

NEWBERRY TOWNSHIP BOARD OF SUPERVISORS

Monthly Meeting Minutes

December 17, 2020 @ 6:00 pm

Call to Order by Chairman Harkins at 6:00 pm

An Executive Session was held today at 5:00 pm to discuss personnel issues related to the Police Department and the Sewer Department.

Attendance

Chairman, Rob Harkins
Vice-Chairman, Diane Shellenhamer (Present Virtually)
Supervisor, Dave Kirkpatrick
Supervisor, Aaron Schwartz
Supervisor, Clair Wintermeyer
Township Manager, Tony Miller
Asst. Manager, Jamal Abodalo
Engineer, Bill Rudy
Sewer, Brent Zeiders
Police Chief, Steve Lutz
Codes and Zoning, Jeremy Eutzzy

PUBLIC COMMENT

Matthew Castillo – Believers in Christ - Mr. Castillo opened the meeting with a blessing related to the holiday season.

Sherilyn Kanyuck – 925 Pleasant Drive – Mrs. Kanyuck voiced concerns regarding hunting and the use of drones on a neighboring property. She was referred to the Pennsylvania Game Commission for the enforcement of game laws.

Thomas Adams – 1610 Valley Road – Mr. Adams asked the Board of Supervisors about the procedure for the bidding of waste removal services. He also voiced concerns regarding the increased rate of Penn Waste's service, delivery drivers parking in dangerous areas, and time limits placed on public comment during previous meetings

Jane Harman – 205 Hemlock Lane – Updated the Board of Supervisors about the Parks and Recreation Committee's progress with obtaining grants.

Richard Hazenstab – 2895 Lewisberry Road - Asked the Board of Supervisors about requirements for building a fence on a corner lot, where there are two front yards.

APPROVAL OF MINUTES

MOTION By Supervisor Kirkpatrick to approve the meeting minutes from November 19, 2024, seconded by Supervisor Schwartz, carried unanimously.

DISCUSSION None

LAND DEVELOPMENT

WellSpan Health Final Subdivision Plan and Approval of all Municipal Agreements

Joe Stein of Warehouse represented WellSpan Health this evening. The land development plans were presented before the Board of Supervisors, with no changes from the previous plans.

Engineer, Bill Rudy clarified that the unchanged plan was being presented to the Board of Supervisors for reapproval due to a requirement in the Newberry Township Ordinance stating that reapproval of the plan is necessary if the conditions are not met within 6 months of the initial approval.

MOTION By Supervisor Kirkpatrick to approve the WellSpan health Final Subdivision Plan and municipal agreements, seconded by Supervisor Schwartz, carried unanimously.

DISCUSSION Joe Stein explained that WellSpan Health will be breaking ground on the project in early 2025, and that the project would take roughly a year to complete. WellSpan Health estimates that the facility will open to the public in early 2026.

Frederick A. and Emily H. Craft Minor Final Subdivision Plan and Approval of O&M Agreement

Lane Markel of James R. Holley and Associates presented the final subdivision plan this evening. He appeared before the Board of Supervisors to request conditional approval for the project. The conditional approval is subject to meeting the requirements described by Engineer, Bill Rudy below.

Engineer, Bill Rudy explained that the project is awaiting planning approval from the Department of Environmental Protection and other minor administrative tasks such as updating of the waiver statement, signatures, and payment of the Park and Recreation fee (\$1,600).

MOTION By Supervisor Kirkpatrick to approve the waivers for a 15-inch minimum pipe size, providing a site context map, and submission of a woodland's evaluation, seconded by Supervisor Schwartz, carried unanimously.

DISCUSSION None

MOTION By Supervisor Kirkpatrick to approve the subdivision plan contingent on Engineer, Bill Rudy's requirements, seconded by Supervisor Schwartz, carried unanimously.

DISCUSSION None

MOTION By Supervisor Schwartz to approve the O&M agreement for the subdivision plan, seconded by Chairman Harkins, carried unanimously.

DISCUSSION None

PUBLIC SAFETY – CHIEF LUTZ

Chief Lutz noted that Newberry Township Fire Department is having their Santa Run on Saturday, December 21st, 2024, as well as BINGO on Friday, December 20th, 2024, at 6:00 pm. Goldsboro Fire Department is having their Santa Run on December 24th, 2024, and BINGO on December 27th, 2024. Additionally, Goldsboro is hosting a Radioactive Ball Drop on New Years Eve at 10 pm in the square of Goldsboro. York Haven Fire Department is having their Santa Run on December 25th, 2024.

POLICE DEPARTMENT – CHIEF LUTZ

Chief Lutz noted that in the month of November, the Newberry Township Police Department handled 1,035 calls, making 33 misdemeanor or felony arrests. The department has handled 11,450 incidents and made 340 misdemeanor or felony arrests this year. Chief Lutz commended Officer Klinefelter for organizing “Shop with a Cop”, which is a holiday program providing gifts and other experiences for children in Newberry Township. Chief Lutz commended his officers for raising \$2,485 through “No Shave November”. The money raised was donated to St. Jude Children’s Research Hospital.

SOLICITOR – JAMES SANDERS

James Sanders submitted a report to the board.

ENGINEERING – PENNONI ASSOCIATES

Bill Rudy submitted a report to the board.

HIGHWAY – SCOTT GETGEN

Scott Getgen submitted a report to the board.

CODES AND ZONING – JEREMY EUTZY

Jeremy Eutzy submitted a report to the board.

SEWER – BRENT ZEIDERS

Brent Zeiders submitted a report to the board.

TREASURER – JANE DEAMER

Jane Deamer submitted a report to the board.

SUPERVISOR’S REPORT

The Board of Supervisors had nothing to add.

OLD BUSINESS

There is no old business to be discussed.

NEW BUSINESS

Approve Hiring Mr. Aaron Snelbaker Effective Date 1/6/2025

MOTION By Supervisor Kirkpatrick to approve hiring Mr. Aaron Snelbaker effective date 1/6/2025, seconded by Supervisor Schwartz, carried unanimously.

DISCUSSION Mr. Aaron Snelbaker introduced himself to the Newberry Township residents.

Resolution 2024-39, to Approve the Operating Budget for 2025

MOTION By Supervisor Kirkpatrick to approve Resolution 2024-39 to approve the operating budget for 2025, seconded by Supervisor Schwartz, carried unanimously.

DISCUSSION None

Resolution 2024-40, 2025 Tax Millage Rates

MOTION By Supervisor Kirkpatrick to approve Resolution 2024-40, 2025 Tax Millage Rates, seconded by Supervisor Schwartz, carried unanimously.

DISCUSSION Solicitor, James Sanders clarified that 1 Mill is equivalent to a dollar of property tax per \$1,000 assessed property value. Chairman Harkins clarified that the Fire Tax Millage Rate would increase 0.1, and the Real Estate Tax Millage rate would increase 0.3.

Resolution 2024-41, PLGIT Retirement Fund, Create and Transfer Money from GF

MOTION By Supervisor Kirkpatrick to approve Resolution 2024-41 to create the PLGIT Retirement Fund and transfer General Fund money into the PLGIT Fund, seconded by Supervisor Schwartz, carried unanimously.

DISCUSSION Manager Miller explained that Resolution 2024-41 permits Treasurer Jane Deamer to create a fund for staff retirement and to put general fund money into the PLGIT Retirement Fund. The purpose of this Resolution is to avoid retirement affecting the overall budget for the fiscal year.

Resolution 2024-42, to Adopt the York County Hazard Mitigation Plan as Amended

MOTION By Chairman Harkins to approve Resolution 2024-41 to adopt the York County Hazard Mitigation Plan as amended, seconded by Supervisor Kirkpatrick, carried unanimously.

DISCUSSION None

Authorization to Advertise Ordinance 432, Intergovernmental Agreement with Capital Region Council of Governments to Join the UCC Appeal Panel

MOTION By Supervisor Kirkpatrick to approve the advertisement of Ordinance 432, Intergovernmental Agreement with Capital Region Council of Governments to Join the UCC Appeal Panel, seconded by Supervisor Schwartz, carried unanimously.

DISCUSSION Assistant Manager Abodalo clarified that by joining the UCC Appeal Panel through the Capital Region Council, this would allow Newberry Township to conduct zoning or permitting appeals through the UCC Appeal Panel, rather than independently.

Approval of EDU Agreement for Escambia Properties, LLC Part of Hoffman Townhomes (Southern Crossings) for 99 Residential Units

MOTION By Supervisor Kirkpatrick to approve the EDU Agreement for Escambia Properties, LLC for 99 residential units, seconded by Supervisor Schwartz, carried unanimously.

DISCUSSION Engineer, Bill Rudy explained that this is part of a prior agreement with Hoffman Townhomes which allowed the townhomes to send the sewer flows to Fairview Township rather than Newberry Township.

Approve Advertisement of 2025 Meeting Dates

MOTION By Supervisor Schwartz to approve advertisement of 2025 Meeting Dates, seconded by Supervisor Kirkpatrick, carried unanimously.

DISCUSSION Manager Miller clarified that the Reorganization Meeting will be held Monday, January 6th at 5:30 pm, and the Auditors Reorganization Meeting will be held Tuesday, January 7th, at 5:30 pm.

Approve Mid-Block Crosswalk Request for Yorktown Road/ Horn Pub, Pedestrian Sign

MOTION By Supervisor Kirkpatrick to disapprove mid-block crosswalk, pedestrian sign request for Yorktown Road/ Horn Pub. Motion amended by Chairman Harkins to approve placement of a pedestrian crossing warning sign, seconded by Supervisor Schwartz. Motion failed 2-3, with Supervisor Schwartz and Chairman Harkins voting aye, and Vice-Chairman Shellenhamer, Supervisor Kirkpatrick, and Supervisor Wintermyer voting nay.

DISCUSSION It was clarified that this project would be the financial responsibility of Newberry Township.

Mr. Rehbein voiced his concerns about the proposed project.

Manager Miller clarified that PennDOT denied the proposed crosswalk on the premise that the parking lot is a wide-open space, with no curb or other way to funnel pedestrians to the proposed crosswalk. Manager Miller also clarified that PennDOT did approve posting a pedestrian crossing warning sign in the area.

Solicitor, James Sanders, discussed liabilities with the Board of Supervisors.

Mr. Stafford voiced his concerns and suggestions related to the proposed project.

Approve the 6-month agreement with Grant Success Lab (GLS) for Grant Development Services

MOTION By Supervisor Schwartz to approve the 6-month agreement with Grant Success Lab for grant development services, seconded by Supervisor Kirkpatrick, carried unanimously.

DISCUSSION Manager Miller and Chief Lutz provided recommendations and clarification regarding Grant Success Lab (GLS) and the process of working with the company.

Goldsboro Police Agreement 2025

MOTION By Supervisor Kirkpatrick to approve the Goldsboro Police Agreement 2025, seconded by Supervisor Schwartz, carried unanimously.

DISCUSSION Chief Lutz explained that this is the first year that Newberry Township has entered into an agreement for a multiple year contract with Goldsboro. This agreement is for 2 years, with the option of adding a third year to the agreement.

York Haven Police Agreement 2025

MOTION By Supervisor Kirkpatrick to approve the York Haven Police agreement for 2025, seconded by Supervisor Schwartz, carried unanimously.

DISCUSSION Chief Lutz explained that this is the first year that Newberry Township has entered into an agreement for a multiple year contract with York Haven. This agreement is for 2 years, with the option of adding a third year to the agreement.

PAYMENT OF BILLS

MOTION By Supervisor Kirkpatrick to pay the bills, seconded by Supervisor Schwartz, carried unanimously.

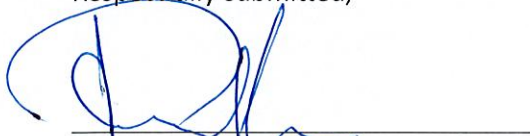
DISCUSSION None

ADJOURNMENT

MOTION By Supervisor Kirkpatrick to adjourn the meeting, seconded by Supervisor Schwartz, carried unanimously.

DISCUSSION None

Respectfully submitted,


Jamal Abodato, Secretary

