

**Town of Readsboro, Vermont
Selectboard Special Meeting
Readsboro Town Office
December 13, 2019 @ 5 pm**

AGENDA

Call to Order

Agenda Additions/Deletions Approval of Agenda

Reading & Approval of Records:

Minutes of previous Regular Meeting of 12/4/19

Fiscal Matters:

Review of Budget Status Report

Selectboard Administrative Report:

A) Updates

Old Business:

New Business & Communications:

A) DPW Report:

B) Damaged Mailboxes- Discussion

C) Class 4 and Town Trail work request protocol- Discussion & Action:

D) Transfer Station hours and days of operation- Discussion & Action:

Hearing of Visitors

Executive Session If Needed: V.S.A. 313 (4) - 5:45pm

Fiscal Matters:

A) Signing of Selectboard orders/bills

B) Budget work session if needed

Adjournment:

**** Anyone interested in having a matter on the Towns Agenda may do so by contacting Karen Boisvert at (readsboroselectboard@gmail.com) by Monday at 9:00 a.m. before the meeting.

GROUND RULES FOR PUBLIC PARTICIPATION

- 1) UNRULY OR DISRUPTIVE PERSONS WILL BE ASKED TO LEAVE THE MEETING**
- 2) 3 Minute time frame per person for public comment**
- 3) Speaker must identify themselves for the record**
- 4) Direct all comments and questions to Chair**
- 5) Keep comments concise and on current subject**
- 6) Repetitious comments will be curtailed**
- 7) NO PERSONAL ATTACKS – These are not acceptable**
- 8) DO NOT INTERRUPT OTHERS**
- 9) Listen well**
- 10) Be respectful of others**