

CONSIGNMENT CONTRACT

Thank you for choosing Double Take Consignments to assist with marketing and selling your merchandise. We look forward to an ongoing, mutually successful business relationship with you.

On this day _____, Double Take and _____ (Consignor) do hereby enter into the following agreement:

I. RIGHT TO SELL

The Consignor appoints Double Take as agent for the merchandise consigned under this agreement for the purpose of sale. Double Take will not permit the merchandise to be used for any other purposes without the written consent of the Consignor. Double Take reserves the right to accept or decline any and all merchandise even if the Consignor has previously consigned with us.

II. CONSIGNMENT

Consignor hereby consigns to Double Take, and Double Take accepts on consignment merchandise listed on the attached inventory sheet which is part of this agreement. Consignor will sign off on inventory sheet.

Upon approval by Double Take, any new merchandise Consignor wishes to sell that is not currently listed on the inventory sheet, must be issued a new contract and date.

III. DURATION OF CONSIGNMENT

The Consignor and Double Take agree that the initial term of consignment is to be 180 days (6 months) from the date contract was signed _____ (insert date) and the Consignor will not ask for their merchandise prior to this date unless the agreement is breached by Double Take.

After the initial 180 day minimum contract term, the Consignor has the right to request all/some of their merchandise be returned. After 180 days, if the merchandise has not sold, Consignor must make arrangements for it to be picked up or shipped back. If Consignor has not picked up or made arrangements for remaining merchandise, has not been in contact with Consignee, or is unable to be reached within 30 days after the initial term, the consigned merchandise will become property of Double Take.

IV. RECEIVING AND SHIPPING

Packing and shipping charges, insurance costs, other handling expenses and risk of loss or damage incurred in the delivery of merchandise from the Consignor to Double Take, will be the responsibility of the Consignor. Packing, shipping, insurance, and other handling expenses from Double Take to the Consignor is the sole responsibility of the Consignor. Consigned items will be returned to Consignor via USPS, FedEx, or UPS.

V. LOSS, DAMAGE AND INSURANCE COVERAGE

Double Take will be responsible for the safe keeping of all consigned merchandise while it is in custody. Double Take will maintain insurance for theft and damage, and consigned merchandise will be covered by said insurance while it is in Double Take's possession.

VI. PRICING, COMMISSION, TERMS OF PAYMENT

Double Take will sell merchandise at the initial list price specified on the inventory sheet of this agreement. Initial list price for merchandise must be agreed upon by both the Consignor and Double Take. Consignee will reduce the price of merchandise as necessary in an effort to sell in a timely manner with input from the Consignor. However, at no point will Double Take lower the price below the minimum without consent of the Consignor.

Double Take and the Consignor agree that sale's commission is to be 25% for all merchandise consigned. Payment to Consignor for all merchandise sold will be paid out in the form of a check, PayPal or Venmo for 75% of the agreed upon final sale price. Double Take's return policy for all merchandise via online purchases is 5 business days and 24 hours via on site purchases. Due to the 5 day return policy, payment to Consignor for all merchandise sold will not be issued until after the 5 day return period. The Consignor is responsible for providing up to date correspondence information.

VII. CLEANING AND REPAIRS

Consigned items must be of current style and in acceptable resale condition. Items that need cleaning, re-stoning or repair will be accepted only at the Consignor's expense. Double Take will provide costs for those services, and Consignors will take responsibility for those costs prior to marketing. NO EXCEPTIONS. Any and all fees for repairs will be deducted from the final sale price, after commission is taken. Double Take prides itself on providing exceptional pieces to its buyers. Separate signature required.

VIII. ADVERTISING

Double Take will use its most effective strategies to promote the sale of all merchandise. Double Take agrees to place merchandise in a prominent place within the establishment. Any marketing tools, such as logo, pictures, etc. that the Consignor owns and would like Double Take to use for marketing will need to be provided when the contract is signed. Picture and item descriptions published by Double Take are copyrighted and may not be used at any time in other advertising. Consignor understands that while Double Take agrees to provide its best efforts to obtain a sale of merchandise, there are no guarantees a sale will occur.

IX. INVENTORY

An inventory sheet must accompany all merchandise presented in this contract which is available for sale at Double Take. Fill out this sheet completely, as it is the legal record of the merchandise covered by this agreement.

X. POLICY FOR MODIFICATION

Any amendments to this agreement must be signed by the Consignor and Double Take and attached to this agreement. Both parties must initial any deletions made on this form and any additional provisions written into it.

XI. REQUIRED SIGNATURES

Consignor Printed Name

Consignor Signature

Consignor Signed Date

Double Take Representative Printed Name

Double Take Representative Signature

Double Take Representative Signed Date

DOUBLE TAKE

Name: _____

Phone: _____

Address: _____

E-mail: _____

INVENTORY LIST

DATE RECEIVED	DESCRIPTION OF ITEM	ITEM NUMBER	INITIAL LIST PRICE	MINIMUM LIST PRICE	REPAIRS NEEDED	DATE SOLD

Consignor Signature Date

Double Take Representative Signature Date