Newberry Township Events Committee Meeting Minutes

August 3, 2026

ATTENDANCE:

Dominish Miller, Chairperson
Dan Gregorowicz, Secretary
Norman Seitz, Committee Member
Abby Smith, Committee Member

Call to Order at 4:00 PM

The meeting was called to order at 4:00 PM. The Pledge of Allegiance was recited by all attendees.

Public Comments

Rob Lane – Redland Senior Center

Rob Lane of the Redland Senior Center addressed the Committee to provide an update on an upcoming event being planned for October 10th at the former borough park property in Lewisberry Borough, in partnership with the Borough of Lewisberry. Mr. Lane noted the event date was chosen to avoid conflict with the Committee's scheduled September 26th event.

Mr. Lane outlined the planned activities, which include a Beatles tribute band, a pumpkin rolling competition involving invited Police Chiefs and Supervisors from Newberry Township and Fairview Township, and a pig roast. He described a fundraising component tied to the pumpkin rolling competition, in which attendees would place donation raffle bets on participants. Mr. Lane indicated the event was expected to attract between 500 and 1,000 attendees, with a parking capacity of approximately 300 vehicles.

Mr. Lane also noted that CBS 21 and radio station 94.9 had committed to a matching advertising arrangement, donating one dollar in advertising for every dollar spent—and expressed interest in potentially incorporating historical displays related to Lewisberry. He presented a preliminary poster and site map for informational purposes only, noting it was not yet final and should not be publicized.

Mr. Lane requested that the Committee consider sharing any available resources or volunteers to support the event, particularly for parking management. Chairperson Miller thanked Mr. Lane and committed to distributing his contact information to the full Committee and the Supervisors so that any available assistance could be coordinated.

Sue Ostrander – Brick Memorial Orders

Sue Ostrander, a township resident, addressed the Committee regarding the status of the brick memorial order program. Ms. Ostrander stated she currently holds three brick orders and inquired as to whether Committee Member Sietz had received any update from the township contact, Tristan, regarding the availability of matching bricks and the minimum order quantity required to initiate a new run.

Committee Member Sietz acknowledged that he had been waiting to hear back from Tristan and had not yet followed up directly. He noted that Tristan had previously indicated he could obtain the needed bricks but would need to order a full cube, and that Tristan had demonstrated a willingness to accommodate smaller quantities by working them into larger production runs. Committee Member Sietz committed to reaching out to Tristan to confirm the current status and determine whether Ms. Ostrander's three orders could be submitted.

Ms. Ostrander expressed some concern about the timeline, noting that some of the orders dated back to May and that upcoming events—specifically the September 26th festival and Veterans Day—presented natural

opportunities to promote the program and receive additional orders. Committee Member Sietz invited Ms. Ostrander to follow up with him directly as a reminder if needed.

Ms. Ostrander also briefly inquired whether the Committee planned to have a booth at National Night Out the following day. It was confirmed that the Events Committee had not planned to participate in that event this year.

Approval Of The Minutes

Approval of the meeting minutes for June 1, 2026

Motion by Committee Member Sietz to approve the meeting minutes from the June 1, 2026. Seconded by Committee Member Gregorowicz. Motion carried unanimously.

Old Business

Review of the income from vendors and food trucks at the July 4th Festival

Chairperson Miller reviewed the income from vendors and food trucks at the July 4th festival stating food vendors generated $275.00 in revenue after operating for approximately 45 minutes before the storm forced the festival to end. Craft vendors generated $300.00. Jerry the camel was donated at no cost.

New Business

Motion to appoint Dominish Miller as Chairperson

Motion by Committee Member Sietz to appoint Dominish Miller as Chairperson of the Events Committee. Seconded by Committee Member Gregorowicz. Motion carried unanimously.

Motion to appoint Dan Gregorowicz as Secretary

Motion to appoint Dan Gregorowicz as Secretary of the Events Committee was made by Abby Smith and seconded by Chairperson Miller. Motion carried unanimously.

Review and discussion for the upcoming Harvest Moon Festival

Chairperson Miller led the Committee through a review of planned activities and associated costs for the upcoming Harvest Moon Festival, scheduled for September 26th, from 6:00 to 9:00 PM.

Jerry the Camel

Chairperson Miller reported that Jerry the Camel was a popular attraction at a prior event and that his handlers are still confirming his availability. If available, he would be secured at a discounted rate totaling $500.00 for the evening. Chairperson Miller noted that if the cost were to exceed that amount, she would personally cover the difference. The Committee voted to approve the booking contingent on availability.

Motion by Committee Member Sietz to approve booking Jerry the Camel at a discounted rate of $500.00, if available. Seconded by Committee Member Gregorowicz. Motion carried unanimously.

Cornhole

Chairperson Miller confirmed that cornhole boards and bean bags would be provided as a donation by herself and Codie Culley, at no cost to the Committee.

Hayrides

Hayrides would be donated by Codie Culley at no cost to the Committee.

Hay Bale Play Area

Codie Culley will again donate a hay bale play area for children, modeled after the setup used at a previous event, at no cost to the Committee.

The Famous Rumors Band

Chairperson Miller reported that The Famous Rumors Band had been secured for entertainment at a cost of $900.00 for three hours from 6:00 to 9:00 PM. Committee Member Sietz raised a question about the funding source, to which Chairperson Miller clarified that these funds come from the Harvest Moon Festival budget line and not from Music in the Park funds. Committee Member Sietz noted the Committee has available funds and that it would be appropriate to utilize them, particularly given uncertainty about whether unspent funds can be carried over.

> Motion by Committee Member Sietz to confirm The Famous Rumors Band for the Harvest Moon Festival at a cost of $900.00 for three hours. Seconded by Committee Member Smith. Motion carried unanimously.

Planned Food Vendors

Chairperson Miller reported that planned food vendors include 2 BQ BBQ, Iza Taco, and vendors offering snow cones and drinks. She noted that 2 BQ BBQ had been on pace to sell out during the 4th of July event, indicating strong community interest.

> Motion by Committee Member Sietz to approve the listed food trucks and vendors for the Harvest Moon Festival at the same participation rate as the 4th of July event. Seconded by Chairperson Miller. Motion carried unanimously.

Vendor Participation Fees

Chairperson Miller proposed that artisan and craft vendors pay a participation fee consistent with the 4th of July event, while nonprofit organizations would be permitted to participate at no charge.

> Motion by Committee Member Smith that vendors pay a participation fee and nonprofit organizations participate at no charge. Seconded by a Committee Member Sietz. Motion carried unanimously.

Children's Pumpkin Painting

Chairperson Miller proposed a budget of $100.00 for miniature pumpkins for a children's pumpkin painting activity, noting the budget would also cover acrylic paint and paintbrushes. She acknowledged that pumpkin pricing varies year to year and that the quantity obtained may differ from the prior year. Committee Member Smith inquired about the possibility of a donation; Chairperson Miller indicated no such donation had been secured.

> Motion by Committee Member Sietz to approve a budget of $100.00 for pumpkins and associated painting supplies for the children's pumpkin painting activity and the final quantity of pumpkins purchased would be subject to market pricing. Seconded by Committee Member Smith. Motion carried unanimously.

Face Painting

Chairperson Miller noted that free face painting was well received at the prior event and proposed continuing the activity, with Committee Members volunteering to provide it. Chairperson Miller confirmed that the face painting kit from the previous event was still available, eliminating the need for any new supply purchases. Committee Member Sietz suggested recruiting an artistic volunteer, such as a teenager, to assist. The Committee also noted that stencils and stamps are included in the existing kit.

> Motion by Committee Member Smith to offer free face painting at the Harvest Moon Festival, provided by Committee Member volunteers. Seconded by Chairperson Miller. Motion carried unanimously.

General Planning Discussion

Committee Member Sietz raised that the Committee still has a supply of donated bottled water remaining from a prior donation and suggested it be offered free of charge to attendees again. Chairperson Miller agreed and noted that clear signage indicating "Free Water" should be prominently displayed, as some attendees at the 4th of July event were uncertain whether the water was free.

Sue Ostrander asked whether a layout plan had been developed for the festival grounds. Chairperson Miller indicated the Committee intends to follow substantially the same layout as the 4th of July event, which functioned well, with modifications to accommodate the hayride route. She noted the Committee would conduct an on-site walkthrough to finalize placement, prioritizing shade, proximity to restrooms, and attendee flow.

Chairperson Miller committed to distributing a formal email to all Committee Members outlining setup times, individual responsibilities, and task assignments in advance of the event.

Adjournment

Motion by Committee Members Gregorowicz to adjourn. Seconded by Committee Member Smith. Motion carried unanimously.

Respectfully Submitted,

Dan Gregorowicz, Secretary

