

Town of Readsboro
Board of Selectmen Regular Meeting
The Readsboro Town Office
August 7, 2019

Selectboard Present: Raymond Eilers, David Marchegiani, Joseph Berard
Others present: Karen Boisvert, Sandy Rossi, Franco Rossi, Normajean Marchegiani, Linda Donahue, Jeremy Green, Norman Wilber, Ted Hopkins

Call to Order:

Meeting called to order at 6:30 p.m.

Agenda Additions/ Deletions Approval of Agenda:

Raymond made a motion to accept the agenda as written, Joseph seconded. So voted.

Reading & Approval of Records:

Minutes of previous Regular Meeting of 7/31/19

Raymond made a motion to accept the minutes of the previous regular meeting of 7/31/19 as written, Joseph seconded. So voted.

Fiscal Matters:

Review of Budget Status Report:

Gravel Fund numbers to be double checked on Budget Status Report. The Selectboard would like the FY19 final numbers for water/sewer to be emailed to them for review before the next meeting.

Selectboard Administrative Report:

A) Updates:

Administrative Assistant worked on the finalization of paperwork for both the Structures Grant for the DPW and the RBDG grant for the Broadband Committee.

David informed the other board members that Weaver Construction was in town on Monday to do work that is on the punch list. They finished the black top repair at 219 Tunnel Street both sides, Billy Wheelers on School Street and Tommy Maroni on Main Street.

Old Business:

A) Parcel Mapping- CAI Technologies- Discussion & Action:

Franco and Sandy Rossi from CAI Technologies came to discuss the best way to move forward with the parcel mapping updates. They last updated the maps in 2011. Water/ Sewer lines were also mapped at that time. After much discussion there are 2 options the board could take.

1. Update maps from the information CAI collected in 2011 as the starting point moving forward to the present.
2. Use the information that the state has collected from the state wide project as a starting point to go forward to present.

Mr. Rossi did not recommend using the state information as their goals for the outcome of the project were much different than the municipalities. Mr. Rossi will need a list of all new surveys and subdivisions filed at the Town Office after March 31, 2011 and then he can give the town a quote for updating to present. He will also

give the Town a quote for the GIS web service. Mr. Rossi stated that if the Water Department hand wrote the new pipe sizes on the current map it would only cost the Town for reprinting not to have the maps updated.

B) Water Rate Increase- Discussion & Action:

After much discussion Raymond made a motion to go up \$4 on the monthly water/sewer bill, Joseph seconded. So voted. The rate increase will be effective on the September bill for August usage. Normajeau is to include a message for customers on the next bill explaining.

C) Water/Sewer Policy- Discussion & Action:

After a brief discussion it was determined that all water bills are to be sent to the landlord as well as delinquent notices. A second delinquent notice is to be posted at the residence for tenants to be made aware. If payment is not received the water service is to be shut off.

D) Highway Pay Rates- Discussion & Action:

This matter was moved to an executive session 1 V.S.A. 313 (3)

New Business & Communications:

A) DPW Report- Discussion & Action:

“The past two weeks we have been hauling gravel, grading, cleaning ditches, changing some culverts, continuing mowing and weed whacking. Jeremy and I went to check out the Ventrac sidewalk snow removal machine. We both agree that this machine would work well and recommend purchasing it. Truck #3 should be finished tomorrow.

The waterline upgrade project is in full swing. And the excavator rental for the Highway dept. for the month arrived Monday. The structures grant paperwork is ready to sign accepting the contract from the state. Chrissy Haskins is still waiting on an answer from the soil engineer about the old borings being useable. Josh Carvajal (ANR) said he would discuss different ideas if you’d like. (Tunnel st)”

Ray asked Norman to elaborate on his reports to include specific areas that are being worked on for example, the excavator that is being rented is being used up on West Hill. The crack on truck #3 is being welded. Raymond asked Norman what was going on with the muffler on truck #1. Norman stated that a previous employee blew the muffler off and repaired it with a straight pipe. Norman was told to have it repaired properly. Raymond asked Norman to have the tree by Rudy Comais house trimmed and to have the village garage cleaned. Norman reported that the reservoir was cleaned last week and that they had received a noise complaint about the water line upgrade project. It was determined that work requiring noise would not start until 7am.

B) Purchase of Sidewalk Plow- Discussion & Action:

After much discussion Raymond requested Norman and Jeremy to investigate further on the cost of the sander attachment for the machine as well as the V blade. Decision tabled for 2 weeks.

C) Access Permit for the Jack Pines Pirates- Discussion & Action:

Raymond made a motion to sign the access right of way permit for the Jack Pines Pirates, David seconded. So voted.

D) Appointment of new Animal Control Officer- Discussion & Action:

Raymond made a motion to appoint Melanie Matte as the new Animal Control Officer, Joseph seconded. So voted.

Hearing of Visitors:

Ted Hopkins came to update the board that the lawyer would be sending out 9 demand letters at \$25 apiece for the delinquent taxes.

Executive Session if needed: 1 V.S.A. 313 (3)

Raymond made a motion to enter into executive session at 7:52pm to discuss Highway Pay Rates, David seconded. So voted.

Attendance: Raymond Eilers, David Marchegiani and Joseph Berard.

Raymond made a motion to adjourn executive session at 8:12pm, David seconded. So voted.

Pay scale of the Highway Department has been adjusted as follows and will be effective for the next pay week.

DEPARTMENT	POSITION	NAME	FY20 RATE	ADJUSTED FY20 RATE
DEPARTMENT OF PUBLIC WORKS		Position Currently Held By:		
Highway/DPW	SUPERINTENDENT	Norman Wilber	\$23.50/hr	\$23.62/hr
	SUPERINTENDANT	Jeremy Green	\$20.50/hr	\$20.60/hr
	DRIVER/OPERATOR	David Dix	\$17.50/hr	\$17.51/hr
	DRIVER/OPERATOR	Bruce Lescarbeau	\$17.50/hr	\$17.51/hr
Interdepartmental	DRIVER/OPERATOR	Tyler Filiault	\$17.50/hr	\$17.76/hr
Water & Sewer	CHIEF OPERATOR	Mitchell Holland	\$21.25/hr	\$21.28/hr
Interdepartmental	OPERATOR – Assistant	Tyler Filiault	\$17.50/hr	\$17.76/hr

Fiscal Matters:

A) Signing of Selectboard orders/bills-

AP and Payroll were reviewed and signed.

Adjournment:

Respectfully Submitted,
 Karen Boisvert, Administrative Assistant
 August 8, 2019