Newberry Township Board of Supervisors September 22, 2026

Meeting Minutes

ATTENDANCE:

Mario Eckert, Chairman (BY PHONE)
Tony Miller, Vice Chairman
Rob Harkin, Supervisor
Diane Shellenhamer, Supervisor
Jane Harman, Supervisor
Aaron Schwartz, Manager
Chief Farzad Sharif
James Sanders, Solicitor
Bill Rudy, Engineer
Scott Getchen, Public Works Director
Brent Zeiders, Wastewater Coordinator
Donna Donald, Codes and Zoning

CALL TO ORDER

The meeting was called to order at 6:00 PM. All present stood for the Pledge of Allegiance. Vice Chair Miller presided over the meeting. It was noted that Chairman Eckard was participating by phone, as he was out of town.

ANNOUNCEMENTS

Vice Chair Miller announced that the Board had held an executive session prior to the meeting. Two matters were discussed: personnel issues specifically related to the ongoing TEAMS collective bargaining agreement negotiations, and ongoing litigation.

Vice Chair Miller also noted that due to a full agenda and several registered public speakers, all public commenters would be held to the five-minute time limit. Supervisor Harman was designated to track and signal speakers as they approached their limit.

PUBLIC COMMENTS

Bob Gaswint spoke on behalf of the Red Land Senior Center, announcing the Center's first major fundraiser, a Fall Fest event scheduled for October 10th. He noted that a planned canine demonstration had been reconsidered due to liability concerns, as there was no fenced or walled area to contain the animals safely. He indicated that a leashed dog presence might still be arranged as a crowd draw. He expressed appreciation for the donations and volunteer support the event had received.

Rob Lane, also representing the Senior Center, described a planned "Supervisor Pumpkin Cornhole Showdown," a friendly fundraising competition inviting two-member teams from both Newberry Township and Fairview Township Supervisors. Attendees would donate to a 50/50 raffle by wagering on which Township team would win. He also expressed interest in involving both Townships' Police Chiefs. He invited interested Supervisors to contact him via email.

Dave Lash, representing VFW Post 537, announced upcoming events at the post, including three remaining outdoor grill nights on September 24th, October 1st, and October 8th; twice-monthly bingo nights on October 3rd and October 24th; a Trunck-or-Treat event on October 26th from 5–7 PM at the tank; a soup fundraiser running October 3rd through October 26th with pickup on November 2nd, offering pints of cream of crab, Italian wedding soup, and loaded potato soup; and Sunday morning breakfasts beginning October 4th from 8:00–10:30 AM. He invited the public to visit the post's website at ettersvfw.org or email

commander@ettersvfw.org. He also personally shared that he was on day 15 of 30 radiation treatments, prompting encouragement from the Board.

Tom Adams, a township resident, inquired whether the Board had been made aware of a two-tier billing system that Penn Waste was reportedly presenting to Fairview Township Supervisors for a vote, and asked whether Newberry Township was considering a similar arrangement. Manager Schwartz indicated this was the first he had heard of a two-tier system and noted that the Township's contract with Penn Waste had at least one more year remaining, at which point the matter could be explored. Mr. Adams expressed support for such a system, noting his household generates very little trash and rarely uses recycling pickup.

Matt Ballew, a township resident, addressed the Board regarding the waiver requests submitted by William Stanley for the proposed church at 1960 Pottsville Road, noting that the subject property is approximately 50 feet from his bedroom window. Drawing on professional familiarity with geotechnical and structural engineering, he characterized both waiver requests as "absurd" and "totally uncalled for." He questioned why, rather than seeking a waiver to encroach closer to property lines, the applicant could not instead request a waiver to narrow the roadway width to 20 feet and still maintain the required 15-foot setback. He urged the Board to consider the broader picture of whether the property was appropriately sized for the proposed use and asked the Board to weigh all consequences thoroughly before acting.

Katelyn Kireta, a township resident, spoke on behalf of neighbors in the Ramblewood development. She recounted that when the church's representatives first approached residents, they were assured of minimal intrusion and that a wooded buffer would be maintained. She noted that the project's details had appeared to change multiple times since then and expressed that she and her neighbors were no longer confident in the applicant's stated intentions, particularly with respect to the driveway. She also referred to an ongoing lawsuit and asked the Board to demand thorough answers before taking action.

Brett Ketter, a township resident, raised safety concerns regarding the requested access drive grade waiver, noting that moving from a 10 to a 15 percent grade represents a 50 percent increase—not a minor adjustment. He expressed concern that a 15 percent grade serving 75 vehicles would create significant hazards in snow and ice conditions, potentially turning the driveway into a "giant sliding board." He acknowledged that a fence on top of the required retaining wall could mitigate fall risk and urged the Board to carefully weigh safety implications when voting.

APPROVAL OF THE MINUTES

Supervisor Harman raised a question from the August 25th minutes regarding a request by Mr. Parsons that the Solar Ordinance and Data Ordinance be posted online prior to the October 13th meeting. Manager Schwartz confirmed this would be addressed and he would verify that the posting occurred.

> Motion by Supervisor Shellenhamer to approve the meeting minutes for August 25, 2026. Seconded by Supervisor Harkins. Motion carried unanimously.

> Motion by Supervisor Harman to approve the workshop meeting minutes for September 8, 2026. Seconded by Supervisor Harkins. Motion carried unanimously.

LAND DEVELOPMENT & SUBDIVISION PLAN REVIEW

Reapproval of the Richard & Barbara Rodgers-Pear Avenue Final Minor Subdivision Plan for recording purposes. Plan was originally approved at the March 24, 2026, Board of Supervisors meeting.

Supervisor Harkins explained that under the Township's requirements, any approved plan that is not recorded within 90 days of approval must be reapproved prior to recording. It was confirmed that no changes had been made to the plan.

> Motion by Supervisor Harkins to reapprove the Richard & Barbara Rodgers-Pear Avenue Final Minor Subdivision Plan for recording purposes. Seconded by Vice Chair Miller. Motion carried unanimously.

Hepburn 405 York Road Final Minor Subdivision Plan

Chris Hoover of Hoover Engineering presented the plan on behalf of the Hepburn family. The subject property is a 64-acre parcel at 405 York Road currently containing two existing dwellings on a single deed. The plan proposes to create two 10-acre lots, each containing one of the existing homes, with the remainder constituting a residual tract on which the Hepburn's intend to construct a new residence for themselves. The Hepburn's have eight children, and the intent is for the two existing homes to remain within the family.

Given the existing configuration of shared driveways, wells, and septic systems, the plan proposes private rights-of-way and a shared driveway easement agreement. Mr. Hoover indicated the easement agreement would be modeled on a similar arrangement approved previously by the Township in Lewisberry. The shared driveway would be improved to a 16-foot width to accommodate two-way access, and widenings were planned along the route to the farthest dwelling. The new home to be constructed on the residual lot would have its own separate driveway.

Township Engineer Bill Rudy confirmed that all York County Planning Commission comments had been addressed. Supervisor Harman asked about the stormwater waiver, and Engineer Rudy clarified that the stormwater management plan for the residual lot was being deferred to the building permit stage, as the size of the home to be built had not yet been determined. Similarly, the site context map waiver was deemed appropriate for a minor subdivision of this scale. A park and recreation fee was confirmed as required. Supervisor Harman also requested that a turnaround area be incorporated at the end of the shared driveway to facilitate emergency vehicle access, and Mr. Hoover agreed to add one if.

The Board acted on five waiver requests:

> Motion by Supervisor Harman to approve the waiver to Chapter 322 Stormwater Management Plan (Waiver 1). Seconded by Vice Chair Miller. Motion carried unanimously.
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> Motion by Supervisor Harkins to approve the waiver to provide a Woodlands Evaluation per Section 344-20(J)(10). Seconded by Vice Chair Miller. Motion carried, with Chairman Eckert opposed.
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> Motion by Supervisor Harkins to approve the waiver for the Site Context Map per Section 344-20(E). Seconded by Vice Chair Miller. Motion carried unanimously.
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> Motion made by Supervisor Harkins to approve the waiver to Section 344-20(B)(1) regarding plan scale requirements. Seconded by Vice Chair Miller. Motion carried unanimously.
>
> Motion by Supervisor Harkins to approve the waiver to Section 344-31(K)(1) regarding private street design standards. Seconded by Supervisor Shellenhamer. Motion carried unanimously.
>
> Motion by Supervisor Harkins to approve the Hepburn 405 York Road Final Minor Subdivision Plan, conditional upon the Engineer's listed conditions. Seconded by Supervisor Shellenhamer. Motion carried unanimously.

Fulkins Preliminary/Final Land Development Plan Indoor recreation and training facility, Cartref Road

Dave Habowski of HD Engineering presented the plan on behalf of Fulkins LLC. The proposal involves constructing a 6,000-square-foot indoor recreation and training facility on a 15-acre parcel along Cartref Road, with only 1 acre of the wooded site to be disturbed. The property is zoned Regional Commercial Office, and the use is permitted within that zone. The facility would operate seven days a week from 6:00 AM to 10:00 PM. Associated improvements include an extended access drive, 33 parking spaces, a stormwater management facility, and approximately 350 feet of six-foot vinyl solid fencing. Level 3 screening—consisting of existing vegetation supplemented by the fence—was proposed adjacent to two residential properties, satisfying the two required elements of the level 3 buffer. The project also includes an 8.5-foot right-of-way dedication along Cartref Road totaling approximately 0.25 acre. Water and sewer would be on-lot, pursuant to prior conditional approval.

Engineer Rudy confirmed that all York County Planning Commission comments had been addressed. On the question of a traffic impact study, Mr. Habowski noted that a trip generation analysis was submitted and did not meet the threshold warranting a full study. A sidewalk and curbing deferral was requested, as no sidewalk or curbing currently exists along Cartref Road. Supervisor Harman confirmed that if sidewalks are developed in the area in the future, the obligation to install sidewalks would fall upon the property owner at that time.

Supervisor Harkins disclosed that he holds an interest in the subject property and stated he would be abstaining from all votes and substantive commentary on this item.

The Board acted on four waivers and one deferral:

Motion by the Vice Chair Miller to approve the waiver for the Preliminary Plan Submission per Section 344-15. Seconded by Supervisor Harman. Motion carried, with Supervisor Harkins abstaining.

Motion by the Vice Chair Miller to approve the waiver for the Site Context Map per Section 344-20(E). Seconded by Supervisor Harman. Motion carried, with Supervisor Harkins abstaining.

Motion by the Vice Chair Miller to approve the waiver for the Preliminary Resource Impact and Conservation Plan per Section 344-20(H). Seconded by Supervisor Harman. Motion carried, with Supervisor Harkins abstaining.

Motion by the Vice Chair Miller to approve the waiver to provide a Woodlands Evaluation per Section 344-20(J)(10). Seconded by Supervisor Shellenhamer. Motion carried, with Supervisor Harkins abstaining.

Motion by the Vice Chair Miller to approve the deferment of sidewalk and curbing requirements per Section 344-32, conditional upon future sidewalk installation in the area. Seconded by Supervisor Harman. Motion carried, with Supervisor Harkins abstaining.

Motion by Supervisor Shellenhamer to approve the Fulkins Preliminary/Final Land Development Plan for the indoor recreation and training facility on Cartref Road, subject to the engineer's conditions. Seconded by the Vice Chairman Miller. Motion carried, with Supervisor Harkins abstaining.

Final Minor Subdivision Plan Todd Keefer & Karen Bosco 1020 Stevens Road

Ben Kirk of Brigand Associates presented the plan on behalf of the applicants. The subject property is a 7.293-acre parcel at 1020 Stevens Road containing an existing dwelling, well, and septic system. The plan proposes to subdivide the property into three lots: a reconfigured Lot 1 of 2.148 acres retaining the existing dwelling, a proposed Lot 2 of 3.015 acres, and a proposed Lot 3 of 2.129 acres. All lots have passed on-lot sewage testing and show viable well locations. Each lot would have its own direct driveway access onto Stevens Road with approved sight distance. No road improvements were proposed.

Mr. Kirk also noted that since the Planning Commission review, a driveway encroachment issue had been identified along the western property line, where a neighboring property's driveway crosses onto the subject parcel. Rather than requiring relocation, a driveway access easement is proposed to formalize the existing condition. Engineer Rudy confirmed that the Planning Commission recommended approval of all waivers unanimously. A stormwater management plan for each lot would be deferred to the time of building permit, consistent with practice applied to the prior subdivision plan.

Mr. Kirk also noted that a Sewage Planning Module Resolution for this plan needed to be acted upon, though it was noted it had not been explicitly listed on the agenda under New Business; the matter was referenced for the Board's awareness.

The Board acted on four waivers:

Motion by Supervisor Harkins to approve the waiver for the Site Context Map per Section 344-20(E). Seconded by Supervisor Shellenhamer. Motion carried unanimously.

Motion by the Vice Chair Miller to approve the waiver to provide a Stormwater Management Plan per Chapter 322, deferred to the time of building permit issuance. Seconded by Supervisor Harkins. Motion carried unanimously.

Motion by the Vice Chair Miller to approve the waiver to provide a Wetlands Delineation per Section 344-20(J)(5)(a). Seconded Supervisor Harkins. Motion carried unanimously.

Motion by the Vice Chair Miller to approve the waiver to provide a Woodlands Evaluation per Section 344-20(J)(10). Seconded by Supervisor Harkins. Motion carried unanimously.

Motion by Supervisor Harkins to approve the Final Minor Subdivision Plan for Todd Keefer and Karen Bosco at 1020 Stevens Road, subject to the conditions listed in the Engineer's memorandum. Seconded by Supervisor Shellenhamer. Motion carried unanimously.

William Stanley 1960 Potts Hill Road requested waivers 344-31 R (3) (b) Access Drive Vertical Design Requirement, 344-31 R (3) (C) Access Drive Setback 15' from a Property Line

Scott Akens presented the waiver requests on behalf of property owner William Stanley. He provided background, noting that Mr. Stanley had received a special exception from the Zoning Hearing Board to construct a church on the property; that approval was subsequently appealed. Solicitor Sanders indicated a draft consent order resolving the appeal was being circulated but had not yet been signed by the court and remained under active discussion.

In the interim, a land development plan was submitted to the Township. During that review, two significant design constraints emerged. First, the property is accessed via a 50-foot pole section, and the combination of the required 24-foot access drive width and the required 15-foot setback from each property line yields a 4-foot geometric conflict, as only 50 feet of width is available. Second, the existing terrain rises at approximately a 15 percent grade away from the road. Meeting the ordinance's 10 percent maximum grade would require a retaining wall approaching 19 feet in height by the end of the pole section. The applicant's preferred design proposes a 15 percent driveway grade with a 4-foot retaining wall, arguing this is less disruptive to neighboring properties than a near-20-foot wall. As an alternative, a 20-foot-wide access drive was considered, which would allow the 15-foot setbacks to be maintained on both sides.

Mr. Akens stated that the waivers were brought forward in advance of completing plan revisions to obtain direction from the Board on which design approach to pursue, thereby avoiding unnecessary re-engineering work.

Vice Chair Miller expressed the view that this approach was procedurally out of order, noting that for every other plan considered that evening, waivers were submitted as part of a complete plan package that went through the Planning Commission prior to Board action. He stated his opinion that the special exception should first be finalized through the court, and the applicant should then follow the standard SALDO review process, submitting a complete plan to the Planning Commission for a recommendation before returning to the Board.

Supervisor Harman agreed, expressing concern about setting a precedent for piecemeal waiver requests outside the normal process. Solicitor Sanders confirmed that the Board had the authority to approve, deny, or table the waivers, and that there was no specific timeline governing individual waiver requests. He also noted that the MPC's 90-day clock on the plan submission was running, but that a time waiver had been submitted. He echoed that the Board had clearly indicated a preference for a complete submission rather than a piecemeal one.

Supervisor Harkins raised a procedural question about whether the applicant could proceed at all without some guidance, given that the setback and width requirements are interdependent. The Solicitor reiterated that it is the developer's responsibility to configure the plan in compliance with the SALDO and to request waivers where necessary as part of that complete submission.

The Planning Commission had previously reviewed these waiver requests and elected not to recommend approval, citing in part the unresolved status of the special exception appeal.

Motion by the Vice Chair Miller to table the waiver requests submitted by William Stanley for 1960 Pottsville Road until such time as the special exception is finalized and the applicant has completed the full SALDO review process through the Planning Commission. Seconded by Supervisor Harman. Motion carried with Supervisor Harkins opposed.

REPORTS

Police

Chief Sharif reported that the department handled 1,171 calls for service during the month of August. Offenses included 1 rape (arrest made), 2 aggravated assaults (arrests made), 11 thefts (multiple arrests), 4 drug offenses, 3 DUIs, 7 simple assaults, 1 sexual assault, 2 harassments, and 20 other criminal offenses. Officers also responded to 1,120 additional service calls, including 18 domestic incidents and 29 traffic accidents. The

department issued 101 traffic citations, 131 warnings, 10 non-traffic citations, and made 22 misdemeanor and felony criminal arrests. Chief Sharif highlighted his continuing open-door policy and noted he was conducting four to five community meetings daily with business owners, clergy, school administrators, neighboring police departments, and residents.

Manager

Manager Schwartz reported that the Township had been awarded a 100 percent LSA statewide Grant for a new 10-wheel dump truck, to include a salt spreader and a new plow. The new truck will be the Township's largest and will replace a truck lost approximately two years ago due to a blown motor. Manager Schwartz expressed thanks to Grant writers, State Representative Mark Anderson, and Senator Don Keefer for their assistance in securing the Grant.

Supervisors

Supervisor Harkins commended Highway Public Works Director Scott Getgen and his crew for the quality of the lane repair work completed on Valley Green Road.

Public Safety/Fire Departments

Fire Chief Doug Smith of Station 28 presented the monthly report on behalf of all three fire departments.

Station 27 (York Haven/Susquehanna Fire Company): 18 calls within Newberry Township and 2 outside, for a total of 20 calls. Man-hours: 90 for fire calls, 45 for training, 55 for fundraising. Upcoming events include a chicken barbecue, gun raffle, and participation in the Harvest Moon Festival on September 26th.

Station 28 (Goldsboro): 23 calls within Newberry Township and 3 outside. Man-hours: 135 for fire calls, 65 for training, 35 for fundraising. October is their busiest month, with two bingo nights (October 10th and 16th), a chicken barbecue on October 4th, and participation in multiple Halloween parades and Trunk-or-Treat events.

Station 31 (Newberry): 43 calls within Newberry Township and 7 outside, totaling 50 calls including 3 landing zone (LZ) setups and 1 hazmat incident. Man-hours: 221 for fire calls, 105 for training, 92 for fundraising. Upcoming events include an open house and barbecue on October 10th, bingo on October 20th and 26th, and the Harvest Moon Festival. All three fire departments will have booths and membership recruitment applications at the Harvest Moon Festival.

Chief Smith also announced a planned LZ training session involving all three departments at WellSpan, noting that a recent simultaneous hazmat and LZ incident had highlighted the need for all departments to be aware of one another's pre-planned LZ locations. He noted that the Chief 360 and First Due applications allow departments to map and share LZ locations, and that a training for officers would be held the following evening at 6:00 PM to walk all departments through the system. Supervisor Harman confirmed she would attend.

Chief Smith also raised his concern regarding the fireman's relief fund disbursement, expressing disappointment that Station 28's allocation—$7,500 from Newberry Township combined with $5,000 from the Borough of Goldsboro—fell significantly below half of the lowest amount received by the other fire departments. He requested that the Board give serious consideration to revisiting or tabling the disbursement to address the disparity. Vice Chair Miller acknowledged the concern but noted the disbursement had been approved through the prior year's budget process and questioned whether Chief Smith had raised the issue during those budget workshops. Chief Smith clarified he was unaware of the budget discussions at that time but stated he had raised the matter previously at a Board of Supervisors meeting. Vice Chair Miller noted the current Board had inherited the allocation from the prior Board. The matter was noted for consideration in future budget discussions.

OLD BUSINESS

None.

NEW BUSINESS

Presentation by Laura Wagner, President of Explore York.

Laura Wagner, President of Explore York, delivered a presentation on the organization's role as the official Destination Marketing Organization (DMO) for York County. She explained that Explore York is a 61-year-old sales and marketing organization funded through the county occupancy tax collected on hotel rooms and short-term rentals. The organization's mission is to attract visitors from 50 miles or more outside York County.

Ms. Wagner noted that tourism generates over $1 billion annually in York County, supports more than 8,000 jobs, and provides tax relief to local residents. She highlighted that sports tourism has been a particular strength and recession-resistant niche, citing events such as the NSRA Street Rods, secured through 2029, and the upcoming NCAA Division III Men's Baseball Championships scheduled for 2027 and 2028 at WellSpan Ballpark. She described the organization's marketing strategies, including a mobile marketing bus wrap in partnership with Bailey Coach, targeted leisure marketing directed at origin markets such as Philadelphia and the Washington, D.C. area, and a calendar of events available on the Explore York website. She encouraged the Township to list local events such as the Harvest Moon Festival on that calendar.

Ms. Wagner also described the York County Tourism Grant Program, which is open to any applicant and supports events, marketing, and facility upgrades. She noted that BAPS had received over $80,000 through the program to date. She mentioned that Explore York had recently assisted with the installation of a sign at Liberty Commons in the Township, as an example of community engagement. Membership in Explore York was noted as $175 per year for nonprofits and $350 per year for for-profit entities. Any entity awarded a Grant is asked to become a member.

Approve Sewage Planning Module Resolution for 405 York Road

> Motion by Supervisor Harkins to approve the Sewage Planning Module Resolution for 405 York Road. Seconded by Supervisor Shellenhamer. Motion carried unanimously.

Approve 2027 YCSCPA Animal Care & Housing Agreement.

Manager Schwartz confirmed this is an annual contract with York County SPCA for animal intake services. The agreement covers the period of January 1, 2027, through December 31, 2027, at a cost of $14,258. He noted the Township has no other practical alternative for these services, and that costs have increased modestly year over year.

Supervisor Harman questioned the statistics provided in the contract materials, which appeared to reflect very high intake numbers from Newberry Township—including 888 owner surrenders and a total of 1,589 animals in 2025. Abby Smith, a resident affiliated with a smaller local rescue organization, clarified that stray intake includes animals picked up by Officers from public spaces, not just voluntary surrenders, which accounts for the higher volume. She also confirmed that the YCSCPA is not a no-kill shelter and that her rescue organization pulls animals from the SPCA. Supervisor Harman expressed a desire to explore alternative arrangements in the future.

> Motion by Supervisor Shellenhamer to approve the 2027 YCSCPA Animal Care & Housing Agreement. Seconded by Vice Chair Miller. Motion carried, with Supervisor Harman opposed.

Consider approval of Resolution 2026-24, authorizing a local share account category 4 facilities program Grant application for a new asphalt paver.

Manager Schwartz explained that the Township's current asphalt paver dates from the mid-1980s, is frequently inoperative, and has been a significant constraint on the Township's ability to perform its own paving work. With liquid fuels funding from the state continuing to decline, the ability to conduct in-house paving offers meaningful long-term cost savings. The Grant application requests $280,600 with no matching funds required.

Chairman Eckard asked how the Grant application would interact with a budget line item being discussed for a potential used paver purchase. Manager Schwartz clarified that any LSA Grant would likely not be awarded for approximately a year, with additional time required for procurement, making it roughly a two-year timeline. He and Highway Public Works Director Scott Getgen have discussed the possibility of purchasing a quality used paver in the interim, which could be sold upon receipt of the Grant-funded new paver, with the expectation of recovering a significant portion of the purchase cost.

Motion by Supervisor Harkins to approve Resolution 2026-24 authorizing the local share account category 4 facilities program grant application for a new asphalt paver. Seconded by Supervisor Shellenhamer. Motion carried unanimously.

Approve 2027 Klugh Animal Control Services Contract.

Manager Schwartz described the Klugh Animal Control Services contract as an annual arrangement with the Township's animal control officer, essentially, it's a dog catcher—who is called on an as-needed basis. The officer receives a $600 annual retainer and is then compensated on a per-incident basis depending on mileage, time, and whether the call occurs after hours or on a weekend. Manager Schwartz estimated the total expenditure in the current year at under $1,000. The service is also available to Goldsboro and York Haven, who bear the costs for calls within their respective jurisdictions under the Township's police service contracts.

Chief Sharif clarified that in the event the animal control officer is unavailable, the Police Department is legally required to respond to animal control calls, as occurred recently resulting in an officer injury.

Supervisor Harman asked whether the Township could seek reimbursement from animal owners when their pet is recovered through the service. Manager Schwartz indicated he was not aware of a formal mechanism for doing so.

Motion by Supervisor Shellenhamer to approve the 2027 Klugh Animal Control Services Contract. Seconded by Supervisor Harkins. Motion carried unanimously.

Approve 2027 propane bid, Rhoads Energy, $1.14 per gallon.

Vice Chair Miller noted that the winning bid from Rhoads Energy at $1.14 per gallon was significantly lower than the next closest bid at $1.46 per gallon. The Township uses a large volume of propane at the municipal building.

Motion by Supervisor Harkins to approve the 2027 propane bid with Rhoads Energy at $1.14 per gallon. Seconded by Vice Chair Miller. Motion carried unanimously.

Discussion regarding Ordinance No. 443, an Ordinance authorizing Newberry Township to enter into an Intergovernmental Cooperation Agreement with the Boroughs of Lewisberry and York Haven for the reauthorization and continued operation of the Newberry Regional Emergency Management Agency.

Public Safety Director Tom Alsted provided background on the Intergovernmental Cooperation Agreement, which was originally entered into in 2015 and established a per-capita cost-sharing arrangement between Newberry Township and the Boroughs of Lewisberry and York Haven for the operation of the Newberry Regional Emergency Management Agency. He noted that while the structure required contributions from all three municipalities, the Borough shares were nominally small—under $100 per year—with the Township absorbing most costs. Mr. Alsted indicated that with the program's costs increasing, it was appropriate to revisit the arrangement.

Mr. Alsted reported that he had reached out to both Boroughs. York Haven Borough was apparently unaware the agreement existed; the Borough is now in the process of reconstituting its own emergency management program in-house and had named two staff members who are being trained for the function. Lewisberry had not yet responded at the time of the meeting.

The Board discussed the importance of resolving the cost-sharing question in advance of the 2027 budget process and directed Mr. Alsted to establish a timeline for a response from both Boroughs, with a target of November to allow adequate budget planning.

Accept Resignation of Public Safety Director

Motion by Supervisor Shellenhamer to accept the resignation of Clint Leakway as Public Safety Director, effective September 30, 2026, was made and seconded by Vice Chair Miller. Motion carried unanimously.

Appointment of Public Safety Director

Motion by Supervisor Shellenhamer to approve the appointment of Tom Alsted as Public Safety Director, effective October 1, 2026. Seconded by Supervisor Harman. Motion carried unanimously.

Reject all Bids – Dolan Park Project

Manager Schwartz explained that only two bids were received for the Dolan Park Project construction phase, and the electrical portion of the work received no bids at all. The Board had previously approved the purchase of equipment, which is on order and being held. Staff recommended rejecting the bids received, waiting until after the first of the year, and re-bidding the construction work in hopes of receiving more competitive and complete bids, with the goal of breaking ground in spring or early summer 2027. Supervisor Harman noted she had seen social media posts suggesting the park project had been cancelled and asked that it be made clear publicly that the project is still moving forward.

Motion by Vice Chair Miller to reject all bids received for the Dolan Park Project and re-bid the construction work in the new year. Seconded by Supervisor Harkins. Motion carried unanimously.

Approve Fireman's Relief Disbursement

The Board was advised that a statutory deadline required timely disbursement of the fireman's relief funds.

Motion by Supervisor Harkins to approve the Fireman's Relief Disbursement as follows — Newberry Township: $65,058.41; Goldsboro: $7,500.00; York Haven: $27,500.00. Seconded by Vice Chair Miller. Motion carried unanimously.

Consider approval of Resolution 2026-25, adopting an updated fire department emergency response reimbursement fee schedule pursuant to Ordinance No. 407 and superseding Resolution No. 2019-14.

Manager Schwartz explained that the Township has had authority since 2019 under Ordinance No. 407 to seek reimbursement from insurers of responsible parties for fire department response costs to certain incidents, such as vehicle accidents and hazardous material spills. The existing fee schedule had not been updated since 2019 and was significantly outdated. Manager Schwartz prepared a revised fee schedule in consultation with Fire Chief Harbold, who expressed agreement with the new rates. As an illustration of the program's potential value, Manager Schwartz noted that the Township could have recovered approximately $7,000–$8,000 from the recent chemical spill response on Route 83 under even the outdated fee schedule.

Supervisor Harman emphasized that this mechanism is directed exclusively at insurance companies and responsible parties—not at Township residents whose homes catch fire, as residents already pay fire tax. She noted that other Townships use this program routinely and urged the fire department to work with Mr. Alsted and contact Strasburg Township, which has an established billing process, for guidance. Manager Schwartz confirmed the Township would assist the fire department in establishing its billing workflow.

Motion by Vice Chair Miller to approve Resolution 2026-25 adopting an updated fire department emergency response reimbursement fee schedule pursuant to Ordinance No. 407 and superseding Resolution No. 2019-14. Seconded by Supervisor Shellenhamer. Motion carried unanimously.

Motion to approve the Newberry Township Christmas at Shelley Park event on Friday, December 4, 2026, featuring an opportunity for children and families to meet Santa Claus.

Motion by Supervisor Harman to approve the Newberry Township Christmas at Shelley Park event on Friday, December 4, 2026. Seconded by Vice Chair Miller. Motion carried unanimously.

PAYMENT OF BILLS

Motion by Supervisor Harkins to approve payment of bills. Seconded by the Vice Chairman. Motion carried unanimously.

ADJOURNMENT

Motion by Supervisor Harkins to adjourn the meeting. Seconded by Supervisor Harman. Motion carried unanimously.

Respectfully Submitted,

Aaron Schwartz, Secretary