

Revere Music Parents Association Meeting – May 15, 2023

7:30pm

Please note: Minutes were documented from audio recording of meeting. As a result, RMPA secretary was unable to identify some speakers.

Attendees: John Leong, Ellen Anderson, Pam Cadile, Darren LeBeau, Dave Balnave, Kathy Torma, Jennifer Palmer, Kelly Heider, Bob Cook, Robyn Jancha, Carol Kraynak, Christy Pillitiere, Abby Matias, Lerryn Campbell, Tony Nigro, Melanie Nigro, David Neidlinger, Shawn Grandon, Marianne Grandon, Hillary Steiger, Sierra Pabon

Welcome and President's Report – Dave Balnave

Directors Reports – Joshua Bowman, Darren LeBeau, Sierra Pabon, Katie Pflueger

Dr. LeBeau-

- Suggested creating an RMPA Facebook page
- Social media feeds can be amplified by the Revere Music website
- Passed along uniform sizes. Discussed using Charms to manage uniform inventory
- RMPA thanked Dr. LeBeau for a wonderful concert season

Ms. Pabon-

- Both choirs went to state and received a superior rating
- 8th grade choir received an excellent rating
- Chorale had a combined concert at Fairlawn Lutheran Church
- Spring concerts and senior spotlights- used new sound system
- MS concert- next Tuesday, collaborate with strings and band members
- Working on banquet, senior gifts, officer elections and some things for next year

Vice Presidents Report –Jennifer Palmer

- Reached out to school administration to get band added to Final Forms
- Some middle school groups are on Final Forms
- Marianne Grandon also reached out to administration

Secretary's Report – Katie Gehring

- March and April minutes- motion to approve and seconded

Treasurer's Report and 2023/24 Budget Review/Approval – Kathy Torma

- Presented 2023-24 budget. Budgeted more expenditures than income allowing for fundraising to be down next year
- 10% of fundraising revenues are placed into a uniform fund
- Added Middle School, Choir and Orchestra fundraising to the budget
- Expenditures- increased committee budgets based on rising costs
- Choir fees- are not currently collected, but have been collected in the past
- Dry cleaning costs are incorporated into band fees

- Also increased show expenses in anticipation of higher costs
- Kathy proposed creating 3 bank accounts- Uniforms, Technology, Physical Improvements- 10% of fundraisers would go into each of the accounts. Discussion about whether the specific accounts could limit flexibility and ability to respond to emergent needs. Suggested creating an executive board discretionary fund which would require a 2/3 approval by the executive board. Discussed future board getting input from new directors and plan for future expenditures and bringing a formal proposal to board.
- RMPA budget is combined and serves all the music programs.
- Dave Balnave spoke about also partnering with the district on larger expenditures.
- Is there an opportunity to create a Revere Performing Arts group combining Revere Players and the Music Programs?
- Shawn Grandon suggested balancing the budget by increasing anticipated Tag Day revenue to \$21,000
- Will need to replace Dave as signer on accounts
- Budgeted for website costs. Need to add budget for bleacher covers
- Motion was made to approve the budget and approved

Communications – John Leong/Pam Cadile

- Dr. LeBeau passed along Facebook administration. Pam will also create RMPA Facebook page
- John and Pam are working through the Charms transition

2023/2024 RMPA Board Elections

Ballots distributed- 18 members participated in the vote. The following people were elected by unanimous vote:

- President- Jennifer Palmer
- Vice President- Shawn Grandon
- Secretary- Katie Gehring
- Treasurer- Kathy Torma
- Assistant Treasurer- Carol Kraynak

CHAIRPERSONS REPORTS

Fundraising – Amanda Pospisil

- Uniforms Pillow Project – Sewers needed
- 20 full uniforms sold at \$75.00 each
- Hats will be used as centerpieces for banquets. Discussed selling extra hats for a donation
- City BBQ fundraiser is scheduled for Monday, May 22
- Chipotle raised \$500

Tag Day – Ellen Anderson/Amy Raubenolt

- Saturday, August 12. With Choir and Orchestra participation, anticipating that more routes will be covered
- Watch for additional communications
- High School event for now. May expand to Middle School in the future. RMS Band contributes to the budget with a cookie fundraiser every other year

Banquets – Katie Gehring/Board

- June 1 End of Year and LeBeau Retirement Event at St. George's. Both choir and band will be held at the same venue
- Working on a schedule of events- choir to head over to celebrate Dr. Lebeau towards the end of the evening

Website Updates – David Neidlinger

- Updated video features all the music groups
- Send Dave dates and events so he can update the website before items go out on Charms
- Potentially adding Revere Players to website

Optional Chair Updates:

- Concessions- Neon sign needs repaired. Looking at different sign options to make it more clear that both buildings are the RMPA concession stand
- Choir Liaison
- Chaperones
- Roadies
- Cookie Shack
- Photography- Melanie Nigro to take on photography. Need to sort out video equipment and potentially invest in equipment
- Publicity

New Business

- Marianne Grandon- Working on sizes for uniforms
- New parent recruitment- Tony Nigro to combine with publicity efforts. Send out a welcome email to 8th grade parents. Attending elementary and middle school events to recruit parents.

Old Business

Next Meeting Date – June 6th

A motion to adjourn the meeting was made at 9:05 p.m. by Hillary Steiger and seconded by John Leong John