NEWBERRY TOWNSHIP
BOARD OF SUPERVISORS
MONTHLY MEETING AGENDA
November 24, 2026

1. **CALL TO ORDER AT 6:00 PM**

a. Pledge of Allegiance

2. **ANNOUNCEMENTS**

a. The Board of Supervisors held an executive session prior to the meeting.

b. Presentation of Lifesaving Awards.

3. **PUBLIC COMMENTS**

All Public comments shall be delivered from the podium by registered individuals (residents or taxpayer). Time allotted for an agenda matter is 5 minutes otherwise 3 minutes for a non-agenda matter. A copy of the Public Meeting Policy is available for your convenience.

a. Matthew Castillo – Believers in Christ Church

4. **APPROVAL OF THE MINUTES**

a. Approval of the meeting minutes for October 27, 2026.

b. Approval of the workshop meeting minutes for November 10, 2026.

5. **LAND DEVELOPMENT & SUBDIVISION PLAN REVIEW**

a. Final Land Development Plan for New Life House of Worship – 1960 Potts Hill Road. Applicant will present the Final Land Development Plan for informational purposes and request approval of two waivers under Chapter 344.

   i. **§ 344-31R(3)(b) –** Access Drive Vertical Design: Allow a 15% driveway grade instead of the required 10% due to existing topography.

   ii. **§ 344-31R(3)(c) –** Access Drive Setback: Allow driveway setbacks of 15 feet and 11.85 feet due to the property's limited 50-foot road frontage.

6. **REPORTS**

a. Acceptance of Reports:

i. Police	vii. Building/Planning Commission & Zoning
ii Solicitor	viii. Parks and Recreation
iii. Engineer	ix. Events Committee
iv. Treasurer	x. Manager
v. Highway	xi. Supervisors
vi. Sewer	xii. Public Safety/Fire Departments

7. OLD BUSINESS

None.

8. NEW BUSINESS

a. Presentation by Holly Sarti, Project Manager of Northeastern Senior Center.
b. Motion to approve advertisement of 2027 budget.
c. Motion to approve 2026-2027 snow plowing bids.
d. **Motion 1 – Approval of Teamsters Collective Bargaining Agreement (2027–2030)**
    i. Make a motion to approve the Collective Bargaining Agreement between Newberry Township and Teamsters Local Union 776, effective January 1, 2027, through December 31, 2030, as presented, and authorize the appropriate Township officials to execute the agreement on behalf of the Township.
e. **Motion 2 – Approval of Ratification Bonus MOU**
    i. Make a motion to approve the Memorandum of Understanding between Newberry Township and Teamsters Local Union 776 providing a one-time $500 ratification bonus to each eligible full-time Highway Department bargaining unit employee, payable within 30 calendar days following final ratification by both parties, and authorize the appropriate Township officials to execute the MOU on behalf of the Township.
f. Motion to adopt Ordinance No. 443 Amending Chapter 214, Article I, Section 214-12 of the Code of Ordinances Entitled Fire Prevention and Protection to Revise Requirements for Knox Brand Rapid-Entry Key Boxes; Provide Certain Exemptions; Authorize the Fire Chief to Approve Exemptions and Additional Boxes.
g. Motion to adopt Ordinance No. 444 Amending Non-Uniformed Retirement Plan to Modify the Accrued Benefit Formula and Maximum Years of Accrual Service, Effective January 1, 2027.
h. Motion to approve the release of the Performance Bond to WellSpan.
i. **Motion:** To approve the five-year agreement with Axon Enterprise, Inc., Quote No. Q-912774-001, for body-worn cameras, in-car camera systems, digital evidence management, and related software and services, in the total amount of $118,218.89, payable in five annual installments of approximately $23,643.78, beginning in 2027, with funding included in the proposed 2027 Police Department budget, and to authorize the appropriate Township officials to execute the agreement.

j. **Motion:** To approve the Memorandum of Understanding (MOU) between Newberry Township and the Newberry Township Police Association regarding the starting wage placement of Coleen Redifer at the third-year patrolman wage step (80% of Senior Patrolman base salary), along with a $5,000 sign-on bonus subject to full repayment if the officer voluntarily resigns or is terminated for cause within three years of employment, and to authorize the appropriate Township officials to execute the agreement.

k. Motion to approve the hiring of Coleen Redifer as a full-time Police Officer with the Newberry Township Police Department, effective December 1, 2026, at the third-year patrolman wage step (80% of Senior Patrolman base salary), in accordance with the approved Memorandum of Understanding, with her official swearing-in to take place on November 30th, 2026, 09:00, subject to satisfactory completion of all pre-employment requirements.

l. Consideration and approval of the 2027 Police Services Agreement between Newberry Township and Goldsboro Borough for comprehensive police coverage from January 1, 2027, through December 31, 2027, at an annual contract amount of $82,991.69, and authorization for the appropriate Township officials to execute the agreement.

m. Consider adoption of Resolution 2026-29 authorizing compensation for the Emergency Management Coordinator and providing for the annual establishment of such compensation by the Board of Supervisors.

n. Consider a motion to adopt Resolution 2026-30, appointing Township Manager Aaron Schwartz as Interim Zoning Officer and authorizing the use of Commonwealth Code Inspection Service (CCIS) for zoning reviews, inspections, and technical assistance on an as-needed basis, in accordance with the attached fee schedule, while maintaining the Township's existing permit fees.

o. **Building Code Official Appointment** – Consider approval of the appointment of Commonwealth Code Inspection Service, Inc. (CCIS), specifically Simon Schilling, as Newberry Township's Building Code Official (BCO), responsible for administration and enforcement of the Pennsylvania Uniform Construction Code.

p. Approve Payment Application No. 1 to PSI Pumping Solutions for the first payment of the Newberry Township UV Upgrade in the amount of $14,850.00.

q. Approve Contract Change Order No. 2 to Pennsy Supply, Inc. in the amount of $1,391.62 for the 2026 Road Program.

r. Approve Certificate for Payment No. 2 to Pennsy Supply, Inc. for final payment for the 2026 Road Program in the amount of $72,615.94.

s. Consideration and Possible Approval of Resolution No. 2026-31 – Authorizing the submission of a $326,568 Statewide Local Share Account (LSA) grant application to the Commonwealth Financing Authority for the purchase of roadway and

infrastructure rehabilitation equipment, including an asphalt roller, compact track loader, cold planer attachment, and broom attachment for the Township Highway Department, and authorizing the appropriate Township officials to execute all necessary documents.

t. Consideration and Possible Approval – Authorize the Township Manager to advertise for a Codes and Zoning Officer and extend a conditional employment offer, subject to final Board approval.
u. Motion to appoint Amanda Runkle as the Alternate Open Records Officer for Newberry Township under the Pennsylvania Right-to-Know Law, to serve in the absence or unavailability of the Township's designated Open Records Officer.
v. Consideration and approval of Resolution 2026-32, authorizing the submission of a $249,371.98 Statewide Local Share Account (LSA) grant application to the Commonwealth Financing Authority for the replacement of self-contained breathing apparatus (SCBA) equipment for the Newberry Township Fire Department.
w. Consider a motion to approve Resolution 2026-33, establishing revised quarterly sewer rental rates effective April 1, 2027, increasing the residential flat rate from $149.00 to $165.00, the commercial base rate from $126.50 to $140.00, and the commercial excess usage rate from $11.50 to $12.75 per 1,000 gallons.
x. Consider approval of Resolution No. 2026-34, establishing a compensation and benefits policy for non-bargaining-unit police management personnel.

9. PAYMENT OF BILLS

a. General Fund – October 28, November 4, November 9, November 18
b. Sewer – November 3, November 13, November 23
c. Hydrant Bills – November 18
d. Liquid Fuels – November 4, November 18
e. Fire Tax – October 28, November 4, November 18
f. MESB Construction Traditions –
g. MESB Construction PLGIT –
h. Recreation Fund – October 28, November 4, November 18
i. National Night Out –
j. EMS Construction –
k. Special Events – November 18
l. Fire Escrow –
m. Capital Reserve – October 28

10. ADJOURNMENT