

Connex Personnel is currently recruiting a Senior Accountant for a local oil and gas client.

The Senior Accountant will be responsible for preparing key external financial reports to reflect oil and gas performance for offshore oil and gas assets. The incumbent will assist with various accounting duties to ensure the efficient processing, accounting and reporting of oil and gas joint venture transactions.

Key Duties:

Working closely with the team, other corporate departments and external partners and stakeholders, the Senior Accountant will be responsible for:

- Preparing financial statements in accordance with applicable accounting standards and ensuring quarterly and annual financial statements are accurate, comprehensive, and meet reporting deadlines;
- Completing corporate and managerial reporting, revenue accounting, and financial analysis;
- Maintaining and reconciling general ledger accounts;
- Monitoring and tracking of capital expenditures;
- Oil and gas accounting, including accuracy and reasonability of joint interest billings, monthly accruals, and compliance with contracts and agreements;
- Administration of all procurement activities, including preparing requisitions, change orders, supplier additions/changes, and reviewing tenders;
- Responsible for day-to-day financial activities including invoicing, billing, purchase card management, and taxation;
- Preparing and maintaining annual budgets and forecasts; and
- Providing further support as may be required.

Skills/Competencies:

Education and/or Certification:

- o Completion of a degree in Business or Commerce (equivalencies will be considered)
- o Completion of a Professional Accounting Designation. Consideration will be given to applicants who are currently working toward the completion of their designation

Experience:

- o Knowledge of budgetary and financial processes and procedures
- o Experience in both Public Sector Accounting Standards (PSAS) and International Financial Reporting Standards (IFRS)
- o Experience working with tenders and procurement practices and procedures
- o Experience with investment analysis and financial modelling considered and asset
- o Knowledge of oil and gas industry and commercial and joint venture agreements considered an asset

This is a term role of up to 8 months (end of 2024) with the possibility of extension.

7.5 hours per day, Monday to Friday

Flexible work schedule, however, must be present in office no less than 3 days per week.

Please submit your resume to hr@connexpersonnel.com

