

NEWBERRY TOWNSHIP

RESOLUTION NO. 2025-27

A RESOLUTION TO ESTABLISH A COMPREHENSIVE PLAN STEERING COMMITTEE AND AUTHORIZE CONSULTANT SOLICITATION

WHEREAS, Newberry Township (“Township”) is a second-class township duly organized and existing under the Second Class Township Code; and

WHEREAS, the Board of Supervisors of Newberry Township recognizes the importance of updating the Township’s Comprehensive Plan to reflect current community needs, guide future development, and ensure compliance with the Pennsylvania Municipalities Planning Code; and

WHEREAS, the Township has budgeted funds for the purpose of engaging a qualified planning consultant to assist with the development of the Comprehensive Plan and the review of associated ordinances; and

WHEREAS, the Board of Supervisors intends to apply for state funding, including through the Pennsylvania Department of Community and Economic Development (DCED), and recognizes that planning work should not commence in a manner that may compromise grant eligibility; and

WHEREAS, it is in the best interest of the Township to form a Steering Committee to assist in guiding the planning process, ensuring meaningful community input, and providing feedback to both the planning consultant and the Board of Supervisors

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Newberry Township as follows:

SECTION 1. Establishment of Committee

A Comprehensive Plan Steering Committee is hereby established for the purpose of assisting in the development and review of the Township’s Comprehensive Plan and associated land use ordinances.

SECTION 2. Membership Composition and Appointment

The Steering Committee shall consist of **nine (9)** voting members, including:

- Two (2) representatives from the Board of Supervisors,
- Two (2) members of the Planning Commission,

- Three (3) township residents, (which may include a member of the Zoning Hearing Board)
- Two (2) representative from the business or civic community.

Members shall be appointed by the Board of Supervisors at a future public meeting. Interested individuals may submit a letter or email of interest to the Township Manager no later than **October 24, 2025**, for consideration.

If the full number of members is not appointed initially, the Committee may begin its work with a quorum of appointed members. The Board of Supervisors may fill any remaining vacancies at a later date by public appointment.

SECTION 3. Consultant Solicitation

The Board authorizes Township staff to develop and distribute a Request for Proposals (RFP), or obtain informal quotes as applicable, for a professional planning consultant to assist with the Comprehensive Plan process.

SECTION 4. Coordination with Grant Opportunities

The Township intends to seek planning grant funding through DCED and/or other available programs. The planning process will be structured to preserve eligibility for such funding, and no substantive planning work shall begin until a consultant is selected and grant implications are reviewed.

SECTION 5. Reporting

The Steering Committee shall serve in an advisory capacity and shall report regularly to the Board of Supervisors throughout the planning process.

RESOLVED this 9th day of September, 2025, by the Board of Supervisors of the Township of Newberry, York County, Pennsylvania.

ATTEST:

NEWBERRY TOWNSHIP
BOARD OF SUPERVISORS



Aaron Schwartz, Secretary

(SEAL)



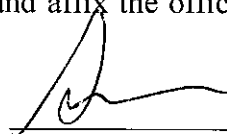


David Kirkpatrick, Chairman

CERTIFICATE

I, the undersigned, Secretary of the Board of Supervisors of the Township of Newberry, York County, Pennsylvania (the "Township"), certify that he foregoing is a true and correct copy of a Resolution of the Board of Supervisors of the Township which was duly enacted by 3 to 0 affirmative vote majority of the members of the Board of Supervisors of the Township, at a regular meeting held on September 9, 2025, that said Resolution has been recorded in the Resolution Book of the Township; that said Resolution was duly published as required by law; and that said Resolution remains in effect, unaltered and unamended as of the date of this Certificate.

IN WITNESS WHEREOF, I set my hand and affix the official seal of the Township on this 9th day of September 2025.



Aaron Schwartz, Secretary