

SECTION 2 Election to Membership: Each applicant for membership shall apply on a form as approved by the Board of Directors and which shall provide that the applicant agrees to abide by these constitution and by-laws and the rules of the American Kennel Club. The applicant shall receive a copy of the constitution and by-laws upon application. The application shall state name, address, and occupation of the applicant and it shall carry the endorsement of two members, in good standing, who are known to said applicant. Accompanying the application, the prospective member shall submit dues payment for the current year.

All applications are to be filed with the Secretary and each application is to be read at the first meeting of the Club following its receipt. (3rd meeting) Then the application is turned over to the Board for their discussion. The Board members make recommendations to the club. At the next Club (4th) meeting the application will be voted upon, by secret ballot, and affirmative vote of $\frac{3}{4}$ of the members present and voting at that meeting shall be required to elect the applicant. Applicants shall not be present at the meeting applicant. Applicants shall not be present at the meeting when their application is voted upon. Applicants will be notified by mail of their acceptance or rejection. The Club reserves the right to refuse membership to anyone.

Applicants for membership who have been rejected by the Club may not re-apply within six months after such rejection.

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SECTION 3 Dues: Dues shall be recommended by the Board of Directors, not to exceed \$20 per person. No member may vote whose dues are not paid for the current year. During the month of November each member shall be notified of their dues for the ensuing year. Dues are due Jan 1st.

SECTION 4 Termination of Membership: Membership may be terminated:

- a) by resignation. Any member in good standing may resign from the Club upon written notice to the Secretary, but no member may resign when in debt to the Club. **Obligations other than dues are considered a debt to the Club and must be paid prior to resignation.**
- b) by lapsing. A membership will be considered lapsed and automatically terminated if such member's dues remain unpaid by February 1st, 31 days after the first day of the fiscal year. However, the Board may grant an additional 30 days grace to such delinquent members in meritorious cases. **In no case may a person be entitled to vote at any club meeting whose dues are unpaid as of the date of that meeting.**
- c) by expulsion. A membership may be terminated by expulsion as provided in Article VI of these by-laws.

ARTICLE III

Directors and Officers

SECTION 1 Board of Directors The Board shall be comprised of the President Vice President, Secretary, Treasurer and three other persons all of whom shall be elected for one year terms at the Club's annual meeting as provided by Article IV and shall serve until their successors are elected. General Management of the Club's affairs shall be entrusted to the Board of directors. No person can serve more than 2 successive terms in any one office.
The outgoing President shall serve a one year term as a non-voting advisor to the Board to provide for continuity.

SECTION 2 Officers The Club's officers, consisting of the President, Vice-President, Secretary and Treasurer shall serve in their respective capacities both with regard to the Club and its meetings and the Board and its meetings.

- a) The President shall preside at all meetings of the Club and of the Board, and shall have the duties and powers normally appurtenant to office of President in addition to those particularly specified in these by-laws.
- b) The Vice-President shall have the duties and exercise the powers of the President in case of the President's death, absence or incapacity. *The Vice-President shall be in charge of educational programs.*
- c) The Secretary shall keep a record of all meetings of the Club and of the Board and all matters of which a record shall be ordered by the Club. He or she shall have charge of the correspondence, notify members of meetings, notify new members of their election to membership, notify officers and directors of their election to office, *keep a roll book of the members of the Club with their acceptance into membership date, attendance record, and their addresses.* And to carry out such other duties as are prescribed in these by-laws.
- d) The Treasurer shall collect and receive all monies due or belonging to the Club. He or she shall deposit the sum in a bank designated by the Board, in the name of the Club. *The Club's financial records shall be kept in a generally accepted accounting program.* His or her books shall be at all times open to inspection of the Board and he or she shall report to them at every meeting the condition of the Club's finances and every item of receipt or payment not before reported; and at the annual meeting he or she shall render an account of all monies received and expended during the previous fiscal year. The Treasurer shall be bonded in such amount as the Board of Directors shall determine. *The Club's books shall be audited by the 3 Board Members in the month of July.*

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immediately report their nominations to the Secretary in writing.

- b) Upon receipt of the Nominating Committee's report, the Secretary shall before Sept 15th notify each member in writing of the candidates so nominated.
- c) Additional nomination may be made at the October meeting by any member in attendance provided that the person accepts when their name is proposed, and provided further that if the proposed candidate is not in attendance at this meeting, his or her proposer shall present to the Secretary a written statement from the proposed candidate signifying his or her willingness to be a candidate.
- d) Nominations cannot be made at the annual meeting or in any manner other than as provided in this Section.

ARTICLE V

Committees

SECTION 1 The Board may each year appoint standing committees to advance the work on the Club in such matters as shows, obedience trials, rally trials, classes ropies, annual prizes, membership and other fields which may well be served by committees. Such committees shall always be subject to the final authority of the Board. Special committees may also be appointed by the Board to aid it on particular projects.

SECTION 2 Any committee appointment may be terminated by a majority vote of the full membership of the Board upon written notice to the appointee, and the Board may appoint successors to those persons whose services have been terminated.

ARTICLE VI

Discipline

SECTION 1 **American Kennel Club Suspension;** Any member who is suspended from the privileges of the American Kennel Club automatically shall be suspended from the privileges of the Club for a like period.

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SECTION 5 Expulsion: Expulsion of a member from the Club may be accomplished only at a meeting of the Club following a board hearing and upon the Board's recommendations as provided in Section 3 of the Article. Such proceedings may occur at a regular or special meeting of the Club to be held within 60 days but not earlier than 30 days after the date of the Board's recommendation. The defendant shall have the privilege of appearing in his or her behalf, though no evidence shall be taken at this meeting. The President shall read the charges and the Board's findings and recommendations. And shall invite the defendant, if present, to speak in his or her own behalf if he or she wishes. The meeting shall then vote by secret written ballot on the proposed expulsion. A 2/3 vote of those present and voting at the meeting shall be necessary for expulsion. If expulsion not so voted, the Board's suspension shall stand.

ARTICLE VII

Amendments

SECTION 1 Amendments to the constitution and by-laws may be proposed by the Board of Directors or by written petition addressed to the Secretary signed by twenty percent of the membership in good standing. Amendments proposed by such petition shall be promptly considered by the Board of Directors and must be submitted to the members with recommendations of the Board by the Secretary for a vote within three months of the date when the petition was received by the Secretary.

SECTION 2 The constitution and by-laws may be amended by a secret ballot of 2/3 vote of members present and voting at any regular or special meeting called for that purpose, provided the proposed amendments have been included in the notice of the meeting and mailed to each member at least two weeks prior to the date of the meeting.

ARTICLE VIII

Dissolution

SECTION 1 Dissolution; The Club may be dissolved at any time by written consent of not less than 2/3 of the members in good standing. In the event of the dissolution of the Club, other than for purpose of reorganization, whether voluntary or involuntary or by operation of law, none of the property of the Club nor any proceeds thereof nor any assets of the Club shall be distributed to any members of the Club but after payment of the debts of the Club, its property and assets shall be divided between Oregon State University's College of Veterinary

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LINN COUNTY KENNEL CLUB STANDING RULES

1. Members must belong to the Club for at least 1 year before being able to serve on the Board or holding office.
2. If at all possible members of the same household should not serve on the Board of Directors at the same time.
3. If no one will accept a nomination to an office, the incumbent may serve more than 2 successive years.
4. Dues are due and payable in January for each and every member, no matter when they became members.
5. Verbal Roll Call- so people can learn each others names.
6. Year Round Committee Chairman's Duties
Class Chairman:
 1. Make sure equipment is there for each class-tape, disinfectant, paper towels
 2. Supervise the set up of conformation class, mats, ring standards, rope etc.
 3. Make sure obedience class has what they need.
 4. Stand in as instructor or find someone to teach if instructor is absent.
 5. Advertise with flyers when new classes are about to start.
 6. Be available by phone for sign ups prior to start date.
 7. Do actual Obedience registration and take money on sign up nights.
Sunshine Chairman:
 1. Keep touch with individual members who quit coming to meetings.
 2. Send cards to members who are sick or lose a loved one, etc.
 3. Keep a record of current member addresses and phone numbers.