

Town of Readsboro
Board of Selectmen Regular Meeting
The Readsboro Town Office
June 12, 2019

Selectboard Present: Raymond Eilers, David Marchegiani, Joseph Berard
Others present: Karen Boisvert, Amber Holland, Larry Hopkins, Mickey Calnan, Richard VanGuilder

Call to Order:

Meeting called to order at 6:30 p.m.

Agenda Additions/ Deletions Approval of Agenda:

Raymond suggested moving discussions on moving of FY18 fund balance money and annual audit to be heard before Fiscal Matters. Raymond made a motion to accept the agenda as amended, David seconded it. So voted.

Reading & Approval of Records:

Minutes of previous Regular Meeting of 6/5/19

Raymond made a motion to accept the minutes of the previous meeting of 6/5/19 as written, Joseph seconded. So voted.

Fiscal Matters:

Budget Summary was reviewed. Water Checking is increasing.

Selectboard Administrative Report:

Updates:

- A) RFP for an Engineering Consultant went out and posted to Works in Progress, VLCT and our own web site.
- B) Postcards were mailed to residents for the vacant positions in town.
- C) Two applications were received for the Summer Help position
- D) I spoke to Bob Fisher about the vacant/ abandoned properties in the village. He feels purchasing them at a tax sale is the best way to acquire them.
Larry asked if it was possible to have the owners of the abandoned property gift it to the Town. Karen will call to inquire on this.

Old Business:

A) Class 4 Roads- Discussion & Action:

The road under discussion is Freezing Hole Drive. After much discussion Raymond suggested that the Town could fix the Class 4 road and the home owner would be responsible for the plowing. This matter is to be put on the agenda for next week for an official decision.

B) Bandstand Roof- Discussion & Action:

Raymond received an estimate of \$3600 to fix the roof on the bandstand. David asked if this included a scope of work. Ray stated this was done as a general discussion and would get an official estimate and scope of work.

C) Zoning Bylaw Changes- Update:

Helyn could not make the meeting due to a scheduling conflict. She stated that Sue Bailey would attend the next meeting on 6/19/19 to give an update. Karen was asked to look into the ability of the Selectboard to change Zoning Bylaws on their own. Matter tabled until next week.

D) NEMRC Assessors Agreement- Discussion & Action:

Raymond made a motion to accept and sign the agreement with NEMR for Assessors Services, Joseph seconded. So voted.

New Business & Communications:

A) Moving of FY 18 fund balance money- Discussion & Action:

\$30,000- Grant Matching Fund

\$40,000- Gravel Fund

\$50,000- Machinery Sinking Fund

\$20,000- Fire Equipment Repair and Replacement Fund

\$50,000- Town Owned Building or Demolition Reserve Fund

Raymond made a motion to transfer the monies mentioned above, Joseph seconded. So voted.

B) DPW Report- Discussion & Action:

“The past two weeks we have been continuing the grading/ raking of roads, we also have been ditching and cleaning culvert ends. We have been changing failed culverts also. Truck #3 is currently broken down and at Deluery’s for repair”

David asked what was wrong with truck #3. Norman stated the fly wheel housing was broken again. Raymond suggested perhaps we could get a shorter wing for it. Norman explained that some of the black plastic culverts were being replaced due to them not holding up well. Raymond stated that the stop signs on Rue Madeline as well as the top of Tunnel Street need to be straightened. Raymond asked Norman to look into liquid chloride for the roads. Norman stated his last day before retirement would be September 27th.

C) Annual Audit- Update- Discussion & Action:

Amber finally got a response from Steve Love from Love & Cody stating he was on vacation and would call when he got back, he never did. Amber feels it might be time to find a new auditor due to their recent high turnover. Love and Cody still needs to finish the audit they started last summer. There was some discussion on the ability to hire a

firm from another state. Larry suggested that the Town might be able to use the same auditors that the school uses. Raymond asked Amber if the GASB 34 list was still up to date? She said yes it was part of the audit.

D) Temporary No Parking Barricades on Main Street- Discussion & Action:

After much discussion Raymond suggested they put up plastic construction barrels in the no parking zone across from the Inn as a temporary fix until the no parking lines can be painted.

Hearing of Visitors:

Larry asked for clarification that the 2018 funds have all been moved. David told him yes. The Selectboard asked if the Budget Summary sheet could be altered to have pending money that needs to be moved included on the sheet. Karen will talk with the Treasurer Amber Holland. Raymond asked if there was a possibility that chairs for the selectmen could be ordered. Karen will look into the cost for this.

Executive Session if needed:

None

Fiscal Matters:

A) Signing of Selectboard orders/bills-

AP and payroll were reviewed and signed.

Adjournment:

Joseph made a motion to adjourn at 8pm, David seconded. So voted.

Respectfully Submitted,
Karen Boisvert, Administrative Assistant
June 13, 2019