



West Virginia Documents Request Checklist

Document checklist for WV LTC review (NH + ADW)

Bring These Documents

- ☐ Photo ID + Medicare/insurance cards
- ☐ Last 60 months bank statements (all accounts)
- ☐ Retirement statements (IRA/401k/403b/457) and distribution terms
- ☐ Brokerage/investment statements (stocks/bonds/funds/ETFs)
- ☐ Annuity contracts (all) + current statements + payout schedule
- ☐ Life insurance statements showing cash value (whole/universal)
- ☐ Deeds for all real estate + mortgage/HELOC + property tax bill
- ☐ Vehicle titles/registrations (cars, trucks, RV, boats)

Bring These Documents

- ☐ Trust documents + schedules + accountings (if any)
- ☐ Award letters (SSA/VA/pensions) + proof of deposits
- ☐ Proof/explanations for large deposits/withdrawals
- ☐ Records of transfers/gifts/sales within last 60 months (if any)
- ☐ Caregiver agreement + payment proof (if applicable)
- ☐ Business docs (if applicable): K-1s, ownership %, bank statements
- ☐ Funeral/burial contracts and cemetery deeds (if any)
- ☐ ADW: MNER form status and any provider/assessment paperwork (if started)