\$300 (2 inspections)

Zoning Hearing	\$850*
Conditional Use Fees	\$750*
*Plus, all costs in excess of base fee, as allowed by the MPC.	
Zoning Change Request	\$1,000

Cost of Transcription for any hearing utilizing a stenographer is the responsibility of the requesting party.

Building Code Appeals Hearing	York County Schedule
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Recording fees	Shall be the actual costs charged by the courthouse for recording.
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Engineer and Attorney fees shall be charged at the same hourly rate charged for other engineer and legal services rendered to the Township.

LICENSE FEES

Mobile Home Park Permit Fees	\$50.00 plus \$20.00 per pad
Junkyard License Fees	<45,000 sq. ft. \$150.00
	>45,000 sq. ft. \$400.00
New Junkyard License Fee	\$600.00
Junkyard Inspection Fees	\$50 per inspection

Peddlers' License per week	\$12.50
Chicken Permit	\$25.00 (Initial) \$20 (renewal)
Speedway Permit Application Fee	\$100 per track
Sexually Oriented Business License	\$1,500
Sexually Oriented Business Employee License	\$150
Background Check Fee	\$30.00 per person

BUILDING FEES

Building Permit Application Fee	\$35
Building Permit Fees	\$8.50 per \$1000 cost per estimated value (\$35 minimum) plus inspection fees
Permit Renewal Fee	\$35
Electric/Plumbing/Mechanical Permit Each	\$35
Zoning Permit	\$35
Driveway Permit Fees	\$35
Erosion and Sedimentation Fees	\$35
Demolition Permit Fee	\$35
State Building Permit Fee	\$4.50
Road Encroachment Permit Fees	Per PennDOT Schedule
Road Cut Permit	\$90 Per Road
Degradation Fee	\$10 per square yard
Restoration Bond	\$100 per square yard
Sewer Lateral Inspection Fee	\$100 each
3 rd Party Building Inspection & Plan Review	As established by 3 rd Party Administrator

RECREATION FEES

Residential	\$1,600 each proposed dwelling unit or residential lot (whichever is greater)
Commercial or Industrial	For any proposed commercial or industrial use, the fee shall be fixed at the lesser of (i) \$1600 per acre of the proposed subdivision or land development, or (ii) \$1600 per 2,000 square foot of any structure constructed on the applicable lot.

For any other proposed non-residential use, the fee shall be fixed at \$1600 per acre of the proposed subdivision or land development

Pavilion Rental Fee/Shelly & Dolan Park	\$50 per day resident \$100 per day non-resident
Ball Field Rental Fee	\$25 per day
Ball Field Rental Fee/Organization	\$300 per season, per field
Concession Stand Rental	\$25 per day
Concession Stand Rental/Organization	\$250 per season

ON LOT SEPTIC FEES

- New on-lot system, Repair, Modification: **\$ 363.00**
Repair in this category shall be limited to septic tank replacement or absorption area replacement. Modification in this category shall be limited to expansion or enlargement of an existing absorption area.
- Repair, Modification, or Temporary Holding Tank **\$ 291.50**
Repair in this category includes replacing broken pipes, installing new pipes, tank replacement, pump modification, or adding hardware that changes the treatment process from anaerobic to aerobic.
- Minor Repair Permit: **\$248.00** Repair
in this category includes minor repairs including the following: baffle replacement, riser installation, pipe repair, float controls, replacing cracked lids, gas deflectors/solids retainers.
- Soil Profile Description (Probe) Includes 1st Probe **\$ 165.00**
 - Each additional probe on same visit: **\$ 154.00**
- Percolation Test
 - Holes dug by applicant or contactor **\$ 451.00**
 - Each additional set done on same visit: **\$ 385.00**
- Planning Activities and related work, not covered by the above schedule of fees, will be billed at the rate of **\$ 115.50** per hour by the SEO . These fees will first be collected from the applicant and reported on the monthly report, labeled planning.

- Field Work, Inspections, Plot Plans, Letter for Real Estate Transactions \$ **115.50**
- Request for Septic Tank Pumping Interval Extension \$ **137.50**
- Holding Tank – One Annual Inspection, Report and Tracking \$ **143.00**
- Inspections of construction of on-lot septic systems, investigation of malfunctions, enforcement activities and related work not covered by the above schedule of fees will be billed to municipality at the rate of \$ **115.50** per hour by the SEO .
- OLM Inspections per Ordinance requirements. \$ **148.50**

RIGHT TO KNOW FEES

Copies: Black & White \$0.25 Per Page

A photocopy is either a single-sided Copy or one side of a double sided Standard 8.5" x 11" page

Copies: Color \$0.35 Per Page

A photocopy is either a single-sided Copy or one side of a double sided Standard 8.5" x 11" page Requester may ask for black and white copy even if the original is color

Certification of a Record: \$5 per document

Township will impose fee for official certification of copies if the certification is at the behest of the requester. Each document requires a separate certification fee.

Specialized Documents:	Actual Cost
Records Delivered via Email:	No fee
CD/DVD:	Not Available
Flash Drive:	Actual Cost
Facsimile:	\$0.25 Per Page

If township must print record records to send them by facsimile.

Other Media	Actual Cost
Redaction Fee:	No fee

Duplication and Conversion to paper.**\$0.25 Per Page**

Fees for duplication by photocopying, printing from electronic media or microfilm, copying onto electronic media, transmission by facsimile or other electronic means and other means of duplication must be reasonable and based on prevailing fees for comparable duplication services provided by local business entities.

If a public record is only maintained electronically or in other non-paper media, duplication fees shall be limited to the lesser of the fee for duplication on paper or the fee for duplication in the original media unless the requester specifically requests for the public record to be duplicated in the more expensive medium. (Sec.1307(e))

Photographing a Record:**No fee**

If the requester is using their own camera. If redaction is required, the Township may impose fee for a black & white or color copy.

Non-Standard Copies:**Actual Cost****Postage:****Actual Cost**

Statutory Fees: If a separate statute authorizes an agency to charge a set amount for a certain type of record, the agency may charge no more than the statutory amount.

Inspection of Redacted Records: If a requester wishes to inspect rather than receive a copy of a record and the record contains both public and non-public information the township shall redact the non-public information. The township will charge for the copies it must make of the redacted material for the requester to view the record. If the requester decides to retain the copies no additional fee will be charged.

Enhanced electronic access: When possible, Township may offer electronic access to public records in addition to making the public records accessible for inspection and duplication by a requester as required by this act, the township may establish user fees specifically for the provision of the enhanced electronic access, but only to the extent that the enhanced electronic access is in addition to making the public records accessible for inspection and duplication by a requester as required by this act. The user fees for enhanced electronic access may be a flat rate, a subscription fee for a period, a per-transaction fee, a fee based on the cumulative time of system access or any other reasonable method and any combination thereof.

Limitations: Except as otherwise provided by statute, no other fees may be imposed unless the township necessarily incurs costs for complying with the request, and such fees must be reasonable. No fee may be imposed for a township's review of a record to determine whether the record is a public record subject to access in accordance with this act.

Pre-payment: Township would require a requester to prepay an estimate of the fees authorized under this section if the fees required to fulfill the request are expected to exceed \$100. If prepayment is necessary, a certified check or money order shall be made payable to the Township in the total amount of the estimated fees.

MISCELLANEOUS FEES

Dump Fees	\$35 per truckload
Newberry Township Books	Unavailable
Zoning Ordinance	\$35
Zoning Map	\$8
Subdivision and Land Development Ordinance	\$35
Township Map	\$5
Comprehensive Plan	\$50
Bad Check Service Charge	\$50

Attorney's Fees for Collection Efforts and Lien Enforcement will be imposed against the property owner at the same hourly rate charged for other legal services to the Township.

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