Connex Personnel is currently seeking two (2) Intermediate and/or Senior Project Managers to support the execution of projects throughout Newfoundland and Labrador. In particular, the Project Manager(s) will support the execution of the 2027 Terminal Station program.

KEY RESPONSIBILITIES

- Manage several projects/programs concurrently at various stages of execution.
- Participate in knowledge transfer activities from existing PMs, as required.
- Complete Project Scope Statements (PSSs) for any newly assigned projects/programs, as required.
- Develop realistic schedules, in conjunction with the project team and planners, to execute projects.
- Conduct bi-weekly progress update meetings with the customer, as required.
- Conduct regular progress reviews with contractors.
- Support the customer construction billing process by working with Hydro's Key Accounts Lead, as required.
- Create and execute project/program work plans and revise, as appropriate, to meet changing needs and requirements.
- Set up new project/program work orders, as required.
- Manage day-to-day operational aspects of projects/programs and scopes of work.
- Demonstrate leadership in Health, Safety, and Environment (HSE) through continual improvement and active participation in corporate HSE processes and training activities.
- Initiate and monitor all aspects of the project to ensure compliance with schedules and budgets.
- Ensure Project Change Notices (PCNs) are properly prepared, evaluated, estimated (as required) and authorized.
- Ensure all approved changes are communicated to the project team and reflected in the active project/program budget and schedule.
- Ensure that potential impacts of project/program changes from cost, schedule, safety and quality/reliability perspectives are identified and communicated to the customer and other stakeholders in a timely manner.
- Submit weekly timesheets to Hydro for accrual and invoice backup.
- Establish and manage projects'/programs' risk registers.
- Identify and respond to issues, implement timely interventions or escalate, as required, to ensure project/program outcomes comply with project/program and customer plans.
- Participate in incident analyses and Post Implementation Reviews to determine root causes and identify lessons learned.
- Ensure that terms of agreements or commitments are understood and fully respected.
- Ensure that work packages are developed and leveraged by the project/program team.
- Determine insurance requirements in consultation with Hydro's Risk and Insurance Division.
- Establish the necessary level of site presence during project/program execution.
- Plan and complete Field Safety Interactions.
- Manage the commissioning phases of the work.
- Complete training, as required.
- Complete periodic reforecasts of project/program budgets.
- Complete monthly capital reports.
- Complete monthly commitment and accrual reports.
- Complete year-end capital reports including variance explanations, as required.
- Complete project closeout and asset assignment activities.
- Ensure continual improvement is nurtured through lessons learned sessions, supporting innovative approaches and communication to other project/program teams.
- Participate in Basis Of Project (BOP) reviews for input into future estimates.
- Communicate with Operations on a regular basis.
- Participate in Weekly Terminals' Checkpoints with Operations and the Newfoundland and Labrador System Operator.

EDUCATION AND EXPERIENCE REQUIRED
Experienced intermediate or senior project managers with electric utility experience at 46kV voltage level or above. Professional electrical engineers are preferred, but other candidates will be considered, based on secondary education and work experience.

Hours: 37.5 hours per week, Monday to Friday from 8:30am to 4:30pm.
Location: Head office in St. John's, NL with periodic travel within Newfoundland and Labrador as required.

Anticipated Start Date: January 4, 2027
Anticipated End Date: December 31, 2027

Please submit your resume to hr@connexpersonnel.com