

Western Laboratories, Inc.

Laboratory Technician (PCR)

Job Description

Reports to:

Business Administrators

Qualifications:

1. BS in Biology or Molecular Biology (or another related subfield) (**Preferred**).
2. A good understanding chemistry (**Preferred**).
3. Working knowledge of basic office procedures and have a strong computer background to include Microsoft Office, specifically Excel, and both Mac and Windows operating systems is preferred.
4. Knowledge of Polymerase Chain Reaction (PCR).
5. Must have high motivation.
6. Must be comfortable working with laboratory chemicals.
7. Must be willing to work with others.
8. Scientific literacy and advanced reading/writing skills (**Preferred**)
9. Must have accurate pipetting skills

Goal:

Process customer's samples and report instrument readings and analysis of samples to supervisor.

Salary:

Starting wage is \$15/hr. Adjustments will be made based on skills and abilities after a 90-day trial period.

Duties and Responsibilities:

1. Extract DNA and run extracts on PCR and or other instruments
2. Provide assistance to other employees as needed
3. Maintain all aspects of sampling analysis; to include the following:
 - **Basic Maintenance** – perform basic maintenance on sampling instruments as needed or requested.
 - **Processing Samples** – running and interpreting samples ran on PCR and or other instruments.
 - **Cleanliness** – perform regular cleaning of laboratory, lab-ware, and instruments.
 - **Reporting Results** – Retrieve and analyze results from instrument and save files to sever properly.
4. Assist maintenance company as needed or requested
5. Perform other duties as assigned.

Employment Terms:

Work schedule as established by the Business Administrators.

This position shall be considered in all respects “employment at will” and the employee is subject to discharge by the Company at any time without cause. The “employment period” and other descriptions and terms set forth in this job description shall not create a property right in the employee and such are set forth only to advise the employee of when and what type of services will be required by the Company so long as employment continues.

Evaluation:

Performance of this position will be evaluated in accordance with provisions of the Administration’s policy on evaluation of all staff members.

Employee

Date

Administrator

Date