



Meeting Minutes – SERTAC Executive Council

DATE: March 16th, 2021 ♦ 11:30 to 12:30PM ♦ Virtual Only

SERTAC CHAIR: LISA HASS-PETERS

SERTAC COORDINATOR: Tom Thrash

ATTENDEES: Lisa Heinz, Tim Lenz, Kristin Braun, Scott Kunkle, Gary Rowland, Karen Keys, Tom Thrash, Keli Anderson, Rick Boeshaar

GUESTS: Mati Rice and Jenny Mead - ASL students.

1. New Members: Welcome and Introductions by LHP

- The Executive Council Meeting was called to order by Lisa Hass-Peters at 1130AM

2. RTAC Coordinator Update - Tom Thrash

- Not much to report, no meeting in Feb. 4 coordinators are working with vaccine distribution.
- Taught a trauma basics course, needs some tweaks.

STAC Updates: - All discussion

- STAC update: big release was the new book that came out that covers new criteria for ATLS. Debate when comes into effect, July 2021 initial. There was a lot of discuss a long the timeline. And discussion around the state releasing DHS 118, and starting to implement.
- Jessica Link Reeve states that she was taken to legal for review - there are many changeovers with the state trauma coordinator, DHS118, the new book.
- Karen adds, things were kind of up in the air, there were not site reviews occurring. Now, there are site reviews starting. Caitlyn did not forward any information to the coordinators that things were starting to move forward. If trauma registrars do not have their education behind them before this change over, this could cause a failure. So to not have things in place, before and then going live, this isn't a fair approach. Will continue to advocate with the CRC. Will share a draft.
- The PRQ changes have been approved by the CRC and will start to be utilized by the state.
- Can SERTAC send something to the state verbalizing a 2021 deadline? Karen to reach out to Jessica to clarify status.
 - Received feedback with Jessica, there is no soft launch for this DHS 118 guideline. teams will continue to review this and provide updates to the greater group.
- Interviews are occurring at this time to fill this state coordinator position, short timeline.

3. Financial Report Update– provided by Karen

- As of 3/16/2021, Total: \$39,840.87, only expenses were annec total fees for fiscal paperwork. Contract revenue was the deposit made, budgeted amount but
- **Conference planning:** October 13th, SERTAC conference. AAAM the two days prior was the initial plan with overlap. But there was concern that with the overlap, the registrars/TC that complete the registry, would not attend the main conference.
- AAAM could not support staff during the new time; changed to Sept 20 and 21st, at the same conference center.
- Discussing doing a social event the night before the conference starts, concern is the expense of putting it on and the low attendance in the past. However, I will continue to discuss this option. (FMLH will be doing full scale evac the day after, Oct 14th, LHP may not be able to attend).

4. Education Update- Kristin

- AAAM rep Kristin was working with left organization. We needed to reschedule the course, will be Sept 20 to 21st for this. Voted and approved by the EC committee.
- American trauma society registrar course - can we host a course before July 2021, 2 day course, \$690, cap 20 people max. American Trauma Society members would be \$585. another region is hosting this course and funding 100% . Madison, Dan Williams, hosting it in May. Agreement that we would open it up to their RTAC as well. 1 person from each facility needs to meet that requirement. [Will send out a needs assessment to SERTAC to see what is needed. \(Level, hosp name, if they're interested, if they've taken it before, if offered in June- can they take it? Add statement below in details\)](#). Proposed for SERTAC to host something in June, this way we could offer two days to the groups. This would be an assessment of our 25-29 sites within our RTAC.
 - o Ensure that TC know that it is mandatory.
 - o DETAILS: Required for level 3, recommended for level 4. Criteria"Type 2 deficiency, at least one staff at each trauma registrar must attend 1 of 2 courses, American Trauma Society or Equivalent put forward by your state trauma program and The AAAM. If new hire, within 12 months". Pg 53, (14f) on the PRQ (DRAFT FORM)
- TCAR - Will hold for the Registry course listed above.

5. Injury Prevention:

- Still looking for a chair for injury prevention. Possibly FMLH new injury prevention coordinator; [Lisa Hass Peters to follow up with supervisor.](#)

6. ESMC- Matt P.

- No new updates brought forward.

7. PI Report - via Kristin

- Education piece completed, PowerPoints done.
- Tom has left position, New coordinator at the facility, will need to fill.

8. EMS - Rick and Gary

- Significant shortage in EMTs in training, action plans beginning with high school outreach.
- People "getting out of the industry", moving towards nursing and moving into clinicals, skipping EMT stages.
- One department had 37 openings and 16 applications, not counting the qualifications.
- Chief and leads are going to be able to send staff to education classes because of shortage, emphasis on virtual so staff can complete them on shift.

9. Medical Oversight- Scott

- Scott finishing Ketamine document.
- Starting to put out imaging guideline.
- Kristin working on peds image guidelines to share.

10. Walk In items:

- Treasurer, PI committee lead, VP, Injury Prevention spots open. [Tom to share with the SERTAC nation to try and get others involved in this committee to fill existing positions.](#)
- Grant application is incorrect and pointed out by Karen, [needs to be updated](#), and grants resubmitted. (Need to include an invoice, quotes from vendors) If it is over \$5,000, needs more than one quote, and form C needs to be completed. Needs to be able to sustain maintenance before equipment depreciates.
- Initial discussions about grants: (Need resubmit and will review in April).

FFL	respirator that they requested is needed r/t covid.	Fits with the grant process r/t staff safety
	Water egress training	Discussion: should this be budgeted into their training program?
Sheboygan Falls	Replace of the jump bag	Should be budgeted into the supply replacement? Don't have a huge department, not a regional department.

Next Meeting of the Executive Council:
April 20th, 2021 - 11:30 to 14:30 PM- Closed Meeting
Virtual Meeting Only
