

**NEWBERRY TOWNSHIP BOARD OF SUPERVISORS**

**Monthly Meeting Minutes**

**June 25, 2024 @ 6:00 pm**

**Call to order by Chairman Harkins at 6:00 p.m.**

Executive Session was held tonight at 5:00 pm to discuss litigation and personnel issues related to the Highway and Police.

**Attendance**

Chairman, Rob Harkins  
Vice-Chairman, Diane Shellenhamer  
Supervisor, Dave Kirkpatrick  
Supervisor, Aaron Schwartz  
Township Manager, Tony Miller  
Solicitor, James Sanders  
Engineer, Bill Rudy  
Public Works Director, Scott Getgen  
Sewer, Brent Zeiders  
Police Chief, Steve Lutz  
Codes and Zoning, Jeremy Eutzy

**PUBLIC COMMENT**

David Cantrell – Resident, 120 St. Andrews Way – Said a prayer asking for guidance and leading to be with the Board of Supervisors to make hard decisions and to help us all support each other. Bless our first responders, police departments, fire departments and EMT and help us to come together as a township.

Manager Miller read an email he received from Zachary Miller regarding the sewer extension on Cly Road. Zachary Miller stated he is opposed to the forced hook up to the sewer extension. He suggested a grandfathering amendment if existing and improved properties have a functional on lot systems may continue to use those systems until they become non repairable. Once the system becomes non repairable no new on lot system will be allowed and the property owner must then hook up. Chairman Harkins stated that the Board will discuss it over the next few months amongst themselves.

Mike Crone – Resident, 170 Bobby Jones Drive – Asked what was decided regarding the short-term rental ordinance. Chairman Harkins stated that the ordinance is being written. Mr. Crone voiced his opinion on wasting money writing an ordinance.

Jane Harman – Resident, 205 Hemlock Lane – Updated the residents that the guardrail on Eden is being installed tomorrow and the bridge is to be opened by Friday. Ms. Harman asked about the status of the solar ordinance. She stated that the sooner the better for this to be voted on. Chairman Harkins stated

that the ordinance is complete. Supervisor Schwartz has been working on an overlay as to where the solar farms will be permitted. Chairman Harkins stated it will be on the agenda for next month or the following month. Solicitor Sanders stated that it is a zoning ordinance that will need to be advertised. The public will have adequate time to review the ordinance before it is voted on. Ms. Hartman stated she sits on the parks and recreation committee. A meeting was held last week for improvements to the parks. An application for a proposed Grant will be submitted and she wanted the residents to know that the committee is in support of the Grant.

Sherilyn Kanyuck – Resident, Pleasant Drive Road – stated there is speeding on her road and her mailbox has been hit. She stated that she has called the game commission regarding a neighbor that has built a tree stand not far from her residence to shoot deer. Chief Lutz stated that if residents are hunting with a rifle that falls unto the game commission and they do need to be outside of 150 yards away from a structure. If they are hunting archery, they are permitted to be well within that range. Supervisor Kirkpatrick addressed her issue with speeding and stated he will have Chief Lutz bring the speed detection boxes when they are available.

## **APPROVAL OF MINUTES**

MOTION By Supervisor Kirkpatrick to approve the minutes from May 28, 2024, seconded by Chairman Harkins, carried unanimously.

DISCUSSION None

## **LAND DEVELOPMENT/ SUBDIVISION PLAN REVIEW**

None

## **REPORTS**

### **Public Safety – Chief Lutz**

Chief Lutz stated National Night Out will take place on August 6<sup>th</sup> from 6 pm to 9 pm at BAPPS Motor Speedway. Chief Lutz stated that on June 17<sup>th</sup> Officer Vozzella and his K9 partner graduated from Iron Rose Canine Academy. On Koa's second shift he was instrumental in the apprehension of a felony armed robbery who had barricaded himself within a residence. York Haven Fire Department has an ongoing gun raffle that will end August 17<sup>th</sup>. They have a chicken barbeque on July 27<sup>th</sup>. Newberrytown Fire has a chicken barbeque on July 20<sup>th</sup> and bingo on June 21<sup>st</sup>.

**Police Department – Chief Lutz**

The Police Department handled 1,076 calls for the month of May.

**Solicitor – James Sanders**

James Sanders submitted a report to the board.

**Engineering –Pennoni Associates**

Bill Rudy submitted a report to the board.

**Highway –Scott Getgen**

Scott Getgen submitted a report to the board.

**Zoning – Jeremy Eutz**

Jeremy Eutz submitted a report to the board.

**Sewer – Brent Zeiders**

Brent Zeiders submitted a report to the board.

**Township Manager – Tony Miller**

Manager Miller submitted a report to the board.

**Treasurer –Jane Deamer**

Jane Deamer submitted a report to the board.

**Supervisor’s Report**

Vice Chairman Shellenhamer stated that an evergreen tree is going to be planted outside the MESB Building. The VFW vets will be planting the tree in honor of our Newberry Township veterans. There will be a dedication on Veterans Day, November 11<sup>th</sup> at noon. There will be food trucks on site. The VFW will be dedicating the tree with a plaque they are painting and having installed. For all who have served in Newberry Township bricks will be for sale to scribe and place around the tree. On November 29<sup>th</sup> there will be a Christmas holiday event held when the tree will be strung with lights. The event will take place between 4 and 7 p.m. with the tree lighting being around 5 p.m. The West Shore School Band will play music. A tent will be selling food.

Supervisor Kirkpatrick stated the township now has boxes from all three fire departments. The boxes show which apparatus will respond to each individual call throughout the township. It should be on the agenda for next month to approve the new boxes.

**OLD BUSINESS**

None

## **NEW BUSINESS**

### **Approval to Hire Kyle Micik as a New Police Officer to Fill the Vacancy Created by Jordan Strickler**

MOTION By Supervisor Kirkpatrick to approve to hire Kyle Micik as a new Police Officer to fill the vacancy created by Jordan Strickler, seconded by Vice Chairman Shellenhamer, carried unanimously.

DISCUSSION None

### **Approval to Hire Solomon Myers as a New Police Officer to Fill the Vacancy Created by Kevin Romine**

MOTION By Supervisor Kirkpatrick to approve to hire Solomon Myers as a new Police Officer to fill the vacancy created by Kevin Romine, seconded by Vice Chairman Shellenhamer, carried unanimously.

DISCUSSION None

### **Resolution 2024-20 Appointing Joe Stafford as a Member of the Zoning Hearing Board**

MOTION By Vice Chairman Shellenhamer to approve Resolution 2024-20 appointing Joe Stafford as a member of the Zoning Hearing Board, seconded by Supervisor Schwartz, carried unanimously.

DISCUSSION None

### **Resolution 2024-21 Appointing Brandt Cook as an Alternate Member of the Zoning Hearing Board**

MOTION By Vice Chairman Shellenhamer to approve Resolution 2024-21 appointing Brandt Cook as an alternate member of the Zoning Hearing Board, seconded by Supervisor Schwartz, carried unanimously.

DISCUSSION None

### **Zelenkofske Axelroad Presentation of the 2023 Audit**

MOTION By Supervisor Kirkpatrick to approve the advertisement of the 2023 Audit, seconded by Vice Chairman Shellenhamer, carried unanimously.

DISCUSSION Steven Rock from Zelenkofske Axelroad is the Supervisor in charge of Newberry Townships audit. Mr. Rock went over the audit and stated there was nothing to report and that it was a clean audit. Manager Miller added that once the audit is advertised there will be a hard copy available for review at the township building and it will also be posted on the website.

### **Approve Dedication of Lexington Estates Phase IV and V Streets**

MOTION By Supervisor Schwartz to approve dedication of Lexington Estates Phase IV and V streets, seconded by Vice Chairman Shellenhamer, carried unanimously.

DISCUSSION Engineer, Bill Rudy, stated all the necessary inspections have been completed. It is now ready for the dedication for the section's phase IV and phase V.

**Approve Final Payment to DeTraglia Excavating for Old Trail Sewer Extension**

MOTION By Vice Chairman Shellenhamer to approve final payment to DeTraglia Excavating for Old Trail Sewer Extension, seconded by Supervisor Kirkpatrick, carried unanimously.

DISCUSSION None

**Approve Donation to Red Land Midget Football (Budgeted \$500)**

MOTION By Vice Chairman Shellenhamer to approve donation to Red Land Midget Football, seconded by Supervisor Schwartz, Supervisor Wintermyer opposed, vote carries.

DISCUSSION None

**Approve Hiring Todd Pequignot to Fill Laborer Vacancy at Public Works Dept.**

MOTION By Supervisor Kirkpatrick to approve hiring Todd Pequignot to fill Laborer vacancy at Public Works Dept., seconded by Vice Chairman Shellenhamer, carried unanimously.

DISCUSSION None

**Approve Hiring Shane Crumling to Fill Laborer Vacancy at Public Works Dept.**

MOTION By Supervisor Kirkpatrick to approve hiring Shane Crumling to fill Laborer vacancy at Public Works Dept., seconded by Vice Chairman Shellenhamer, carried unanimously.

DISCUSSION None

**Resolution 2024-22 for PA382 Newberry Park Community Connectivity Grant Submission DCED Multi-Modal Transportation Fund (MTF) (Zero Match)**

MOTION By Supervisor Kirkpatrick to approve Resolution 2024-22 for PA382 Newberry Park Community Grant Submission DCED Multi-Modal Transportation Fund (MTF) (Zero Match), seconded by Vice Chairman Shellenhamer, carried unanimously.

DISCUSSION Manager Miller explained the Grant and stated the good thing about it is there is no match. The Township will not be out of any funds.

**Penn Strategies Annual Agreement for Grant Writing Services**

MOTION By Supervisor Kirkpatrick to approve Penn Strategies Annual Agreement for Grant Writing Services, seconded by Vice Chairman Shellenhamer, carried unanimously.

DISCUSSION None

## PAYMENT OF BILLS

MOTION By Vice Chairman Shellenhamer to pay the bills, seconded by Supervisor Kirkpatrick, carried unanimously.

DISCUSSION None

## ADJOURNMENT

MOTION By Supervisor Kirkpatrick to adjourn, seconded by Vice Chairman Shellenhamer, carried unanimously.

DISCUSSION None

Respectfully submitted,

  
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Tony Miller, Secretary

