

Town of Readsboro
Board of Selectmen Regular Meeting
The Readsboro Town Office
June 5, 2019

Selectboard Present: Raymond Eilers, David Marchegiani, Joseph Berard
Others present: Karen Boisvert, Chris York, John Whitman, Larry Hopkins, Jim Calnan

Call to Order:

Meeting called to order at 6:30 p.m.

Agenda Additions/ Deletions Approval of Agenda:

Karen asked to swap the order of Fiscal Matters and Selectboard Administrative Report.

Raymond made a motion to accept the agenda as amended, Joseph seconded. So voted.

Reading & Approval of Records:

Minutes of previous Regular Meeting of 5/29/19

Raymond made a motion to accept the minutes from the previous Regular Meeting of 5/29/19 as written, David seconded. So voted.

Selectboard Administrative Report:

A) **Updates:** Report was read

Fiscal Matters:

Review of Budget Status Report- None

David feels the Town Owned Building Fund is still incorrect and would like a detail report for the fund sent to him.

Old Business:

A) Possible reclassification of a portion of Freezing Hole Road- Discussion & Action:

Jim Calan came to a previous meeting on 11/7/18 to request that the Selectboard reclassify his road from a Class IV to a Class III. He stated that the road needed to be widened; culvert added and requested that the Town not plow snow to block his portion of the road. The road was widened and stone place rather than a culvert due to the lateness of the season. Mr. Calnan also stated that the snow plow had altered its path as to not block his road. The Selectboard agreed that a culvert would need to be placed but was hesitant to agree to change the classification as they are in the process of reclassifying other roads that are class III to a Class IV. Raymond stated that he would have a conversation with DPW Superintendent Norm Wilber on the matter. Karen will look into the regulations that are laid out in the "Orange Book" and send Jim the information.

B) Town Garage Consultant RFP- Discussion & Action:

Raymond explained that the Selectboard would like to hire an engineering consultant to give an unbiased opinion for the location of the new Town Garage.

The wording of the RFP was discussed and adjusted as well as dates and who and where the RFP was to be sent and posted.

C) Property Acquisition on Canal Drive- Update:

Karen spoke with VLCT and Bob Fisher on legal ways to obtain abandoned property.

VLCT feels a tax sale is the best route to go but would investigate further. Bob fisher had no gotten back to her before the meeting.

Raymond would like Karen to ask Bob Fisher if the Town could purchase the property directly from the owner for a minimal price.

D) VASA Permission Form- Discussion & Action:

Karen spoke with VLCT and was told that the Selectboard would be in direct violation of the ordinance if they signed the Landowners Permission Form.

New Business & Communications:

A) Employee Reviews Schedule- Discussion & Action:

Karen will contact Norman Wilber to get the DPW review done this will include both Transfer Station attendants.

Selectboard is responsible for Administrative Assistant, Utility Clerk and Assessors Clerk. Larry requested that John Tiffany be consulted as he is his direct supervisor. Karen will email the evaluation form to Mr. Tiffany.

B) NEMRC Contract for Assessors Service- Discussion & Action:

Contract tabled for review.

Hearing of Visitors:

Chris York complained about the ditching that was done at the bottom of his property. Feels he should have been notified and that a Dig Safe permit should have been obtained. Mr. York feels that it is a wetland and should be protected. He stated that he has road fabric to lay in the ditch and would like the Town to provide stone to cover it. Raymond will look into the matter.

John Whitman updated the board on the Parcel Mapping. He stated that Chris Campney spoke to the State and it is the States opinion that it is an issue between the Town of Readsboro and VCGI and we are to work it out ourselves. Mr. Whitman would like Raymond to call VCGI to inquire what the Town can do to rectify the situation and to have our Assessors Clerks name removed from the erroneous documents.

Executive Session if needed:

None

Fiscal Matters:

A) Signing of Selectboard orders/bills-

AP and payroll were reviewed and signed.

Adjournment:

Joseph made a motion to adjourn at 8:55pm, Raymond seconded. So voted.

Respectfully Submitted,
Karen Boisvert, Administrative Assistant
June 6, 2019