

Town of Readsboro  
Board of Selectmen Special Meeting  
The Readsboro Town Office  
December 23, 2019

Selectboard Present: Raymond Eilers, David Marchegiani, Joseph Berard  
Others present: Karen Boisvert, Jeremy Green, Fred Aldrich (Mitchell Sand & Gravel)

**Call to Order:**

Meeting called to order at 7 p.m.

**Agenda Additions/ Deletions Approval of Agenda:**

Raymond made a motion to add Discussion & Action of Truck #3 and Posting of Utility Clerk under New Business, David second. So voted.

**Reading & Approval of Records:**

**Minutes of Previous Special Meeting of 12/13/19:**

Raymond made a motion to accept the minutes of the previous Special Meeting of 12/13/19 as corrected, Joseph second. So voted.

**Minutes of previous Regular Meeting of 12/18/19**

Raymond made a motion to accept the minutes of the previous Regular meeting of 12/18/19 as written, David second. So voted.

**Fiscal Matters:**

**Review of Budget Status Report:**

Budget Status Report was reviewed.

**Selectboard Administrative Report:**

**A) Updates:**

Administrative Assistants report was read.

**Old Business:**

**A) Municipal Assistance Bureau Consultant Performance Evaluation Form- Action:**

The Municipal Assistance Bureau Consultant Performance Evaluation Form was completed.

**New Business & Communications:**

**A) Opening of 2020 Paving Bids- Discussion & Action:**

The Selectboard received 3 bids for 2020 paving. Mitchell Sand & Gravel, Bazin Brothers Trucking Inc., and Peckham Road Corporation's bids were opened and reviewed. Due to the complexity of the bids matter is tabled to allow the Selectmen to review the bids carefully.

**B) DRB-Letter of Interest\_ Discussion & Action:**

Selectboard received another letter of interest for the DRB from Karen Boisvert. Raymond made a motion to appoint Karen Boisvert to the DRB, David second. So voted.

**C) Truck #3- Discussion & Action:**

Jeremy presented estimates to the Selectboard for repairs necessary on Truck #3. The engine needs to be replaced or rebuilt. Estimate to rebuild is \$20,052.33 and the brand new replacement would cost \$19,764.45 After much discussion Raymond made a motion to replace the engine with a new one, David second. So voted.

**D) Posting of Utility Clerk Position- Discussion & Action:**

After much discussion on possibly changing days and hours Raymond made a motion to post the Utility Clerks open position, Joseph second. So voted.

**Hearing of Visitors:**

None

**Executive Session if needed:**

None

**Fiscal Matters:**

**A) Signing of Selectboard orders/bills-**

AP and Payroll were reviewed and signed.

**Adjournment:**

Joseph made a motion to adjourn at 9:10pm, David second. So voted.

Respectfully Submitted,  
Karen Boisvert, Administrative Assistant  
December 24, 2019