

## Tapestry Instructions



We are very pleased to have been able to utilise the Tapestry app to share pictures and videos of your child during their time at Culverstone Green Nursery.

As that time has come to an end, your Tapestry account for them will be automatically deactivated. We understand that you may not want to lose all of the wonderful memories and mementos currently available for you to view on the app, so we thought we'd share instructions with you on how to download them.

Firstly, this can only be done on the Tapestry website. Please ensure you are using the website, and not the app.

- 1. Visit <a href="www.tapestryjournal.com">www.tapestryjournal.com</a> and login using your email address and password.
- 2. There is an option to reset your password if you can't remember yours.
- 3. Once logged in, click on your name in the right hand corner of the screen.
- 4. Select 'Your Downloads' from the menu that appears.
- 5. On this screen you will see all of the items available for you to download. Select which you wish to save, and click download.
- 6. If you cannot see any downloads, or the particular item you wish to download, please contact <u>Jan</u> who will need to enable permissions.

Please action this as soon as possible to avoid losing the items you wish to keep when your account is deactivated. Happy downloading!

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